



MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Council Meeting
Monday, 2022 August 08, at 2:00 p.m.

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor
Grant Canning	Councillor and Deputy Mayor
Chip Olver	Councillor and Acting Mayor
Barb Pelham	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

COUNCIL MEMBERS ABSENT

Ted Christensen	Councillor
-----------------	------------

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Pierre-Hugues Gagnon	Acting Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Partial Remote Participation)
Mike Buxton-Carr	Staff Sergeant, Royal Canadian Mounted Police	(Remote Participation)
Stan Andronyk	Manager of Municipal Enforcement	(Partial Remote Participation)
Marc Breau	Manager, Streets	
Michael Hay	Manager, Environmental Services	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives and Special Projects	(Remote Participation)
Chris McGregor	Manager, Fleet Services	
Dave Michaels	Manager, Development Services	
Kayla Elford	Human Resources Advisor	(Partial Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	



1.0 CALL TO ORDER

To confirm Members of Council as present, the following roll call was conducted:

ROLL CALL:

Present in Chamber: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Absent: (1): Councillor Christensen

Prior to calling the meeting to Order, Mayor DiManno stated the following and requested a moment of silence to recognize and honour Ethan Enns-Goneau, a resident of Banff who died after a senseless act of violence:

Even though the sun has been shining down on us, a grey cloud of grief permeates our small community. Our hearts are heavy with sadness and anger and our minds cannot comprehend the senseless violence that robbed Banff of a son, a brother, a partner, a teammate, a co-worker and a friend.

Ethan Enns-Goneau had a smile for everyone. From being a dedicated teammate on the field and on the ice, to being a good and gentle friend, he was a bright light in our community. Ethan made Banff a sweeter, more caring place. In these dark times, we must endeavour to be more like Ethan. Cherish your friends, treat others with kindness, and hold your loved ones a little closer.

To Ethan's family and friends: please know the community mourns with you and that we are here for you. We feel your unimaginable loss and are devastated. This is a horrible, difficult time, so it's imperative you know that support services and counselling are available to you. You are not alone in your grief.

In the last few days, I'm sure we've all had conversations where we've expressed a feeling of helplessness.

What we can do is come together to support one another, even if it's hard to find the right words. Sometimes, words can't express what we're feeling, and that's okay. As long as we're together, we can get through this.

We will always remember Ethan, and his memory will live on within all who loved him.

Mayor DiManno called the Regular Meeting of Council to order at 2:05 p.m.



2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2022 August 08 Public Hearing and Regular Meeting of Council

COU22-286 **Moved by** Mayor DiManno

That the Agenda for today's meeting be amended by bringing forward Item 13.1, Confidential Request for Decision: Resignation and Appointment of Public Member to the Community Art Committee, to be dealt with as the first Item of new business immediately following Section 4.0 Public Hearing Items.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-287 **Moved by** Mayor DiManno

That the Agenda for today's meeting be further amended by adding the following Item of New/Urgent Business to be heard as the first Item of new Business immediately following Item 3.1, Minutes of the 2022 July 11 Regular Meeting of Council

- 12.1, Verbal Request for Decision: Lowering of National Flag of Canada at Banff Town Hall in Honour of Ethan Enns-Goneau.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-285 **Moved by** Councillor Pettigrew

That the Agenda for the 2022 August 08 Public Hearing and Regular Meeting of Council be approved, **as amended.**

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



2.2 2022 Council Workplan

Council, by unanimous consent, received the 2022 Council Workplan for the Corporate Record.

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the 2022 July 11 Regular Meeting of Council

A correction was noted to the minutes on page 4 of 12, Item 6.1.2, by deleting the name “Alan” and substituting with the name “Allan”.

COU22-288 **Moved by** Councillor Pelham

That the Minutes of the 2022 July 11 Regular Meeting of Council be adopted, **as corrected**.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.0 PUBLIC HEARING ITEMS

4.1 Public Hearing Request for Decision: Proposed Bylaw 437 - Land Use Bylaw Amending Bylaw - A Bylaw to Amend Schedule ‘A’ of the Town of Banff Land Use Bylaw

Council, by unanimous consent, received the presentation from Administration for the Corporate Record.

