

PRE-AUTHORIZED UTILITIES PAYMENT PLAN APPLICATION FORM (PUPP)

I/We, _____
APPLICANT'S NAME (S) – PLEASE PRINT
undersigned agree to the following conditions of the Utility Payment Plan:

1. I/We agree to hereby authorize the Town of Banff to electronically withdraw funds from the account designated below on the **Due Date** noted on the utility bill.
2. Payments may be made only through automatic debit from a bank chequing or savings account. Charge Cards cannot be used. While the Town of Banff does not charge for this service, normal bank service charges may apply.
3. If there is a default in payment, this Plan may be cancelled, at the Town's sole discretion, and the account shall immediately become due and payable and subject to 1.5 per cent penalties. NSF charges shall apply.
4. The plan will continue from year to year until written notice of the cancellation or default is made pursuant to this agreement.
5. Written notification must be provided at least 10 business days prior to the next scheduled withdrawal to change banking information (new 'VOID' cheque required) or to cancel the plan for any reason.
6. Upon cancellation of the plan all unpaid utilities must be paid in full or penalties will be applied in accordance with Bylaw 157.
7. This executed agreement must be filed with the Town prior to beginning the Utilities Payment Plan.

Note: All Town of Banff utility accounts must be paid in full to be eligible to join PUPP.

Please complete (print) the following information and attach an unsigned cheque marked "VOID", or

Check if you wish to use the same bank information submitted for the Tax Installment Payment Plan.

Property (Street) Address: _____ Account No.: _____

Mailing Address: _____

Telephone: Home: _____ Business: _____

Maximum Withdrawal Amount \$ _____ .

The maximum amount provides a protection on the amount that can ever be withdrawn from your bank account at any one time. This amount must be high enough to cover the Amount Due. If the Maximum Withdrawal Amount is not high enough to pay the full amount due of the current bill, a 1.5% late payment penalty will be applied to any outstanding amounts owing after the due date. Please monitor your bill and if the maximum amount does not cover the Amount Due, contact the Town of Banff Utility Department in writing prior to the due date in order to increase this amount.

By my signature on this application form, I authorize the Town of Banff to withdraw the exact amount due as shown on the current billing up to the Maximum Withdrawal Amount.



APPLICANT'S SIGNATURE

DATE