



**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE MEETING**  
**of the Town of Banff in the Province of Alberta**  
**Regular Meeting of the Governance and Finance Committee**  
**Monday, 2022 September 12, at 9:00 a.m.**

**MEMBERS PRESENT**

Corrie DiManno	Mayor
Ted Christensen	Councillor
Barb Pelham	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

**MEMBERS ABSENT**

Grant Canning	Councillor and Deputy Mayor
Chip Olver	Councillor and Acting Mayor

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications and Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Allison Gerrits	Director, Community Services	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives	(Remote Participation)
Andrea Stuart	Finance Manager	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Kiersten McDonald	Legislative Advisor	

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## 1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee as present the following roll call was conducted:

ROLL CALL:

Present In Chamber: (5): Mayor DiManno, Councillor Christensen, Councillor Pettigrew, Councillor Pelham, and Councillor Ram

Absent: (2): Councillor Canning and Councillor Olver

Mayor DiManno called the Regular Meeting of the Governance and Finance Committee to order at 9:02 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2022 September 12 Regular Meeting of the Governance and Finance Committee

FIN22-177      **Moved by** Councillor Pelham

That the Agenda for the 2022 September 12 Regular Meeting of the Governance and Finance Committee be approved.

For: (5): Mayor DiManno, Councillor Pettigrew, Councillor Pelham, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**



### 3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

#### 3.1 Minutes of the 2022 August 8 Regular Meeting of the Governance and Finance Committee

The following correction was noted to the Minutes of the 2022 August 8 Regular Meeting of the Governance and Finance:

- Page 1 of 9, under the header 'Members Absent', by deleting the words "and Deputy Mayor" following the words "Ted Christensen Councillor".

FIN22-178 **Moved by** Councillor Ram

That the Minutes of the 2022 August 8 Regular Meeting of the Governance and Finance Committee be adopted, **as corrected**.

For: (5): Mayor DiManno, Councillor Pettigrew, Councillor Pelham, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

### 4.0 DELEGATIONS AND INVITED PRESENTATIONS

No Delegations and Invited Presentations were scheduled as part of this meeting.



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## 5.0 PUBLIC INPUT ON AGENDA ITEMS

### 5.1 Written Submissions

No Written Submissions were received for this meeting.

### 5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

## 6.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

## 7.0 REPORTS

### 7.1 Request for Direction: 2022 Financial Plan Amendment

FIN22-179 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: 2022 Financial Plan Amendment, the following be approved:

That Governance and Finance Committee amend the previously adopted Financial Plan for the 2023 Service Review by replacing Appendix B with the attachment in this report.

For: (5): Mayor DiManno, Councillor Pettigrew, Councillor Pelham, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: On Original On Original



Approved 2022 September 26

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FIN22-180 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: 2022 Financial Plan Amendment, the following be approved:

That Governance and Finance Committee approve the updated Alberta CPI of 5.4% as the basis for the annual adjustment of Town Wages for the 2023 Operating budget.

For: (5): Mayor DiManno, Councillor Pettigrew, Councillor Pelham, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

## 8.0 **CORRESPONDENCE**

No Correspondence was received for this meeting.

## 9.0 **NEW/URGENT BUSINESS**

No New/Urgent Business was included as part of this meeting.

Minutes approved by: On Original On Original



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**10.0 CONFIDENTIAL ITEMS**

10.1 Confidential Briefing: Draft 2023 – 2026 Council Strategic Plan

FIN22-181 **Moved by** Mayor DiManno

That with respect to Item 10.1 Confidential Briefing: Draft 2023 – 2026 Council Strategic Plan that the following be approved:

That Item 10.1 Confidential Briefing: Draft 2023 – 2026 Council Strategic Plan be postponed to the 2022 September 26 Regular Meeting of the Governance and Finance Committee.

For: (5): Mayor DiManno, Councillor Pettigrew, Councillor Pelham, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

**11.0 ADJOURNMENT**

FIN22-182 **Moved by** Councillor Ram

That this meeting adjourn at 9:19 a.m.

ROLL CALL VOTE:

For: (5): Mayor DiManno, Councillor Christensen, Councillor Pelham, Councillor Ram, and Councillor Pettigrew

**MOTION CARRIED**

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On Original  
Corrie DiManno  
Mayor

\_\_\_\_\_  
On Original  
Kiersten McDonald  
Legislative Advisor

Minutes approved by: \_\_\_\_\_ On Original \_\_\_\_\_ On Original