

BANFF COMMUNITY PLAN STEERING COMMITTEE

MEETING MINUTES

**Town of Banff Ted Langridge Room
Thursday, October 25, 2023, at 8:30a.m.**

COMMITTEE MEMBERS PRESENT

Allan Buckingham – Member at Large
Leslie Taylor - Member at Large
Dr. Vamini Selvanandan - Member at Large
Jess Harding - Representative of Environment NGO
Wanda Bogdane - Representative of Business/Tourism NGO
Councillor Grant Canning - Member of Banff Town Council
Mayor Corrie DiManno - Member of Banff Town Council
Stavros Karlos - Member at Large
Christie Thompson - Representative of Banff Field Unit assigned by Parks Canada

COMMITTEE MEMBERS ABSENT

ADMINISTRATION PRESENT

Darren Enns Director of Planning and Environment
Randall McKay Manager, Strategic Initiatives and Special Projects

1.0 CALL TO ORDER

The October 25, 2023, special meeting of the Banff Community Plan Steering Committee will be conducted in person at Ted Langridge Room located at Banff Town Hall.

BCP23-39 Moved by Buckingham to call the meeting to order 8:34a.m.

CARRIED

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the agenda for October 25, 2023.

BCP23-40 Moved by Buckingham to approve the October 25, 2023, agenda.

CARRIED

3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES

3.1 Approval of October 5th, 2023, meeting minutes were deferred until the next regularly scheduled meeting.

4.0 UNFINISHED BUSINESS

No unfinished business.

5.0 REPORTS

6.0 CORRESPONDENCE

No correspondence was received.

7.0 NEW BUSINESS

7.1 The members of the Banff Community Plan Steering Committee proceeded to have a general discussion regarding their roles, responsibilities, procedures, and conduct. Given the composition of the committee it was noted that members of the committee would need to bring issues forward as representatives of both the community at large and as representatives of their respective organizations.

The committee also reviewed the Terms of Reference, and it was suggested that during the upcoming service with council a request would be made to shift the focus of the committee from one of “steering” to that of an “advisory” committee to better reflect the role described in the terms of reference.

A discussion followed regarding Stage B of the process and the need to ensure public feedback on the community plan values, principles and vision.

8.0 INQUIRIES

No inquiries were received.

9.0 DATE OF NEXT MEETING(s)/ADJOURNMENT

9.1 Next meeting date is Thursday, November 30, 2023, 11:00am-1:00pm.

BCP23-41

Moved by Buckingham to adjourn at 9:46a.m.

CARRIED