



**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Council Meeting
Monday, 2022 September 12, at 2:00 p.m.**

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor
Ted Christensen	Councillor
Barb Pelham	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

COUNCIL MEMBERS ABSENT

Grant Canning	Councillor and Deputy Mayor
Chip Olver	Councillor and Acting Mayor

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives and Special Projects	(Remote Participation)
Kathryn Reeder	Zero Waste Educator	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	(Remote Participation)

Minutes approved by: On Original On Original



1.0 CALL TO ORDER

To confirm Members of Council as present, the following roll call was conducted:

ROLL CALL:

Present in Chamber: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Absent: (2): Councillor Canning and Councillor Olver

Prior to calling the meeting to Order, Mayor DiManno stated the following:

Before I call this meeting to order there are two topics I would like to touch upon.

The first is the passing of Her Majesty Queen Elizabeth the II.

As Queen, Her Majesty visited Banff in 1959, and toured several sites, including Banff Centre and of course the Banff Springs Hotel. We hold a special place in our hearts for our official head of state and someone who we know cared for Canada's first national park.

To mark the passing of Britain's longest serving monarch, Banffites can offer their messages of sympathy through a book of condolences hosted in the lobby of Banff Town Hall. The Government of Alberta will send this book, along with others from across the province to Buckingham Palace.

Banff's Commonwealth Walkway was created in honour of the Queen's 90th birthday and may offer visitors and residents a path for reflection and contemplation of her reign. The Town's flags are at half-mast for the mourning period set by the Government of Canada.

The second is an acknowledgement that we continue to be a community in mourning. We only starting the process of healing from the tragic loss of a lifelong Banffite in August and then we were shocked by a visitor's violent death at the start of September. Council is taking this issue very seriously. We will not let this become a trend.

We know the community is extremely concerned as well as passionate about finding more ways to make Banff a safer place.



The RCMP will host a Community Discussion on October 27 at the Banff Elementary School to provide an opportunity for people to raise ideas for enhancing safety and for the community to learn about the structure and policing duties in Banff. Council is supportive of this and other community conversations because we want to listen to everyone: residents, industry leaders, RCMP, the YWCA, Bar Watch, and frontline staff. We are open to their ideas and solutions about the ways we can enhance and restore the public's sense of safety. We need to put everything on the table and talk about it as a community.

Later in today's Council agenda, we have a letter of correspondence on this topic, but I wanted to highlight it now so that anyone listening at the start of the meeting can be assured we are concerned, we are listening, and we are ready to work with the community to make Banff as safe as possible for everyone.

Finally, it's been a difficult time in our small community and on behalf of Council, I want to remind anyone feeling sad, angry, or overwhelmed that you are not alone. Support services are available to you. Please reach out for help if you need it.

Mayor DiManno called the Regular Meeting of Council to order at 2:06 p.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2022 September 12 Regular Meeting of Council

COU22-309 **Moved by** Councillor Pettigrew

That the Agenda for the 2022 September 12 Regular Meeting of Council be approved.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



In accordance with Section 5.12 b) of the Procedures Bylaw 44-7, Councillor Pettigrew provided verbal notice that he would introduce a Notice of Motion relating to the 2023 Operating Budget with respect to the 2023 closure of Banff Avenue as part of the 2022 September 26 Regular Meeting of Council.

2.2 2022 Council Workplan

Council, by unanimous consent, received the 2022 Council Workplan for the Corporate Record.

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the 2022 August 08 Public Hearing and Regular Meeting of Council

COU22-310 **Moved by** Councillor Pelham

That the Minutes of the 2022 August 08 Public Hearing and Regular Meeting of Council be adopted.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.0 INVITED PRESENTATIONS

4.1 Southern Alberta Energy From Waste Association Project Update: Represented by Paul Ryan, Vice Chair / Project Lead, and Sherry Poole, Executive Director

COU22-311 **Moved by** Mayor DiManno

That with respect to Item 4,1, Southern Alberta Energy From Waste Association Project Update: Represented by Paul Ryan, Vice Chair / Project Lead, and Sherry Poole, Executive Director, the following be adopted:

That Council receive the Southern Alberta Energy From Waste Association's Project Update Invited Presentation for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



5.0 DELEGATIONS

There were no Delegations scheduled as part of this meeting.

6.0 PUBLIC INPUT ON AGENDA ITEMS

6.1 Written Submissions

No Written Submissions were received at this meeting.

6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

7.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

8.0 BYLAWS AND STAFF REPORTS

8.1 Council Briefing: Circular Communities

COU22-312 **Moved by** Mayor DiManno

That with respect to Item 8.1, Council Briefing: Circular Communities, the following be adopted:

That Council direct Administration to return as part of the 2023 Service Review Process with a New Service Level Request in support of an ongoing funding agreement of \$5,000.00 for the Library of Things.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



Council recessed at 3:22 p.m. to reconvene at 3:37 p.m.

Council reconvened at 3:38 p.m. with Mayor DiManno in the Chair.

To confirm Members of Council as present, the following roll call was conducted:

ROLL CALL:

Present in Chamber: (4): Mayor DiManno, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

8.2 Council Briefing: Council Per Diem Review

COU22-313 **Moved by** Councillor Pettigrew

That Council recess at 3:55 p.m., to the call of the chair, to reconvene in a closed meeting, to be conducted in the Council Boardroom and virtually using a confidential Zoom Meeting environment, pursuant to Section 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 8.2, Briefing: Council Per Diem Review.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Council reconvened in closed meeting at 3:57 p.m. with Mayor DiManno in the chair.

