



MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Monday, October 23, 2023, at 2:00 p.m.

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor
Barb Pelham	Councillor and Acting Mayor
Grant Canning	Councillor
Hugh Pettigrew	Councillor

COUNCIL MEMBERS ABSENT

Chip Olver	Councillor and Deputy Mayor	(Excused by Council)
Ted Christensen	Councillor	
Kaylee Ram	Councillor	(With Leave)

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning and Environment	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Katherine Severson	Director, Emergency & Protective Services	
John Abelseth	Manager, Water Services	
Caroline McCartney	Manager, Operations Support Services	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives + Special Projects	(Remote Participation)
Agustina Rocha-Jaje	Manager, Municipal Parks	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	



1.0 CALL TO ORDER

Present in Chamber: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

Absent with Leave: (1): Councillor Ram

Excused by Council :(1): Councillor Olver

Absent (1): Councillor Christensen

Mayor DiManno called the October 23, 2023, Regular Meeting of Council to order at 2:01 p.m.

Mayor DiManno gave a land acknowledgment at the commencement of today's meeting.

2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the October 23, 2023, Regular Meeting of Council

COU23-297 **Moved by** Councillor Canning

That the Agenda for the October 23, 2023, Regular Meeting of Council be approved.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

2.2 Excusing Absence of Members

COU23-298 **Moved by** Mayor DiManno

That Council excuse Councillor Olver from attendance for the October 23, 2023, Regular Meeting of Council.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



2.3 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.

3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the October 10, 2023, Regular Meeting of Council

COU23-299 **Moved by** Councillor Pelham

That the Minutes of the October 10, 2023, Regular Meeting of Council be confirmed.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

4.0 INVITED PRESENTATIONS

No Invited Presentations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

6.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

7.0 ADMINISTRATIVE REPORTS

Minutes approved by: On Original On Original



Approved November 13, 2023

Town of Banff Regular Meeting of Council
October 23, 2023

7.1 Request for Decision: Increased Winter Sidewalk Maintenance

COU23-300 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: Increased Winter Sidewalk Maintenance, the following be adopted:

That Council expand the winter pedestrian route snow maintenance level of service by an additional 0.17 kilometres of sidewalks and para-ramps (south side of Middle Springs Drive, which runs adjacent to the Sundance Court condominiums, up to the intersection of Middle Springs Drive and Fairholme Place), commencing on January 1, 2024, and further, that that this extended service be funded through the Visitor Pay Parking Reserve as follows:

South Sidewalk on Middle Springs Drive (0.17km)	2024	2025	2026
Labour (Wages & Benefits)	\$3,425	\$3,500	\$3,575
Tools/Materials	\$165	\$170	\$175

For: (2): Mayor DiManno and Councillor Pettigrew
Against: (2): Councillor Canning and Councillor Pelham

MOTION DEFEATED ON A TIE

COU23-301 **Moved by** Councillor Pettigrew

That with respect to Item 7.1, Request for Decision: Increased Winter Sidewalk Maintenance, the following be adopted:

That Council expand the winter pedestrian route snow maintenance level of service by an additional 0.17 kilometres of sidewalks and para-ramps (south side of Middle Springs Drive, which runs adjacent to the Sundance Court condominiums, up to the intersection of Middle Springs Drive and Fairholme Place), commencing on January 1, 2024, ending December 31, 2024, and further, that that this extended service be funded through the Visitor Pay Parking Reserve as follows:

South Sidewalk on Middle Springs Drive (0.17km)	2024
Labour (Wages & Benefits)	\$3,425
Tools/Materials	\$165

For: (2): Mayor DiManno and Councillor Pettigrew
Against: (2): Councillor Canning and Councillor Pelham

MOTION DEFEATED ON A TIE

COU23-302 **Moved by** Councillor Pelham

Minutes approved by: On Original On Original



That with respect to the Recommendation contained in Item 7.1, Request for Decision: Increased Winter Sidewalk Maintenance, the following be adopted, **after amendment**:

That Council uphold section 43 of Bylaw 124, Streets and Public Place Use, and **Schedule B of Council Policy C108-2, Snow and Ice Management**, by directing no further action at this time **with respect to increasing winter sidewalk maintenance**.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.2 Request for Decision: Residential Water Meter Replacement Capital Project – Budget Amendment

COU23-303 **Moved by** Mayor DiManno

That with respect to Recommendation 1 contained in Item 7.2, Request for Decision: Residential Water Meter Replacement Capital Project – Budget Amendment, the following be adopted, **after amendment**:

That Council

1. **Pursuant to Section 9.22 of Procedures Bylaw 44-8, revisit Motion COU23-266** to approve the amended 2023 – 2032 Capital budget, **which was adopted as** part of the September 25, 2023, Regular Meeting of Council.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



Approved November 13, 2023

Town of Banff Regular Meeting of Council
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COU23-304 Moved by Councillor Pelham

That with respect to Recommendation 2 contained in Item 7.2, Request for Decision: Residential Water Meter Replacement Capital Project – Budget Amendment, the following be adopted:

That Council:

2. Amend the 2023-2032 Capital Budget item W-60-19, Residential Water Meter Replacement Program, by increasing the approved budget of \$899,600 by an amount of \$90,000 for a total of \$989,600 to be funded through the Water Reserve.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-305 Moved by Councillor Pelham

That with respect to Recommendation 3 contained in Item 7.2, Request for Decision: Residential Water Meter Replacement Capital Project – Budget Amendment, the following be adopted, **after amendment:**

That Council:

3. Approve the amended 2023 – 2032 Capital Budget, **as further amended by Motion COU23-304.**

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

- 7.3 Request for Decision: Visitor Pay Parking Operating and Capital Reserve Proposed Council Policies (R010-1 and R011)

COU23-306 Moved by Mayor DiManno

That Attachment 3, Proposed Council Reserve Policy R010-1 - Visitor Pay Parking Operating Reserve, and Attachment 4, Proposed Council Reserve Policy R011 – Visitor Pay Parking Capital Reserve, be amended in Section 3.0, by deleting the second last bullet point “• Transportation decarbonization initiatives” in its entirety.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

Minutes approved by: On Original On Original



Approved November 13, 2023

Town of Banff Regular Meeting of Council
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COU23-308 Moved by Councillor Pettigrew

That Motion COU23-307 be amended by adding the words “, and substituting with a bullet point stating “• Supporting overall tax stabilization” following the words “in its entirety.”

For: (1): Councillor Pettigrew

Against: (3): Mayor DiManno, Councillor Canning, and Councillor Pelham

MOTION DEFEATED

COU23-307 Moved by Mayor DiManno

That Attachment 3, Proposed Council Reserve Policy R010-1 - Visitor Pay Parking Operating Reserve, and Attachment 4, Proposed Council Reserve Policy R011 – Visitor Pay Parking Capital Reserve, be amended in Section 3.0, by deleting the final bullet point “• Overall tax stabilization & economic recovery” in its entirety.

For: (3): Mayor DiManno, Councillor Canning, and Councillor Pelham

Against: (1): Councillor Pettigrew

MOTION CARRIED

COU23-310 Moved by Mayor DiManno

That Council postpone further debate and consideration of motion COU23-309, moved as follows, as well as final consideration of Item 7.3, Request for Decision: Visitor Pay Parking Operating and Capital Reserve Proposed Council Policies (R010-1 and R011), to return to a future meeting of Council no later than December 01, 2023:

COU23-309 Moved by Mayor DiManno

That Attachment 3, Proposed Council Reserve Policy R010-1 - Visitor Pay Parking Operating Reserve, and Attachment 4, Proposed Council Reserve Policy R011 – Visitor Pay Parking Capital Reserve, be amended in Section 3.0, by adding the following new bullet point:

- Climate resiliency programs, projects, and initiatives.

For: (3): Mayor DiManno, Councillor Canning, and Councillor Pelham

Against: (1): Councillor Pettigrew

MOTION CARRIED

Minutes approved by: On Original On Original



7.4 Briefing: The Fenlands Concession Services Interim Plan

COU23-311 **Moved by** Mayor DiManno

That with respect to Item 7.4, Briefing: The Fenlands Concession Services Interim Plan, the following be adopted:

That Council receive The Fenlands Concession Services Interim Plan Breifing for the Corporate Record.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

8.0 NOTICE OF MOTION

No Notices of Motion were scheduled as part of this meeting.

9.0 COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Report for the Corproate Record:

9.1 Approved Minutes of the August 31, 2023, Regular Meeting of the Bow Valley Regional Housing Board, the September 2023 Occupancy and Waitlist Report, and the September 2023 Monthly Bulletin

10.0 NEW/URGENT BUSINESS

No New/ Urgent Business was included as part of this meeting.

11.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

12.0 CORRESPONDENCE

Minutes approved by: On Original On Original

No Correspondence was received for this meeting.

13.0 ADJOURNMENT

COU23-312 **Moved by** Councillor Pelham

That the October 23, 2023, Regular Meeting of Council adjourn at 3:26 p.m.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

On Original

Corrie DiManno
Mayor

On Original

Libbey McDougall
Municipal Clerk