

NEW REQUESTS

Capital & Operating

Requested by: Stan Andronyk
Cost Center for Service Review: Municipal Enforcement
Title of Initiative: New Bylaw Officer



Summary:

The Town of Banff Municipal Enforcement Department currently has one full-time Bylaw Officer. This Officer is primarily responsible for parking enforcement in addition to addressing Bylaw calls for service when received. Since the implementation of the VPP/RPP programs, the Full-time Bylaw Officer has been responsible for writing thousands of tickets related to these programs. A new Full-time Bylaw Officer position would ensure the integrity of the VPP/RPP programs is maintained by allowing for more consistent enforcement throughout the year.

Description:

The addition of another Full-time Bylaw Officer would ensure that an officer would be scheduled to work every day through the winter months. As it stands now, the Full-time Officer works 5 days on with 2 off in a week, meaning there are 2 days a week when little to no parking enforcement is being done. In order to maintain the integrity of the VPP and RPP programs, and in anticipation of a parking fee increase and potentially expanded areas of paid parking in the downtown area, there will be a need for increased enforcement efforts to ensure people are complying with the parking regulations in place.

If another Full-time Bylaw Officer were approved, it would allow for the flexibility to have two Officers work on weekends when demand is highest, and to have at least one Officer on shift every day during the week. Bylaw Officers average anywhere between 30 – 70 parking tickets per shift, and it is expected that revenue from this new position would pay for itself many times over.

During the months of May through August, 2022, four seasonal Bylaw Enforcement Officers were hired to support enforcement efforts mainly related to the VPP and RPP programs. With the same strength anticipated for May through August 2023, it would allow both full-time Bylaw Officers to conduct parking enforcement while also dealing with the increased number of bylaw calls received in the summer months. This in turn would allow the Municipal Enforcement Department's Level One Community Peace Officers to conduct increased traffic enforcement and to attend calls not appropriate for the Bylaw Officers to go to. All of this will lead to increased officer presence in our community, contributing to a higher feeling of safety and ability to address incidents as they arise.

Operating Costs per year:

	2023	2024	2025
Wages and Benefits	\$48,750	\$68,250	\$71,662
Uniform and Equipment	\$1500	\$1575	\$1650
Total	\$50,250	\$69,825	\$73,312

Anticipated Revenue

Revenue estimates are based on a review of the production of the Fulltime Bylaw Officer over the previous year, where they averaged nearly 30 tickets written per shift. Approximately 80% of parking tickets issued get paid, with approximately half of them paid at the early rate of \$36.00 and half at the full fine rate of \$55.00. It is estimated that total revenue generated by two Fulltime Bylaw Officers would be between 1.5 and 1.75 times that of one Officer.

Projected fine revenues considering the above factors and the expected total amount of shifts worked by the Officers in a year is shown in the table below:

Projected annual revenue from one Officer	\$259,000.00
Two Officers at 1.5 x \$259,000	\$389,025.00
Two Officers at 1.75 x \$259,000	\$453,862.50

It is anticipated the License Plate Recognition (LPR) system will be installed on a Municipal Enforcement vehicle by end of 2022. This system will allow for further efficiencies in enforcement efforts, particularly in the RPP controlled zones. Having two Full-time Bylaw Officers on staff will provide the opportunity to utilize the LPR in the RPP areas while also having an officer patrol the VPP areas on foot.

Estimated Start Date:

March 1, 2023

NEW REQUESTS

Capital & Operating

Requestor: Stan Andronyk
Cost Center for Service Review: Municipal Enforcement
Title of Initiative: In-car cameras



Summary:

One of the main priorities of Banff Municipal Enforcement is to conduct traffic enforcement within the townsite, and our department has officers dedicated to traffic enforcement as part of their regular duties. In-car cameras play a significant role in protecting the safety of officers, reducing liability claims against officers, providing transparency to the community, and for providing video evidence to support charges laid.

Description:

In-car camera systems include a front dash camera that is automatically activated when the emergency lights are turned on. The cameras can be programmed to constantly store footage (30 seconds to one minute), so every recording will include that time before the camera is activated and will end when the officer turns it off. This allows for the offence observed to be captured on the recording and presented as evidence when required. The camera can be activated manually for interactions with the public or any other investigative reason. Footage is stored in the vehicle and transferred to the organization's internal system on a regular basis, or as needed.

Municipal Enforcement Officers currently utilize Body Worn cameras, and the In-car camera systems would further enhance the ability to capture the totality of officer interactions with the public. The Body Worn cameras are excellent to record and portray interactions with clients, but in the case of a traffic stop they do not provide footage of the offence itself. The Body Worn camera shows the interaction from the officers point of view, usually from chest level while the In-car camera would show the entire scene, providing valuable context to the interaction.

When drivers are stopped for committing traffic infractions, they will often deny the offence occurred. This is most commonly noted for stop sign, red light, and other intersection related infractions. Without video footage of the offence, this turns into the officer's word against the driver's when the matter goes to trial. The video footage provides clear evidence supporting the allegation being made. This in turn plays a large role in decreasing time required for court attendance as many drivers' elect to pay the fine after viewing the footage provided to them in disclosure.

Many public complaints stem from interactions between Community Peace Officer's (CPO's) and drivers during vehicle stops. While the Body Worn camera footage captures the interaction from start to finish, it does address the concern about the traffic stop being

valid to begin with. The In-car camera footage again contributes to the quick resolution of these complaints due to video evidence provided from the recording obtained from before the emergency equipment is activated in the patrol vehicle.

Capital Costs/Funding Source(s):

	2023	2024	2025
In car camera system \$8000- x 2		\$16,000	
Installation \$2000- x 2		\$4,000	

Operating Costs/Revenue(s):

	2023	2024	2025
Transfer to Capital Reserve		\$3,200	\$3,200
Data Storage Cost		\$1,000	\$1,000

Note: Anticipated life span of the In-car camera systems is approximately 5 years.

Resources Required to Implement & Maintain:

In-car camera systems include an HD camera, touch screen display, 200 GB hard drive, a DVR camera system, Internal GPS, and typically a 1-year warranty. A mounting kit and brackets, along with a Hi-Fi microphone kit area also included. Service and support for the system would be provided by the vendor.

Town of Banff IT department assists with the management of the storage system for the footage from the camera systems, and this is accessible through existing workstations in the Municipal Enforcement department. IT has been notified of this request and has advised it would be preferable for the In-car cameras to use the same backend server as the Body Worn cameras currently in use.

The Body Worn cameras used by Municipal Enforcement are provided by Panasonic, and they do provide in car camera systems as well. The “Arbitrator” system utilized by Panasonic is already installed on Municipal Enforcement workstations and officers are familiar with it’s use. There will be a requirement for additional storage in order to store the footage obtained through the in-car cameras. This can be accommodated by the IT department.

Estimated Delivery Date:

March 1, 2024

Supporting Strategic or Tactical Plan?

The Banff Municipal Enforcement team conducts pro-active traffic enforcement on a daily basis in an effort to increase safety of all road users in our community. Camera systems installed in patrol vehicles will allow for the entire traffic incident to be recorded and preserved, from the initial time of the alleged offence to the end of the interaction. Increased accountability, transparency, and quality of evidence gathering are all significant reasons to support the installation of in car camera systems.