Council recessed in closed meeting at 4:14 p.m.

Council reconvened in public meeting at 4:15 p.m. with Mayor DiManno in the chair.



COU22-314 **Moved by** Mayor DiManno

That Council rise and without reporting.

ROLL CALL VOTE:

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-315 **Moved by** Councillor Pelham

That with respect to Item 8.2, Council Briefing: Council Per Diem Review, the following be adopted:

That Council receive the Council Per Diem Review Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-316 **Moved by** Mayor DiManno

That with respect to Item 8.2, Council Briefing: Council Per Diem Review, the following be adopted, **after amendment:**

That Council direct that the closed meeting discussions remain confidential pursuant to Section 27 (Privileged information) of the *Freedom of Information and Protection of Privacy Act*.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



8.3 Request for Decision: Proposed Building Permit Bylaw 69-2

COU22-317 **Moved by** Mayor DiManno

That with respect to Item 8.3, Request for Decision: Proposed Building Permit Bylaw 69-2, the following be adopted:

That Bylaw 69-2 be read a second time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-318 **Moved by** Councillor Pettigrew

That Bylaw 69-2 be amended in Subsection 5 as follows:

- By deleting the word “Five” preceding the words “Thousand Dollars” and substituting with the word “Ten;” and
- By deleting the amount “\$5,000.00” following the words “Thousand Dollars(” and substituting with the amount “\$10,000.00”

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-319 **Moved by** Councillor Pettigrew

That with respect to Item 8.3, Request for Decision: Proposed Building Permit Bylaw 69-2, the following be adopted, **as amended**:

That Bylaw 69-2 be read a third time, **as amended**.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



8.4 Request for Decision: Proposed Bylaw 467 – Smoke Free Public Places

COU22-320 **Moved by** Councillor Ram

That with respect to Recommendation 1 contained in Item 8.4, Request for Decision: Proposed Bylaw 467 – Smoke Free Public Places, the following be adopted:

1. That Bylaw 467 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-321 **Moved by** Mayor DiManno

That with respect to Recommendation 2 contained in Item 8.4, Request for Decision: Proposed Bylaw 467 – Smoke Free Public Places, the following be adopted, **after amendment**:

2. That Council postpone consideration of further readings of Bylaw 467, Smoke Free Public Places, to **2022 Q4** to provide additional time for resident feedback through the regular public input processes.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



8.5 Request for Decision: Proposed Assessment Review Board Bylaw 148-15

COU22-322 **Moved by** Councillor Pelham

That with respect to Item 8.5, Request for Decision: Proposed Assessment Review Board Bylaw 148-15, the following be adopted:

That Bylaw 148-15 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-323 **Moved by** Councillor Christensen

That with respect to Item 8.5, Request for Decision: Proposed Assessment Review Board Bylaw 148-15, the following be adopted:

That Bylaw 148-15 be read a second time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-324 **Moved by** Councillor Ram

That with respect to Item 8.5, Request for Decision: Proposed Assessment Review Board Bylaw 148-15, the following be adopted:

That authorization now be given to read Bylaw 148-15 a third time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



COU22-325 **Moved by** Councillor Pettigrew

That with respect to Item 8.5, Request for Decision: Proposed Assessment Review Board Bylaw 148-15, the following be adopted:

That Bylaw 148-15 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-326 **Moved by** Mayor DiManno

That with respect to Item 8.5, Request for Decision: Proposed Assessment Review Board Bylaw 148-15, the following be Motion Arising be adopted:

That Council direct Administration to return to a future meeting of Council, through the Governance and Finance Committee, with options for the Town of Banff joining a regional assessment review board.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



9.0 COMMITTEE REPORTS

Council, by unanimous consent, received that the following Committee Reports for the Corporate Record:

- 9.1 Unapproved Minutes of the 2022 July 28 Meeting of the Development Appeal Board: Hearing of Appeal #: 03-22: Appeal against a Decision of the Development Officer to Revoke Development Permit DP16DP75 for a Bed and Breakfast Home at 115 Spray Avenue
- 9.2 Approved Minutes of the 2022 June 08 Regular Meeting of the Municipal Planning Commission
- 9.3 Approved Minutes of the 2022 July 13 Regular Meeting of the Municipal Planning Commission
- 9.4 Approved Minutes of the 2022 June 08 Regular Meeting of the Bow Valley Regional Transit Services Commission
- 9.5 Approved Minutes of the 2022 June 21 Virtual Regular Meeting of the Community Art Committee

10.0 CORRESPONDENCE

- 10.1 Adam Gardner: Email, Received 2022 September 07

COU22-327 **Moved by** Mayor DiManno

That with respect to Item 10.1, Adam Gardner: Email, Received 2022 September 07, the following be adopted:

That Council receive Adam Gardner's emailed Correspondence, received 2022 September 07, for the Corporate Record.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: On Original On Original



11.0 NEW/URGENT BUSINESS

No New/ Urgent Business was added as part of this meeting.

12.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

13.0 ADJOURNMENT

COU22-328 **Moved by** Councillor Pettigrew

That this Council adjourn at 4:48 p.m.

ROLL CALL VOTE:

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

On Original
Corrie DiManno
Mayor

On Original
Kiersten McDonald
Legislative Advisor