

**MINUTES OF THE  
BANFF HOUSING CORPORATION  
In-person / Zoom  
September 20, 2023**

**BOARD MEMBERS PRESENT**

Rae Roberts	Public Member Director
Mark Walker	Public Member Director
Chip Olver	Chair/Town Councillor
Melanie Petelle	Public Member Director
Lauren Brierley	Public Member Director

**BOARD MEMBERS/OTHERS ABSENT**

**ADMINISTRATION, OTHERS PRESENT**

Sharon Oakley	Manager Housing Sustainability, Town of Banff
Heather Bolt	BHC Operations Supervisor

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***BHC VISION***

*To provide a range of affordable housing options that ensure Banff residents can find a place to call home.*

***BHC MISSION***

*BHC provides and manages a diverse range of quality rental units & equity share & price-restricted homes for residents and retirees of Banff Nation Park.*

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**1.0 Land Acknowledgment: Chip Olver**

*-We acknowledge that we live, work, and play on the traditional and ancestral territories of the Blackfoot Confederacy, Stoney Nakoda Nation, and Tsuut'ina Nation. We also recognize this land is traditionally, spiritually, and culturally shared with other Indigenous peoples including the Métis, Ktunaxa, and Secwépemc Nations-*

**2.0 CALL TO ORDER/APPROVAL OF AGENDA**

C. Olver called the September 20, 2023, meeting of the Banff Housing Corporation to order at 8:32 a.m.

**BHC23-29** Moved by M. Patelle to approve agenda

**CARRIED**

## **2.0 ADOPTIONS OF MINUTES & PUBLIC ATTACHMENTS**

### **3.0 BUSINESS ARISING FROM MINUTES**

#### **4.0 DELEGATIONS**

None

#### **5.0 NEW BUSINESS**

- Fees and Services review. Workshop to be scheduled in November.

**BHC23-30** C. Olver motioned to go in camera 8:54 am

**CARRIED**

**BHC23-31** R. Roberts moved to come out of camera at 9:07 a.m.

**CARRIED**

- Aster Barrier free unit

**BHC23-32** L Brierley moved to sell the Aster barrier-free unit by Nov 1, to an eligible waitlist recipient, should the unit not be purchased by an individual with priority such as in need of a barrier-free unit and/or over the age of 60 years ( Policy BHC-A100)

**CARRIED**

### **6.0 ADMINISTRATIVE UPDATE**

Updates received as information on BHC operations, Aster development, and TOB housing.

### **7.0 FINANCIAL UPDATE**

Q2 financial report received as information.

### **8.0 NEXT MEETING DATE**

Regular BHC Board Meeting – October 18, 2023

### **9.0 MOTION TO ADJOURN**

**BHC23-28** Moved by L. Brierley to adjourn at 10:21 am

**CARRIED**

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Chip Olver

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Sharon Oakley (Recording Secretary)