



MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Monday, November 27, 2023, at 2:00 p.m.

COUNCIL MEMBERS PRESENT

| | | |
|-----------------|-----------------------------|------------------------|
| Corrie DiManno | Mayor | |
| Barb Pelham | Councillor and Deputy Mayor | |
| Grant Canning | Councillor | |
| Ted Christensen | Councillor | |
| Chip Olver | Councillor | (Remote Participation) |
| Hugh Pettigrew | Councillor | |

COUNCIL MEMBERS ABSENT

| | | |
|------------|-----------------------------|--------------|
| Kaylee Ram | Councillor and Acting Mayor | (With Leave) |
|------------|-----------------------------|--------------|

ADMINISTRATION PRESENT

| | | |
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| Kelly Gibson | Town Manager | |
| Jason Darrah | Director, Communications & Marketing | (Remote Participation) |
| Darren Enns | Director, Planning and Environment | |
| Adrian Field | Director, Engineering | |
| Alison Gerrits | Director, Community Services | (Remote Participation) |
| Paul Godfrey | Director, Operations | |
| Chris Hughes | Director, Corporate Services | |
| Barbara King | Director, Human Resources | (Remote Participation) |
| Katherine Severson | Director, Emergency and Protective Services | |
| Randall McKay | Manager, Strategic Initiatives + Special Projects | (Remote Participation) |
| Chris McGregor | Manager, Fleet Services | |
| Agustina Rocha-Jaje | Manager, Municipal Parks | |
| Stephen Allan | Engineering Coordinator | |
| Janice Carson | Senior Communications Specialist | |
| Claudia Rustenburg | Engineering Services Technician | |
| Renée Lavergne | Information Governance Coordinator | (Remote Participation) |
| Lisa Lee | Executive Assistant, Mayor's Office | (Remote Participation) |
| Kiersten McDonald | Legislative Advisor | |
| Libbey McDougall | Municipal Clerk | |



1.0 CALL TO ORDER

Present in Chamber: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

Present Virtually (1): Councillor Olver

Absent with Leave: (1): Councillor Ram

Mayor DiManno called the November 27, 2023, Regular Meeting of Council to order at 2:00 p.m.

Mayor DiManno gave a land acknowledgment at the commencement of today's meeting.

2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the November 27, 2023, Regular Meeting of Council

COU23-340 **Moved by** Councillor Christensen

That the Agenda for the November 27, 2023, Regular Meeting of Council be approved.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

2.2 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.



3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the November 13, 2023, Regular Meeting of Council

COU23-341 **Moved by** Councillor Pelham

That the Minutes of the November 13, 2023, Regular Meeting of Council, be confirmed.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

4.0 INVITED PRESENTATIONS

No Invited Presentations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

6.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.



7.0 ADMINISTRATIVE REPORTS

7.1 Request for Decision: Proposed 2024 Temporary Borrowing Bylaw 247-18

COU23-342 **Moved by** Councillor Olver

That with respect to Item 7.1, Request for Decision: Proposed 2024 Temporary Borrowing Bylaw 247-18, the following be adopted:

That Bylaw 247-18 be introduced and read a first time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-344 **Moved by** Mayor DiManno

That Bylaw 247-18 be amended in the second line of the second recital, by deleting the number “fourteen” preceding the words “million dollars” and substituting with the number “sixteen”.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-343 **Moved by** Councillor Canning

That with respect to Item 7.1, Request for Decision: Proposed 2024 Temporary Borrowing Bylaw 247-18, the following be adopted:

That Bylaw 247-18 be read a second time, **as amended**.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-345 **Moved by** Councillor Pelham



That with respect to Item 7.1, Request for Decision: Proposed 2024 Temporary Borrowing Bylaw 247-18, the following be adopted:

That authorization now be given to read Bylaw 247-18 a third time, **as amended**.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED UNANIMOUSLY

COU23-346 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: Proposed 2024 Temporary Borrowing Bylaw 247-18, the following be adopted:

That Bylaw 247-18 be read a third time, **as amended**.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.2 Request for Decision: Fleet Capital Budget Amendment

COU23-347 **Moved by** Mayor DiManno

That with respect to Recommendation 1 contained in Item 7.2, Request for Decision: Fleet Capital Budget Amendment, the following be adopted:

That Council:

1. Pursuant to Section 9.22 of Procedures Bylaw 44-8, revisit Motion COU23-305 to approve the amended 2023-2032 Capital Budget, which was adopted as part of the October 23, 2023, Regular Meeting of Council.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



COU23-348 **Moved by** Councillor Pelham

That with respect to Recommendation 2 contained in Item 7.2, Request for Decision: Fleet Capital Budget Amendment, the following be adopted:

That Council

2. Amend the 2023-2032 Capital Budget item PW-11-09 by increasing the 2023 approved budget of \$1,659,704 by the amount of \$77,426 for a total of \$1,737,130 funded through the Resource Recovery Solid Waste Capital Reserve.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-349 **Moved by** Canning

That with respect to Recommendation 2 contained in Item 7.2, Request for Decision: Fleet Capital Budget Amendment, the following be adopted, **after amendment**:

That Council:

3. Approve the amended 2023-2032 Capital Budget as amended **by Motion COU23-348**.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.3 Briefing: Summer Transportation Overview 2023

COU23-350 **Moved by** Mayor DiManno

That with respect to Item 7.3 Briefing: Summer Transportation Overview 2023, the following be adopted:

That Council receive the Summer Transportation Overview 2023 Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.4 Briefing: 2023 Transportation Shift Marketing Partnership

A document entitled “2023 Transportation Shift Campaign Wrap Report”, dated November 10, 2023, presented by Administration, was received for the Corporate Record with respect to Item 7.4, Briefing: 2023 Transportation Shift Marketing Partnership.

COU23-351 **Moved by** Councillor Canning

That with respect to Item 7.4 Briefing: 2023 Transportation Shift Marketing Partnership the following be adopted:

That Council receive the 2023 Transportation Shift Marketing Partnership Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

Council, by unanimous consent, recessed at 4:03 p.m. to reconvene at 4:18 p.m.

Council reconvened at 4:18 p.m. with Mayor DiManno in the chair.



7.5 Briefing: 2023 Capital Project Update – Fourth Quarter

COU23-352 **Moved by** Mayor DiManno

That with respect to Item 7.5. Corrected Briefing: 2023 Capital Project Update – Fourth Quarter, the following be adopted:

That Council receive the 2023 Capital Project Update – Fourth Quarter Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.6 Briefing: Columbarium – Project Update

A clerical correction was noted on page 2 of 4 of the Cover Report by deleting the last sentence of the eighth paragraph in its entirety and substituting with the following:

The town averages approximately 17 cremation burials per year (2020-2023), and of these burials, an average of 10.5 are placed in already owned graves.

COU23-353 **Moved by** Mayor DiManno

That with respect to Item 7.6, Corrected Briefing: Columbarium – Project Update, the following be adopted, **after amendment**:

That Council receive the **corrected** Columbarium – Project Update Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.7 Briefing: Bow River Bridge Maintenance – Project Update

A PowerPoint presentation entitled “Bow River Bridge Maintenance – Project Update Q4 2023”, presented by Administration, was received for the Corporate Record with respect to Item 7.7, Briefing: Bow River Bridge Maintenance – Project Update.

COU23-354 **Moved by** Councillor Christensen

That with respect to Item 7.7 Briefing: Bow River Bridge Maintenance – Project Update, the following be adopted:

That Council receive the Bow River Bridge Maintenance – Project Update Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

8.0 NOTICE OF MOTION

No Notices of Motion were scheduled as part of this meeting.

9.0 COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Reports for the Corporate Record:

9.1 Approved Minutes of the October 18, 2023, Regular Meeting of the Community Art Committee

9.2 Approved Minutes of the October 11, 2023, Regular Meeting of the Municipal Planning Commission

10.0 NEW/URGENT BUSINESS

No New/ Urgent Business was included as part of this meeting.



11.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

12.0 CORRESPONDENCE

12.1 Ellen Brenner: Email Re: Amendment to a bi-law, Received November 16, 2023.

COU23-355 **Moved by** Mayor DiManno

That Council, by unanimous consent, receive Ellen Brenner’s emailed correspondence, relating to an amendment to a bylaw, received November 16, 2023, for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

13.0 ADJOURNMENT

COU23-356 **Moved by** Councillor Pettigrew

That the November 27, 2023, Regular Meeting of Council adjourn at 5: 16 p.m.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

On Original

Corrie DiManno
Mayor

On Original

Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original