

BANFF COMMUNITY PLAN STEERING COMMITTEE

MEETING MINUTES

**Town of Banff Ted Langridge Room
Thursday, October 5, 2023, at 9:00a.m.**

COMMITTEE MEMBERS PRESENT

Allan Buckingham – Member at Large
Leslie Taylor - Member at Large
Dr. Vamini Selvanandan - Member at Large
Jess Harding - Representative of Environment NGO
Wanda Bogdane - Representative of Business/Tourism NGO
Councillor Grant Canning - Member of Banff Town Council
Mayor Corrie DiManno - Member of Banff Town Council (joined meeting at 3:33pm)
Stavros Karlos - Member at Large
Kristy Thompson - Representative of Banff Field Unit assigned by Parks Canada

COMMITTEE MEMBERS ABSENT

ADMINISTRATION PRESENT

Darren Enns	Director of Planning and Development
Randall McKay	Manager, Strategic Initiatives and Special Projects
Kerry MacInnis	Admin, Planning and Development

1.0 CALL TO ORDER

The October 5, 2023, meeting of the Banff Community Plan Steering Committee will be conducted in person at Ted Langridge Room located at Banff Town Hall.

BCP23-37 Moved by Buckingham to call the meeting to order 9:00a.m.

CARRIED

2.0 APPROVAL OF THE AGENDA

2.1 Approval of the agenda for October 5, 2023.

BCP23-38 Moved by Buckingham to approve the October 5, 2023, agenda.

CARRIED

3.0 ADOPTION OF PREVIOUS COMMITTEE MINUTES

3.1 Approval of September 7, 2023, meeting minutes.

BCP23-39 Moved by Taylor to approve the September 7, 2023, meeting minutes as amended.

CARRIED

4.0 UNFINISHED BUSINESS

No unfinished business.

Motion to move in camera for discussion on agenda item #5.1.

5.0 REPORTS

- 5.1 DRAFT Stage A – What We Heard Summary Report (in camera) Presentation and Overview by Jana Sinclair Inc.

Sinclair presented an overview of the What We Heard Report.

Committee discussed and provided feedback to Sinclair.

McKay and Enns will provide edits and narrative to Sinclair and an updated draft will be presented to Committee prior to being released to the public.

Motion to move out of camera at 10:10a.m.

- 5.2 Banff Community Plan Draft Table of Contents

McKay provided an update on the table of contents and received feedback from Committee.

Comments by Committee:

To make sure the public sees *what they said* within the table of contents; example – affordability.

Would like to see reference to tourism's ten-year vision reflected within the table of contents? Or its own section? Introduction?

Build out and retrofit will affect affordability and climate action goals. We need a document to help guide us in this area for the next twenty-five years.

Maybe more upfront work at the beginning of the document; a statement to layout the interconnectivity of each topic to help the reading understand what they are about to read.

Maybe add the values within part two of the document. Part four, the order of buckets, should we discuss this order further? Part 5 is important to move this plan forward.

Would like to have measures of success, quantitative goals added as well.

- 5.3 Banff Community Plan Updated Project Timeline & Procedural Overview

Timeline and overview were discussed.

Comments by Committee:

What We Heard will be given out to the public within the next week or two.

Community engagement – not until we have a working draft of the document Q1 2024. Stage B/C – let's take a bit of time (no overlap) between feedback, consolidation, and revision.

Next meeting, add to the beginning of the agenda, direction, and timelines.

Add to the next meeting, environmental context.

6.0 CORRESPONDENCE

No correspondence was received.

7.0 NEW BUSINESS

No new business currently.

8.0 INQUIRIES

No inquiries were received.

9.0 DATE OF NEXT MEETING(s)/ADJOURNMENT

9.1 Next meeting date is Thursday, November 30, 2023, 11:00am-1:00pm.

BCP23-40 Moved by Buckingham to adjourn at 11:00a.m.

CARRIED