4.2 Public Input on Proposed Bylaw 437 – Land Use Bylaw Amending Bylaw - A Bylaw to Amend Schedule ‘A’ of the Town of Banff Land Use Bylaw

Mayor DiManno opened the Public Hearing for Proposed Bylaw 437 at 2:23 p.m.

The Municipal Clerk confirmed that two Written Submissions had been received with respect to proposed Bylaw 437.



4.2.1 Public Hearing Written Submissions

Council, by unanimous consent, received the following Written Submissions for the Corporate Record:

4.2.1.1 Tom O'Connor: Letter Re: 514 Deer Street Access, Received 2022 August 02

4.2.1.2 Tom O'Connor: Letter Re: Bylaw 437 Safety and Maintenance August 8 Submission, Received 2022 August 07

4.2.2 Public Hearing Verbal Submissions

Council, by unanimous consent, received the following Verbal Submission for the Corporate Record:

4.2.2.1 Lee O'Donnell

Mr. O'Donnell, who owns a nearby property, submitted that the process has been long and arduous. He encouraged Council to confirm the facts and process with Administration.

4.3 Closing Comments from Administration

There were no closing comments from Administration.

4.4 Council Question Period

There were no questions from Council.

4.5 Close of the Public Hearing

Mayor DiManno closed the Public hearing from Bylaw 437 at 2:28 p.m.



4.6 Consideration of Second and Third Readings of Proposed Bylaw 437, Land Use Bylaw Amending Bylaw – A Bylaw to Amend Schedule ‘A’ of the Town of Banff Land Use Bylaw

COU22-290 **Moved by** Mayor DiManno

That with respect to Item 4.6, Consideration of Second and Third Readings of Proposed Bylaw 437, Land Use Bylaw Amending Bylaw – A Bylaw to Amend Schedule ‘A’ of the Town of Banff Land Use Bylaw, the following be adopted:

That Bylaw 437 be read a second time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-291 **Moved by** Councillor Canning

That with respect to Item 4.6, Consideration of Second and Third Readings of Proposed Bylaw 437, Land Use Bylaw Amending Bylaw – A Bylaw to Amend Schedule ‘A’ of the Town of Banff Land Use Bylaw, the following be adopted:

That Bylaw 437 be read a third time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

5.0 INVITED PRESENTATIONS

There were no Invited Presentations scheduled as part of this meeting.

6.0 DELEGATIONS

There were no Delegations scheduled as part of this meeting.



7.0 PUBLIC INPUT ON AGENDA ITEMS

7.1 Written Submissions

No Written Submissions were received at this meeting.

7.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

8.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

9.0 BYLAWS AND STAFF REPORTS

9.1 Request for Decision: 2022-2023 Board, Committee, Commission, and Corporation Recruitment Questions and Profiles

COU22-293 **Moved by** Councillor Olver

That with respect to Recommendation 1 contained in Item 9.1, Request for Decision: 2022-2023 Board, Committee, Commission, and Corporation Recruitment Questions and Profiled, the following be adopted:

That Council:

1. Approve the 2022-2023 Board, Committee, Commission, and Corporation recruitment application questions (Attachment 1).

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



COU22-294 **Moved by** Councillor Olver

That with respect to Recommendation 3 contained in Item 9.1, Request for Decision: 2022-2023 Board, Committee, Commission, and Corporation Recruitment Questions and Profiled, the following be adopted:

That Council:

3. Direct Administration to engage with the Banff Public Library Board with respect to the possibility of amending the age criteria of their membership from a minimum age of eighteen to a minimum age of sixteen, and to return to a future meeting of Council with potential amendments to the Library Board Bylaw 67-2.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-295 **Moved by** Councillor Olver

That with respect to Recommendation 2 contained in Item 9.1, Request for Decision: 2022-2023 Board, Committee, Commission, and Corporation Recruitment Questions and Profiled, the following be adopted:

That Council:

2. Approved the 2022-2023 Board, Committee, Commission, and Corporation recruitment profiles (Attachment 2).

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



9.2 Request for Decision: CPTED Review of Pedestrian Bridge Areas

COU22-296 **Moved by** Mayor DiManno

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted, **after amendment**:

That Council direct Administration to:

