



**MINUTES OF THE VIRTUAL REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Virtual Council Meeting
Monday, 2021 October 04, at 2:00 p.m.**

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, Fire Chief, and Director, Emergency Management	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Alison Gerrits	Director, Community Services, and Deputy Director Emergency Management	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects)	(Remote Participation)
Andrea Stuart	Finance Manager	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)



1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

Mayor DiManno called the virtual Regular Meeting of Council to order at 2:01 p.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 October 04 Virtual Regular Meeting of Council

COU21-380 **Moved by** Councillor Poole

That the Agenda for today's meeting be amended by adding an item of Urgent Business entitled "Item 11.1, Verbal Briefing: Councillor Peter Poole's 2017-2021 Council Term Farewell and Thank You".

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-379 **Moved by** Councillor Olver

That the Agenda for the 2021 October 04 Virtual Regular Meeting of Council be approved, **as amended.**

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: On Original On Original



2.2 2021 Council Workplan

COU21-381 **Moved by** Mayor DiManno

That Council receive the 2021 Council workplan for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

3.0 **ADOPTION OF PREVIOUS COUNCIL MINUTES**

3.1 Minutes of the 2021 September 27 Virtual Regular Meeting of Council

COU21-382 **Moved by** Councillor Standish

That the Minutes of the 2021 September 27 Virtual Regular Meeting of Council be adopted.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

4.0 **INVITED PRESENTATIONS**

No Invited Presentations were scheduled as part of this meeting.

5.0 **DELEGATIONS**

No Delegations were scheduled as part of this meeting.



6.0 PUBLIC INPUT ON AGENDA ITEMS

6.1 Written Submissions

- 6.1.1 Lee O'Donnell: Email Re: Oct 4 Council Meeting Written Submission, Received 2021 October 01 (Item 2.2, 2021 Council Workplan, and Item 7.2, Proposed Policy C8002-1: Video Recordings and Live Streaming of Legislated Meetings)

COU21-383 **Moved by** Mayor DiManno

That Council receive Lee O'Donnell's Email. Re: Oct 4 Council Meeting Written Submission, received 2021 October 01, with respect to Item 2.2, 2021 Council Workplan, and Item 7.2, Proposed Policy C8002-1: Video Recordings and Live Streaming of Legislated Meetings, for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

6.2 Verbal Submissions

- 6.2.1 Item Removed at Request of the Speaker
- 6.2.2 Karen Thomas (Item 2.2, 2021 Council Workplan)

Council, by unanimous consent, received Karen Thomas' Verbal Submission with respect to Item 2.2, 2021 Council Workplan, for the Corporate Record.

7.0 UNFINISHED BUSINESS

7.1 Request for Decision: Proposed Special Events Policy C5001-1

COU21-384 **Moved by** Mayor DiManno

That with respect to Item 7.1, Proposed Special Events Policy C5001-1, the following be adopted:

That Council approve Policy C5001-1 Special Events Policy, as provided in Attachment 5.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



7.2 Request for Decision: Proposed Policy C8002-1: Video Recordings and Live Streaming of Legislated Meetings

COU21-385 **Moved by** Councillor Poole

That Section 7.1, page 4 of 4, of Attachment 1, be amended as follows:

- First Sentence, fourth line, by adding the words “, community and cultural organizations,” following the words “for personal, non-commercial, education”; and
- By deleting the second last sentence, “For certainty, no person may use the recordings for commercial activity, political party advertising, election campaigns, or any other politically partisan activity.”, in its entirety.

For: (3): Councillor Christensen, Councillor Poole, and Councillor Standish

Against: (3): Mayor DiManno, Councillor Canning, and Councillor Olver

MOTION DEFEATED

COU21-386 **Moved by** Mayor DiManno

That with respect to Item 7.2, Proposed Policy C8002-1: Video Recording and Live Streaming of Legislated Meetings, the following be adopted:

That Council approve Policy C8002-1, Video Recordings and Live Streaming of Legislated Meetings (Attachment 1).

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



8.0 BYLAWS AND STAFF REPORTS

8.1 Verbal Briefing: COVID-19 Pandemic Updates as of 2021 October 04 and Proposed Bylaw 463, the REP Bylaw

A PowerPoint Presentation entitled “Business Survey COVID Measures & Town Response Sept. 28 – Oct.3, 2021” was received for the Corporate Record with respect to Item 8.1, COVID-19 Pandemic Updates as of 2021 October 04 and Proposed Bylaw 463, the REP Bylaw.

COU21-387 **Moved by** Mayor DiManno

That with respect to Item 8.1, COVID Pandemic Updates as of 2021 October 04 and Proposed Bylaw 463, the REP Bylaw, the following be adopted:

That Bylaw 463 be introduced and read a first time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-388 **Moved by** Councillor Olver

That with respect to Item 8.1, COVID Pandemic Updates as of 2021 October 04 and Proposed Bylaw 463, the REP Bylaw, the following be adopted:

That Bylaw 463 be read a second time.

