

# SHELTER IN PLACE



## **To Shelter in Place:**

*If you receive an alert from the Town of Banff to Shelter in Place, immediately do the following:*

- Ensure you are subscribed by email or text to Town of Banff's Alert Centre at [banff.ca/notify](http://banff.ca/notify).**
- Gather everyone, including your pets, indoors and stay there.
- Close and lock all windows and outside doors. If possible, duct tape or fill the gaps with wet towels around the exterior door and window frames.
- Turn down furnace thermostats to the minimum setting.
- Turn off air conditioners.
- Extinguish indoor wood fires. Close the fireplace damper.
- Turn off appliances and equipment that blows out or uses indoor air:
  - bathroom and kitchen exhaust fans
  - built-in vacuum systems
  - clothes dryers
  - gas fireplaces
  - gas stoves
- Seal gaps around window air conditioning units, bathroom and kitchen exhaust fans, and stove and dryer vents with duct tape and plastic sheeting, wax paper, or aluminum wrap.
- Turn off appliances that sucks in outside air:
  - heating ventilation and air conditions (HVAC) systems for apartments, commercial or public facilities
  - Fans for heat recovery ventilators or energy recovery ventilators (HRV/ERV)
- Leave open all inside doors.

Even if you see people outside, do not go outside until told to do so by Town of Banff emergency response personnel.

## Tips

- If you are told there is danger of explosion, close the window shades, blinds, or curtains. To avoid injury, stay away from the windows. If windows break due to the explosion, the shades will help prevent glass from shattering into your home.
- Stay connected. Subscribe to the Town of Banff emergency alert system. You will receive alerts by email or text message on a phone number you provide. Visit [banff.ca/notify](http://banff.ca/notify) and follow the prompts.
- The Town of Banff will also issue alerts on its Twitter feed. Check Twitter @banff\_town.
- Stay tuned to local radio (Mountain FM 106.5, CBC 96.3). The Town of Banff and Alberta Emergency Alerts will broadcast over these stations.
- Use your telephone and cell phone for emergencies only to leave the network available for emergency response.

**In case of an emergency, call 9-1-1.**

## After the Emergency

After the hazard or emergency has passed through the area, you will receive a "Declaration of All Clear" message from Town of Banff emergency response personnel.

To return your home to normal settings:

- Ventilate your home by removing any sealants you used, opening all windows and doors, turning on fans and/or turning up thermostats.
- During this time, the air outside may be fresher and you may choose to leave your home while it is being ventilated.
- Once your home is completely ventilated, return all equipment to normal settings and operation.