

**MINUTES OF THE REGULAR MEETING OF THE
TOWN OF BANFF HERITAGE CORPORATION**

Ted Langridge Boardroom, 110 Bear Street and via Zoom Videoconference
July 20, 2023

Corporation Directors Present

Anne Ewen	Whyte Museum of the Canadian Rockies (Chair)
Deborah Cameron	Public Representative (Vice-chair)
Karen Garbert	Public Representative
Stefan Cieslik	Province of Alberta (with guest Steve Malins)
Robin Cowan	Public Representative
Marjory Gibney	Eleanor Luxton Historical Foundation (Remote Participation)
Roland Charpentier	Alberta Association of Architects

Corporation Directors Absent

Susan Kennard	Parks Canada (Alternate)
Kathy Madill-Scott	Public Representative
Ted Christensen	Council Representative
Anita Battrum	Honorary Public Representative
Steve Malins	Parks Canada (Note: Steve Malins is now with the Province of Alberta and attended in that capacity)

Administration Present

Darren Enns	Director of Planning and Development
Kathleen Gallagher	Development Planner and Recording Secretary
Madison DePater	Municipal Intern
Kiersten McDonald	Legislative Advisor
Carla Bitz	Environmental Coordinator

1.0 Call to Order

Chair Ewen called the meeting to order at 1:30 pm.

2.0 Approval of Agenda

2.1 Agenda for the July 20, 2023 Regular Meeting of the Banff Heritage Corporation

HER23-22 Moved by Chair Ewen

That the agenda for the July 20, 2023, Regular Meeting of the Banff Heritage Corporation be approved.

MOTION CARRIED

3.0 Adoption of Previous Minutes

3.1 Minutes of the May 18, 2023, Regular Meeting of the Banff Heritage Corporation

HER23-23 Moved by Chair Ewen

That the Minutes for the May 18, 2023, Regular Meeting of the Banff Heritage Corporation be adopted.

MOTION CARRIED

4.0 New Business

4.1 Zero Waste Banff – Carla Bitz

The Banff Heritage Corporation, by unanimous consent, received the information about Zero Waste Banff and discussed the alignment with the Banff Heritage Corporation's mandate.

4.2 Blue Plaque Content: Lady MacDonald Cottage – Kathleen Gallagher

HER23-24 Moved by Member Cowan

That the Blue Plaque Content for the Lady MacDonald Cottage be endorsed by the Banff Heritage Corporation, with the following modification:

- Change the spelling of "Harriss" to "Harris"

MOTION CARRIED

4.3 Roof Request at 118 Spray Avenue – Kathleen Gallagher

K. Gallagher presented a request that had been received from a property owner to install a standing seam metal roof on the residence at 118 Spray Avenue.

Verbal Submissions

Michaela Boehnisch (Item 4.3, Roof Request at 118 Spray Avenue)

The Banff Heritage Corporation, by unanimous consent, received Michaela Boehnisch's Verbal Submission for the Corporate Record.

HER23-25 Moved by Member Charpentier

That the Banff Heritage Corporation support the proposed material for the roof replacement and indicate to the Town of Banff that in the Banff Heritage Corporation's opinion, the proposed roof material **would** contribute to the preservation of the heritage value of a recognized historical building or resource (pending

agreement to the roof by the development officer).

MOTION CARRIED

4.4 Statements of Significance: 218 Beaver Street and 220 Beaver Street – Kathleen Gallagher

K. Gallagher presented Statements of Significance for 218 Beaver Street and 220 Beaver Street.

HER23-26 Moved by Member Cameron

That the Statement of Significance for **218 Beaver Street** be endorsed by the Banff Heritage Corporation.

MOTION CARRIED

HER23-27 Moved by Member Cameron

That the Statement of Significance for **220 Beaver Street** be endorsed by the Banff Heritage Corporation.

MOTION CARRIED

4.5 Pre-application development proposal for a Bed and Breakfast Inn redevelopment at 218 Beaver Street and 220 Beaver Street – Kathleen Gallagher

K. Gallagher presented background on the pre-application development proposal.

Verbal Submissions

Damon Hayes Couture and Hayden Pattullo, the applicants from Studio North (Item 4.5, Pre-application development proposal for a Bed and Breakfast Inn redevelopment at 218 Beaver Street and 220 Beaver Street)

The Banff Heritage Corporation, by unanimous consent, received Damon Hayes Couture and Hayden Pattullo's Verbal Submission for the Corporate Record.

HER23-28 Moved by Member Cowan

That the Banff Heritage Corporation's secretary summarize the feedback provided at the July 20, 2023 meeting with regards to the Pre-application Development Proposal and send to the Banff Heritage Corporation membership to confirm it represents the discussion, with the Banff Heritage Corporation to confirm comments no later than July 31, 2023, on:

- Section 9.0 of the Banff Design Guidelines; and
- whether the proposed variances to the front yard setback, driveway width and the floor area ratio for the River Front District (RRF) would *contribute to the preservation [retention] of the heritage value of a recognized historical building or resource.*

MOTION CARRIED

4.6 Development Permit Application at 330 Banff Avenue (23DP45) – Darren Enns

D. Enns presented the development permit application.

HER23-29 Moved by Member Charpentier

That the Banff Heritage Corporation support 23DP45 for exterior renovations (new roof and vestibule around the existing rear entrance) at 330 Banff Ave and indicate to the Town of Banff that there are no concerns.

MOTION CARRIED

4.7 Development Permit Application at 451 Banff Avenue (23DP48) – Madison DePater

M. DePater presented the development permit application.

HER23-29 Moved by Member Garbert

That the Banff Heritage Corporation receive the application 23DP48 for the heritage records.

MOTION CARRIED

5.0 **Staff Updates**

5.1 Heritage Resource Action Plan – Kathleen Gallagher

K. Gallagher gave an update including the following key points:

- Engagement with property owners occurred in June 2023, with a great turn out of 50 people representing 56 properties
- There is currently a survey available for property owners to complete online. Survey closes end of day on June 30, 2023.
- The team is currently working on evaluating and prioritizing the Tools and Tactics to encourage heritage conservation, as well as report writing
- Continue to be on track to present to Council in Fall 2023.

The Banff Heritage Corporation, by unanimous consent, received the Heritage Resource Action Plan update.

6.0 **Adjournment**

HER23-21 Moved by Chair Ewen

That the July 20, 2023, Regular Meeting of the Banff Heritage Corporation adjourn at 3:57pm.

MOTION CARRIED

The next regular meeting of the Banff Heritage Corporation is scheduled for September 21, 2023, at 1:30pm.

Anne Ewen
Chair

Kathleen Gallagher
Development Planner and Recording Secretary

UNAPPROVED