



MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Tuesday, October 10, 2023, at 2:00 p.m.

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor	
Barb Pelham	Councillor and Acting Mayor	
Ted Christensen	Councillor	(Remote Participation)
Grant Canning	Councillor	
Hugh Pettigrew	Councillor	

COUNCIL MEMBERS ABSENT

Chip Olver	Councillor and Deputy Mayor	
Kaylee Ram	Councillor	(With Leave)

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications & Marketing	
Darren Enns	Director, Planning and Environment	
Alison Gerrits	Director, Community Services	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Caroline McCartney	Acting Director, Operations	
Katherine Severson	Director, Emergency & Protective Services	(Remote Participation)
Stan Andronyk	Manager of Municipal Enforcement	
Michael Hay	Manager, Environmental Services	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives + Special Projects	
Rick Williams	Development Compliance Officer	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	



1.0 CALL TO ORDER

Present in Chamber: (5): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

Virtual Participation (1): Councillor Christensen

Absent with Leave: (1): Councillor Ram

Absent (1): Councillor Olver

Prior to calling the meeting to order, Mayor DiManno provided the following statement regarding the recent passing of Don Golding:

On behalf of Council, we would like to offer our sincere condolences to Don's family. Don played a key role in crafting the Incorporation Agreement for the Town of Banff and then later served on Town Council from 1992 – 1998. During this time, he worked with his Council colleagues to ensure the newly enshrined Incorporation Agreement was upheld, sat on numerous committees of Council, and was one of the first directors of the Banff Housing Corporation. He also was on Council when the landmark 1998 Community Plan was approved. His commitment to the residents of Banff and contribution to those early days of the Town of Banff will not be forgotten.

Mayor DiManno called the October 10, 2023, Regular Meeting of Council to order at 2:02 p.m.

Councillor Pelham gave a land acknowledgment at the commencement of today's meeting.

2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the October 10, 2023, Regular Meeting of Council

COU23-281 **Moved by** Mayor DiManno

That the Agenda for today's meeting be amended by bringing forward Item 7.5, Verbal Briefing: Community Plan Review Status Update, to be dealt with as the first Item of New Business immediately following Section 6.0, Unfinished Business.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



COU23-280 **Moved by** Councillor Canning

That the Agenda for the October 10, 2023, Regular Meeting of Council be approved, **as amended**.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

2.2 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.

3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the September 25, 2023, Regular Meeting of Council

COU23-282 **Moved by** Councillor Pelham

That the Minutes of the September 25, 2023, Regular Meeting of Council be confirmed.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

4.0 INVITED PRESENTATIONS

No Invited Presentations were scheduled as part of this meeting.



5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

Council, by unanimous consent, received the following Written Submission for the Corporate Record:

- 5.1.1 Matthew Kennedy, Principle + Owner, Studio North: Email Re: Town of Banff Bylaw Review - Construction Noise Hours and Community Standards Bylaw, Received September 14, 2023 (Item 7.1, RFD: Construction Noise Hours – Proposed Amending Bylaw 478 and Community Standards Bylaw 260)

5.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

6.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

7.0 ADMINISTRATIVE REPORTS

- 7.1 Request for Decision: Construction Noise Hours – Proposed Amending Bylaw 478 and Community Standards Bylaw 260

COU23-283 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: Construction Noise Hours – Proposed Amending Bylaw 478 and Community Standards Bylaw 260, the following be adopted:

That Bylaw 478 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

Minutes approved by: On Original On Original



COU23-284 **Moved by** Councillor Pelham

That Section 2.1.1 be amended by deleting the words “*Alberta general holidays: New Year’s Day, Alberta Family Day, Good Friday, Victoria Day, Canada Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day” and substituting with the words “*Alberta and Canada general holidays: New Year’s Day, Alberta Family Day, Good Friday, Victoria Day, Canada Day, Labour Day, National Day for Truth and Reconciliation, Thanksgiving Day, Remembrance Day, Christmas Day”.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

COU23-285 **Moved by** Councillor Pettigrew

That second and third reading, as amended, be deferred to a future meeting of Council so that Administration obtain community feedback on potentially changing residential property owner construction times on Saturdays to match that of proposed commercial operator construction times.

For: (1): Councillor Pettigrew

Against: (4): Mayor DiManno, Councillor Canning, Councillor Christensen, and Councillor Pelham

MOTION DEFEATED

COU23-286 **Moved by** Councillor Christensen

That with respect to Item 7.1, Request for Decision: Construction Noise Hours – Proposed Amending Bylaw 478 and Community Standards Bylaw 260, the following be adopted:

That Bylaw 478 be read a second time, **as amended**.

For: (4): Mayor DiManno, Councillor Canning, Councillor Christensen, and Councillor Pelham

Against: (1): Councillor Pettigrew

MOTION CARRIED



COU23-287 **Moved by** Councillor Christensen

That with respect to Item 7.1, Request for Decision: Construction Noise Hours – Proposed Amending Bylaw 478 and Community Standards Bylaw 260, the following be adopted:

That authorization now be given to read Bylaw 478 a third time, **as amended**.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED UNANIMOUSLY

COU23-288 **Moved by** Councillor Pelham

That with respect to Item 7.1, Request for Decision: Construction Noise Hours – Proposed Amending Bylaw 478 and Community Standards Bylaw 260, the following be adopted:

That Bylaw 478 be read a third time, **as amended**.