1. Monitor the foliage growing close to the trail in the area directly near the north **and south** side of the Muskrat Street pedestrian bridge for overgrowth; and
2. Keep the foliage growing close to the trail in the area directly near the north **and south** side of the Muskrat Street pedestrian bridge well pruned in order to minimize the risk of allowing for the opportunity for criminal activity.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-297 **Moved by** Councillor Olver

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted:

That Council direct Administration to return to a future meeting of Council with a report addressing options to promote a continuous lit path from the south end of the Muskrat Street pedestrian bridge to both the YWCA main building and to Spray Avenue.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



COU22-298 **Moved by** Councillor Pettigrew

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted:

That Council direct Administration to return as part of the 2023 Service Review with a New Service Level Request to install and maintain surveillance cameras in various locations around the Muskrat Street pedestrian bridge.

For: (1): Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

MOTION DEFEATED

COU22-299 **Moved by** Councillor Pettigrew

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted:

That Council direct Administration to return as part of the 2023 Service Review with a New Service Level Request addressing the implications of closing, or restricting access to, the Muskrat Street pedestrian bridge and the Nancy Pauw pedestrian bridge during certain hours of the night.

For: (1): Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

MOTION DEFEATED



COU22-300 **Moved by** Mayor DiManno

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted:

That Council direct Administration to:

1. Ensure that vegetation planted around the Nancy Pauw pedestrian bridge does not unintentionally provide opportunities for concealment or take away lines of sight that contribute to the natural surveillance of the area; and
2. Keep existing foliage and natural growth away from the trails leading to the Nancy Pauw pedestrian bridge to ensure clear sightlines thereby reducing opportunities for concealment, this would also include any new vegetation planted in the general area.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU22-301 **Moved by** Councillor Canning

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted, **after amendment**:

That Council direct Administration to return as part of the 2023 Service Review with a New Service Level Request addressing potential locations, **if any**, within the townsite for the inclusion of surveillance cameras, based on empirical evidence and in consultation with the Banff RCMP.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



COU22-302 **Moved by** Councillor Olver

That with respect to Item 9.2, Request for Decision: CPTED Review of Pedestrian Bridge Areas, the following be adopted:

That Council direct Administration to return to a future meeting of Council with a report addressing the implications of implementing Crime Prevention Through Environmental Design (CPTED) reviews on future developments within Banff.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

Against: (1): Councillor Pettigrew

MOTION CARRIED

Council recessed at 4:15 p.m. to reconvene at 4:30 p.m.

Council reconvened at 4:31 p.m. with Mayor DiManno in the Chair.

To confirm Members of Council as present, the following roll call was conducted:

ROLL CALL:

Present in Chamber: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram



9.3 Request for Decision: Amendment to Council Policy C1005-01 – Council Remuneration

COU22-303 **Moved by** Councillor Olver

That with respect to Item 9.3, Request for Decision: Amendment to Council Policy C1005-01, the following be adopted:

That Council amend Policy C1005-01, Council Remuneration, as follows:

- In Section 11.3 a), by deleting the words “in Canada” following the words “or seminars per year”; and
- In Section 11.3 b), by deleting the words “in Canada: following the words “or seminars per year”.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

Against: (1): Councillor Pettigrew

MOTION CARRIED

9.4 Briefing: Dedicated Horse Trail Project

COU22-304 **Moved by** Mayor DiManno

That with respect to Item 9.4, Briefing: Dedicated Horse Trail Project, the following be adopted:

That Council defer the Dedicated Horse Trail Project Briefing and decisions relating to construction of a dedicated horse trail, included as part of the Banff Recreation Grounds Redevelopment Project RC-03-14, to Administration to return as part of Service Review 2023 so as to:

- a) Allow for more time to ascertain the effectiveness of the shared trail scenario used for the summer 2022; and
- b) Further engage with the operator and local residents about a mixed trail on Cave Avenue.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



9.5 Request for Decision: Proposed Policy C7001-01 – Sidewalk Inspection and Repair

COU22-305 **Moved by** Councillor Canning

That with respect to Item 9.5, Request for Decision: Proposed Policy C7001-01 – Sidewalk Inspection and Repair, the following be adopted:

That Council approved proposed policy C7001-01, Sidewalk Inspection and Repair (Attachment 1).

