

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, August 12, 2019 at 2:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Grant Canning	Councillor and Deputy Mayor
Brian Standish	Councillor and Acting Mayor
Ted Christensen	Councillor
Corrie DiManno	Councillor
Chip Olver	Councillor
Peter Poole	Councillor

COUNCIL MEMBERS ABSENT

ADMINISTRATION PRESENT

Randall McKay	Interim Town Manager
Paul Godfrey	Director, Operations
Jason Darrah	Director, Communications and Marketing
Jennifer LaForest	Development Planner
Silvio Adamo	Director, Protective Services/Fire Chief
Wendy Kuiper	Community Peace Officer
Barbara King	Director, Human Resources
Kelly Gibson	Director, Corporate Services
Carla Bitz	Coordinator, Resource Recovery
Katie Reeder	Summer Student, Resource Recovery
Brooklyn Rushton	Summer Student, Resource Recovery
Sharon Oakely	Manager, Housing Sustainability
Tara Johnston-Lee	Municipal Clerk

1.0 CALL TO ORDER

The Mayor called the meeting of council to order at 2:00 p.m.

2.0 APPROVAL OF AGENDA

2.1 Regular Meeting Agenda

COU19-210 Moved by Councillor Standish that council approve the agenda for the August 12, 2019 regular meeting of council as presented.

CARRIED

2.2 2019 Council Workplan

Received as information.

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the July 15, 2019 Regular Meeting of Council

COU19-211 Moved by Councillor Standish that council adopt the minutes of the July 15, 2019 regular meeting of council as presented.

CARRIED

4.0 INVITED PRESENTATIONS

There were no invited presentations.

5.0 DELEGATIONS

5.1 Bison Courtyard & Bear Street Businesses – Sophie Sharp

Councillor Poole declared a conflict of interest because he is the employer of the delegation and left the meeting at 2:04 p.m.

Ms.Sharp spoke to the written submission and provided a signed letter from Bear Street business that has been added to the agenda package for this meeting.

COU19-212 Moved by Councillor Christensen that council direct administration to amend the proposed plan for construction of the Bear Street Shared Street project by delaying the project until 2021.

DEFEATED
Christensen and Standish in favour

Councillor Poole returned to the meeting at 2:25 p.m.

6.0 PUBLIC INPUT ON AGENDA ITEMS

6.1 Written Submissions

None received.

6.2 Oral Submissions

6.2.1 Hugh Pettigrew, Resident – Agenda Items 5.1, 8.2, 8.4

Mr. Pettigrew provided his opinions on the engineering options for the Bear Street Shared Street Project, communication with neighbouring municipalities with regard to support of the TransCanada highway crossing, and the use of the budget stabilization reserve fund.

6.2.2 Stavros Karlos, Bear Street Business Developer and – Agenda Items 8.1

Mr. Karlos spoke in favour of the proposed communication plan for the Bear Street Shared Street Project.

7.0 UNFINISHED BUSINESS

7.1 Commemorative Tree Program

COU19-213 Moved by Councillor Standish that council approve Commemorative Tree Program Policy C5005 as presented.

CARRIED

8.0 BYLAWS AND STAFF REPORTS

8.1 Bear Street Construction Communications

COU19-214 Moved by Councillor Olver that council direct administration to seek feedback on the draft communication plan from the Bear Street tenants, property owners and other stakeholders.

CARRIED

8.2 Letter of Support for TransCanada Highway Wildlife Crossing East of Canmore

COU19-215 Moved by Mayor Sorensen that council endorse the attached letter to the Government of Alberta in support of a proposal to add a wildlife crossing of the TransCanada Highway east of Canmore.

CARRIED

8.3 Notice – Replacement Bylaws Tanglewood and Beaver Lodge

COU19-216 Moved by Councillor Olver that council direct administration to issue a Notice of Intention to Designate Tanglewood located at 208 & 210 Beaver Street.

CARRIED

COU19-217 Moved by Councillor DiManno that council direct administration to issue a Notice of Intention to Designate Beaver Lodge located at 212 Beaver Street.

CARRIED

COU19-218 Moved by Councillor Standish that council direct administration to return with replacement bylaws for the designated heritage resources known as Tanglewood and Beaver Lodge in accordance with the requirements of the *Alberta Historical Resources Act*.