For: (3): Mayor DiManno, Councillor Canning, and Councillor Olver
Against: (3): Councillor Christensen, Councillor Poole, and Councillor Standish

MOTION DEFEATED



COU21-389 Moved by Councillor Olver

That with respect to Item 8.1, COVID Pandemic Updates as of 2021 October 04 and Proposed Bylaw 463, the REP Bylaw, the following be adopted:

That pursuant to Section 13.13 of Procedures Bylaw 44-7, as amended, Council revisit Motion COU21-373, debated and defeated as part of the 2021 September 27 Virtual Regular Meeting of Council, and request that the Mayor send a letter to the Prime Minister and appropriate Federal Ministers to encourage the extension of both the Canada Emergency Wage Subsidy Program and the Canada Emergency Rent Subsidy Program beyond the currently anticipated end date scheduled for the end 2021 October on the basis that Banff is still in economic recovery.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Council, by unanimous consent, recessed at 4:25 p.m. to reconvene at 4:40 p.m.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

Council reconvened at 4:42 p.m. with Mayor DiManno in the Chair.



8.2 Request for Direction: 110 Year Capital Reserve Analysis – Water & Sewer Reserves

COU21-390 **Moved by** Councillor Poole

That with respect to Item 8.2, 110 Year Capital Reserve Analysis – Water & Sewer Reserves, the following be adopted, **after amendment**:

That Council **adopt Option 4, contained in the Report, and as detailed below, for the 10 year target transfers to the capital reserves:**

1. **Water – A one-time increase to the transfer to reserve in 2024 with the 2022 and 2023 transfers remaining consistent with the currently budgeted transfers. All remaining years after 2024 increasing at the rate of inflation. The 2024 transfer would be a 40 per cent increase.**

Reserve	% Year Over Year Increase in Reserve Transfer (2024)	Change to Estimated 2024 Budget \$	New 2024 Transfer	Estimated Budgeted 2024 Transfer
Water	40%	\$0.34M	\$1.48M	\$1.11M

2. **Sewer - A one-time increase to the transfer to reserve in 2024 with the 2022 and 2023 transfers remaining consistent with the currently budgeted transfers. All remaining years after 2024 increasing at the rate of inflation. The 2024 transfer would be a 47.5 per cent increase.**

Reserve	% Year Over Year Increase in Reserve Transfer (2024)	Change to Estimated 2024 Budget \$	New 2024 Transfer	Estimated Budgeted 2024 Transfer
Sewer	47.5%	\$1.26M	\$4.67M	\$3.41M

For: (2): Councillor Christensen and Councillor Poole

Against: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Standish

MOTION DEFEATED



COU21-391 Moved by Mayor DiManno

That with respect to Item 8.2, 110 Year Capital Reserve Analysis – Water & Sewer Reserves, the following be adopted:

That Council adopt Option 2, contained in the Report, and detailed below, for the 10 year target transfers to the capital reserves:

- 1. Water Capital Reserve (Water mains, valves, services, pumphouses, wells, hydrants, etc.):

Annual Transfers to Reserve (\$000s)

Water	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Target	721	1,001	1,144	1,214	1,288	1,366	1,450	1,539	1,633	1,732
Current Budget	721	1,001	1,109	1,138	1,167	1,197	1,228	1,259	1,291	1,325
Difference	0	0	35	76	121	169	222	280	342	407

And;

- 2. Sewer Capital Reserve (Waste-water mains, services, lift-stations, Waste Water Treatment Plant, etc.):

Annual Transfers to Reserve (\$000s)

Sewer	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Target	2,141	3,022	3,414	3,622	3,843	4,078	4,327	4,591	4,871	5,168
Current Budget	2,141	3,022	3,414	3,622	3,843	4,078	4,327	4,438	4,552	4,669
Difference	0	0	0	0	0	0	0	153	319	499

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Standish
Against: (2): Councillor Christensen and Councillor Poole

MOTION CARRIED

9.0 COMMITTEE REPORTS

No Committee Reports were scheduled as part of this meeting.



10.0 CORRESPONDENCE

No Correspondence was received for this meeting.

11.0 NEW/URGENT BUSINESS

11.1 Verbal Briefing: Councillor Peter Poole's 2017-2021 Council Term Farewell and Thank You

Council by unanimous consent, received Councillor Peter Poole's 2017-2021 Council Term Farewell and Thank You Verbal Briefing for the Corporate Record.

12.0 CONFIDENTIAL ITEMS

12.1 Confidential Verbal Request for Direction: Legal Update

COU21-392 **Moved by** Mayor DiManno

That Council recess at 5:10 p.m. to reconvene in a closed meeting, to be conducted in a confidential Zoom Meeting environment, pursuant to Sections 17 (Disclosure harmful to personal privacy), 24 (Advice from officials) and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act.*, to consider confidential matters with respect to Item 12.1, Legal Update.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Council reconvened in closed meeting at 5:11 p.m. with Mayor DiManno in the Chair.

Council recessed in closed meeting at 5:44 p.m.

Council reconvened in public meeting at 5:45 p.m. with Mayor DiManno in the chair.



COU21-393 Moved by Mayor DiManno

That Council rise and report.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Individuals in attendance during the closed meeting discussions with respect to Item 12.1, Legal Update.:

Clerk: L. McDougall

Advice: K. Gibson and C. Hughes

A document, which is to remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy), 24 (Advice from officials), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, was received for the corporate record.

COU21-394 Moved by Mayor DiManno

That with respect to Item 12.1, Legal Update, the following be adopted:

That Council direct that the confidential distribution and closed meeting discussions remain confidential pursuant to Section 17 (Disclosure harmful to personal privacy), 24 (Advice from officials), and 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



Town of Banff Virtual Regular Council Meeting
2021 October 04

Approved 2021 November 08

13.0 ADJOURNMENT

COU21-395 **Moved by** Councillor Standish

That this Council adjourn at 5:47 p.m.

ROLL CALL VOTE:

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

On Original

Corrie DiManno
Mayor

On Original

Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original