For: (4): Mayor DiManno, Councillor Canning, Councillor Christensen, and Councillor Pelham
Against: (1): Councillor Pettigrew

MOTION CARRIED

7.2 Request for Decision: Franchise Fees and Environmental Reserve Funding Options

COU23-289 **Moved by** Mayor DiManno

That with respect to Item 7.2, Request for Decision: Franchise Fees and Environmental Reserve Funding Options, the following be adopted:

That Council direct that the ongoing Transit Shift Marketing Partnership be funded through the Visitor Pay Parking Reserve, rather than the Environmental Reserve, in the amount of \$90,000 per year, and further that this change be represented in the documentation presented as part of the 2024 Service Review Process.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



COU23-291 **Moved by** Councillor Christensen

That Motion COU23-290 be amended by adding the words “for the purpose of community rebates” following the words “shall be allocated to the Environmental Reserve”.

For: (1): Councillor Christensen

Against: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew

MOTION DEFEATED

COU23-290 **Moved by** Councillor Pelham

That with respect to Item 7.2, Request for Decision: Franchise Fees and Environmental Reserve Funding Options, the following be adopted:

That Council direct that the ATCO franchise fee on natural gas be increased from 31.2 percent to 35 percent (the maximum), so that additional revenue, estimated to be \$97,000 per year, shall be allocated to the Environmental Reserve, and further that this change be represented in the documentation presented as part of the 2024 Service Review Process.

For: (3): Mayor DiManno, Councillor Canning, and Councillor Pelham

Against: (2): Councillor Christensen and Councillor Pettigrew

MOTION CARRIED

COU23-292 **Moved by** Councillor Canning

That with respect to Item 7.2, Request for Decision: Franchise Fees and Environmental Reserve Funding Options, the following be adopted:

That Council direct that the FORTIS franchise fee on electricity be increased from 6.0 percent to 7.0 percent so that additional revenue, estimated to be \$85,000 per year, shall be allocated to the Environmental Reserve, and further that this change be represented in the documentation presented as part of the 2024 Service Review Process.

For: (3): Mayor DiManno, Councillor Canning, and Councillor Pelham

Against: (2): Councillor Christensen and Councillor Pettigrew

MOTION CARRIED



Council, by unanimous consent, recessed at 3:23 p.m. to reconvene at 3:33 p.m.

Council reconvened at 3:34 p.m. with Mayor DiManno in the chair.

7.3 Request for Decision: Proposed Banff Bench Program Policy C5002-1

COU23-293 **Moved by** Mayor DiManno

That with respect to the Recommendation contained in Item 7.3, Request for Decision: Proposed Banff Bench Program Policy C5002-1, the following be adopted:

That Council approve Council Policy C5002-1, the Banff Bench Program Policy (Attachment 1)

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

7.4 Briefing: Parades and Pyrotechnics Planning

COU23-294 **Moved by** Mayor DiManno

That with respect to Item 7.4, Briefing: Parades and Pyrotechnics Planning, the following be adopted:

That Council receive the Parades and Pyrotechnics Planning Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



7.5 Verbal Briefing: Community Plan Review Status Update

Note: This Item was brought forward and dealt with as the first item of new business immediately following Section 6.0, Unfinished Business, by way of Motion COU23-281.

Allan Buckingham, the Chair of the Banff Community Plan Steering Committee, addressed Council with respect to Item 7.5, Verbal Briefing: Community Plan Review Status Update.

Council, by unanimous consent, received the Community Plan Review Status Update Verbal Briefing for the Corporate Record.

8.0 **NOTICE OF MOTION**

No Notices of Motion were scheduled as part of this meeting.

9.0 **COMMITTEE REPORTS**

COU23-295 **Moved by** Councillor Canning

That Council receive the following Committee Reports for the Corporate Record:

- 9.1 Approved Minutes of the July 20, 2023, Regular Meeting of the Banff Heritage Corporation Board
- 9.2 Approved Meeting of the July 26, 2023, Regular Meeting of the Community Art Committee
- 9.3 Approved Minutes of the August 16, 2023, Regular Meeting of the Community Art Committee

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

10.0 **NEW/URGENT BUSINESS**

No New/ Urgent Business was included as part of this meeting.



11.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

12.0 CORRESPONDENCE

12.1 Michael McIntosh: Emailed Correspondence Re: Housing, Received September 25, 2023

Council, by unanimous consent, received Michael McIntosh's emailed Correspondence, received September 25, 2023, with respect to Housing, for the Corporate Record.

13.0 ADJOURNMENT

COU23-296 **Moved by** Councillor Pettigrew

That this Council adjourn at 4:02 p.m.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

On Original

Corrie DiManno
Mayor

On Original

Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original