CARRIED

8.4 2019 Budget Amendment – Recruitment and Retention Enhancement – Community Peace Officer Service Delivery

COU19-219 Moved by Councillor Olver that council approve the use of \$16,168 from the Budget Stabilization Fund to support the Community Peace Officers (CPO) moving to a 40 hour work week from a 35 hour work week in 2019.

DEFEATED

Olver, Standish and DiManno in favour

COU19-220 Moved by Councillor Olver that council direct administration to return at service review with a new service level request to move CPOs to a permanent 40 hour work week in the 2020 budget for council's consideration.

CARRIED

COU19-221 Moved by Councillor Canning that council direct administration to return to council, by the end of Q4 2019, with a report outlining policy options for council's consideration on the use of the Budget Stabilization Fund.

CARRIED

8.5 Policy C2003 Housing Incentive Purchasing Policy

COU19-222 Moved by Councillor Standish that council approve the amendments to Policy C2003 – Housing Incentive Purchasing as presented.

CARRIED

8.6 Options for Managing Source Separated Organics

COU19-223 Moved by Councillor Standish that council direct administration to work with other municipalities in the region to determine the most logistically efficient, cost effective and environmentally sustainable approach to ensure municipalities in the region have access to properly planned organics processing facilities to meet present and future needs.

CARRIED

COU19-224 Moved by Councillor Standish that council direct administration to work with other municipalities in the region to determine how municipalities may share in the costs of this work and seek expressions of interest from consultants qualified to undertake necessary preliminary studies.

CARRIED

Christensen opposed

8.7 Plastic Waste in Banff: Current State and Options for Single-Use Item Reduction

COU19-225 Moved by Councillor Olver that council accept this report as information and direct administration to conduct stakeholder consultation on a Single-use Items Reduction Strategy for the Town of Banff.

CARRIED

Christensen opposed

8.8 Progress Report on Community Housing Strategy Year Four – 2018

That council receive the report as information.

8.9 Administrative Penalty for Sanitary Discharge – Wolf Street storm system discharge 2017

Administration updated council on the conclusion of an investigation by Environment Canada & Parks Canada and a preliminary assessment of an administrative penalty from Alberta Environment regarding a contravention under the Environmental Protection and Enhancement Act on November 8, 2017 for an estimated discharge of 19m³ over a period of 6 hours. Administration will meet the compliance manager prior to his ruling to review all of the charges and potential fines.

- i. Environment Canada & Parks Canada
Fisheries Act- Deposit of Deleterious Substances Prohibited

Conclusion- Warning letter issued that was not a finding of guilt or civil liability. It directed the Town to take the necessary corrective action to ensure compliance in the future. The letter did not recommend what actions the Town should take.

- ii. Alberta Environment
Environmental Protection and Enhancement Act
Total preliminary assessment- \$7,500

- Count #1 Unauthorized release of a substance into the environment. Type of contravention- major. Potential for adverse effect- minor. Assessed penalty \$2,500.

- Count #2 Failure to immediately report. Reported by telephone November 14, 2017. Type of contravention- moderate. Potential for adverse effect- moderate. Assessed penalty \$2,500.
- Count #3 Failure to sample/monitor during an unauthorized release. Type of contravention- moderate. Potential for adverse effect- minor. Assessed penalty \$1,500.
- Additional penalty of \$1,000 as ToB allowed CSS to use the discharge manhole.

9.0 COMMITTEE REPORTS

None considered.

10.0 CORRESPONDENCE

10.1 Myrna McGaraughty – Mount Edith House Seniors – Installation of Flag Pole

Council requested that administration follow-up with Bow Valley Regional Housing on the options for the installation of a flag pole at Mount Edith House.

11.0 NEW/URGENT BUSINESS

None considered.

12.0 CONFIDENTIAL ITEMS

None considered.

13.0 ADJOURNMENT

COU19-226 Moved by Councillor Standish that council adjourn the August 12, 2019 meeting of council at 5:32 p.m.

CARRIED

Karen Sorensen
Mayor

Tara Johnston-Lee
Municipal Clerk