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

9.6 Request for Decision: Proposed Policy C2000-01 – Employee Housing Administration

COU22-306 **Moved by** Mayor DiManno

That with respect to Item 9.6, Request for Decision: Proposed Policy C2000-01 – Employee Housing Administration, the following be adopted:

That Council approved Policy C2000-01, Employee Housing Administration (Attachment 3).

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

9.7 Briefing: Operations Yard Redevelopment

COU22-307 **Moved by** Mayor DiManno

That with respect to Item 9.7, Briefing: Operations Yard Redevelopment, the following be adopted:

That Council receive the Operations Yard Redevelopment Briefing for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED



10.0 COMMITTEE REPORTS

Council, by unanimous consent, received that the following Committee Reports for the Corporate Record:

- 10.1 Approved Minutes of the 2022 March 17 Virtual Regular Meeting of the Banff Heritage Corporation
- 10.2 Approved Minutes of the 2022 May 09 Virtual Regular Meeting of the Banff Heritage Corporation
- 10.3 Approved Minutes of the 2022 March 24 Virtual Regular Meeting of the Bow Valley Regional Housing Board
- 10.4 Approved Minutes of the 2022 January 20 Virtual Regular Meeting of the Bow Valley Waste Management Commission
- 10.5 Approved Minutes of the 2022 February 17 Virtual Regular Meeting of the Bow Valley Waste Management Commission
- 10.6 Approved Minutes of the 2022 March 09 Virtual Regular Meeting of the Bow Valley Regional Transit Services Commission
- 10.7 Approved Minutes of the 2022 April 13 Virtual Regular Meeting of the Bow Valley Regional Transit Services Commission
- 10.8 Approved Minutes of the 2022 May 11 Virtual Regular Meeting of the Bow Valley Regional Transit Services Commission



11.0 CORRESPONDENCE

- 11.1 Guy Ferrari: Email Re: Spray Avenue Dedicated Bus Lane & Banff Avenue Pedestrian Zone, Received 2022 August 02

Council, by unanimous consent, received Guy Ferrari's emailed Correspondence, Re: Spray Avenue Dedicated Bus Lane & Banff Avenue Pedestrian Zone, received 2022 August 02, for the Corporate Record.

12.0 NEW/URGENT BUSINESS

- 12.1 Verbal Request for Decision: Lowering of National Flag of Canada at Banff Town Hall in Honour of Ethan Enns-Goneau

NOTE: This Item was dealt with immediately following Item 3.1, Minutes of the 2022 July 11 Regular Meeting of Council, as per Motion COU22-287.

COU22-289 **Moved by** Councillor Ram

That with respect to Item 12.1, Verbal Request for Decision: Lowering of National Flag of Canada at Banff Town Hall in Honour of Ethan Enns-Goneau, the following be adopted:

That Council, pursuant to Section 5.4, b) of Council Policy C1001, Flag Protocol, direct that, as of Monday, 2022 August 08, the National Flag of Canada, located at Banff Town Hall, be lowered to half mast, in honour of Ethan Enns-Goneau.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

13.0 CONFIDENTIAL ITEMS

- 13.1 Confidential Request for Decision: Resignation and Appointment of Public Member to the Community Art Committee

NOTE: This Item was dealt with immediately following Section 4.0, Public Hearing Updates, as per Motion COU22-286.



COU22-292 Moved by Mayor DiManno

That with respect to Item 13.1, Confidential Request for Decision: Resignation and Appointment of Public Member to the Community Art Committee, the following be adopted:

That Council:

1. Accept Letitia Chihambakwe’s resignation and thank them for their service on the Community Art Committee;
2. Appoint Ciara Linteau as a public member to the Community Art Committee to complete the remainder of a three (3) year term ending on the 2024 Annual Organizational Meeting of Council;
3. Direct that this Report be released as a public document;
4. Direct that the confidential attachments and closed meeting discussions remain confidential pursuant to Sections 17 (Disclosure to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

13.0 ADJOURNMENT

COU22-308 Moved by Councillor Pettigrew

That this Council adjourn at 5:59 p.m.

ROLL CALL VOTE:

For: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

On Original
Corrie DiManno
Mayor

On Original
Libbey McDougall
Municipal Clerk