



**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE MEETING**  
**of the Town of Banff in the Province of Alberta**  
**Regular Meeting of the Governance and Finance Committee**  
**Monday, 2022 July 11, at 9:00 a.m.**

**MEMBERS PRESENT**

Corrie DiManno	Mayor	
Grant Canning	Councillor and Deputy Mayor	
Chip Olver	Councillor and Acting Mayor	(Remote Participation)
Ted Christensen	Councillor	(Remote Participation)
Barb Pelham	Councillor	
Hugh Pettigrew	Councillor	
Kaylee Ram	Councillor	

**MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications and Marketing	
Adrian Field	Director, Engineering	(Remote Participation)
Shawn Carr	Acting Director, Community Services	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Michael Hay	Manager, Environmental Services	
Augustina Rocha	Manager, Municipal Parks	
Caroline McCartney	Manager, Operations Support Services	
Travis Jacobson	Acting Manager, Streets	(Remote Participation)
Marc Breau	Manager, Street	
Lisa Lee	Executive Assistant, Mayor's Office	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Kiersten McDonald	Acting Municipal Clerk	



## 1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee as present the following roll call was conducted:

### ROLL CALL:

Present In Chamber: (5): Mayor DiManno, Councillor Canning, Councillor Pettigrew, Councillor Pelham, and Councillor Ram

Participating Remotely: (2): Councillor Christensen and Councillor Olver

Mayor DiManno called the Regular Meeting of the Governance and Finance Committee to order at 9:14 a.m.

## 2.0 APPROVAL OF AGENDA

### 2.1 Agenda for the 2022 July 11 Regular Meeting of the Governance and Finance Committee

FIN22-161 **Moved by** Mayor DiManno

That the Agenda for the 2022 July 11 Regular Meeting of the Governance and Finance Committee be approved.

For: (7): Mayor DiManno, Councillor Canning, Councillor Pettigrew, Councillor Christensen, Councillor Pelham, Councillor Olver, and Councillor Ram

**MOTION CARRIED**



### 3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

#### 3.1 Minutes of the 2022 June 27 Regular Meeting of the Governance and Finance Committee

A clerical correction was noted to the Minutes in Motion FIN22-143, third bullet, by deleting the word “wards” and substituting with the word “words”.

FIN22-162 **Moved by** Councillor Ram

That the Minutes of the 2022 June 27 Regular Meeting of the Governance and Finance Committee be adopted, **as corrected**.

For: (7): Mayor DiManno, Councillor Canning, Councillor Pettigrew, Councillor Christensen, Councillor Pelham, Councillor Olver, and Councillor Ram

**MOTION CARRIED**

### 4.0 DELEGATIONS AND INVITED PRESENTATIONS

No Delegations and Invited Presentations were scheduled as part of this meeting.

### 5.0 PUBLIC INPUT ON AGENDA ITEMS

#### 5.1 Written Submission

No Written Submissions were provided at this meeting.



**Corrected and** Approved 2022 August 08

Governance and Finance Committee Regular Meeting  
2022 July 11

5.2 Verbal Submissions

No Verbal Submissions were presented as part of this meeting.

**6.0 UNFINISHED BUSINESS**

No Unfinished Business was scheduled as part of this meeting.

**7.0 REPORTS**

No Reports were scheduled for this meeting.

**8.0 CORRESPONDENCE**

No Correspondence was received for this meeting.

**9.0 NEW/URGENT BUSINESS**

No New/Urgent Business was included as part of this meeting.

Minutes approved by: On Original On Original



## 10.0 CONFIDENTIAL ITEMS

### 10.1 Verbal Confidential Request for Direction: Snow and Ice Management Strategic Review

FIN22-163 **Moved by** Mayor DiManno

That Committee recess at 9:22 a.m., to reconvene in a closed meeting, to be conducted in the Council Chamber and virtually in a confidential Zoom Meeting environment, pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 10.1: Verbal Confidential Request for Direction: Snow and Ice Management Strategic Review

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Committee reconvened in closed meeting at 9:23 a.m.

Committee recessed in closed meeting at 12:38 p.m.

Committee reconvened in public meeting at 12:39 p.m. with Mayor DiManno in the Chair.

FIN22-164 **Moved by** Mayor DiManno

That Committee rise and report.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



**Administration in Attendance during the confidential discussions for Item 10.1, Confidential Request for Direction: Snow and Ice Management Strategic Review:**

**Clerk: K. McDonald and L. Lee**

**Advice: K. Gibson, J. Darrah, S. Carr, D. Enns, P. Godfrey, C. Hughes, M. Hay, A. Rocha, C. McCartney, and M. Breau**

A confidential distribution, which is to remain confidential pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, was received for the Corporate Record with respect to Item 10.1 Verbal Confidential Request for Direction: Snow and Ice Management Strategic Review.

FIN22-165     **Moved by Mayor DiManno**

That with respect to Item 10.1, Verbal Confidential Request for Direction: Snow and Ice Management Strategic Review, the following be approved:

That the confidential verbal briefing and associated attachments, distributions, and discussions remain confidential pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (6): Mayor DiManno, Councillor Canning, Councillor Pettigrew, Councillor Christensen, Councillor Olver, and Councillor Ram

**MOTION CARRIED**



## 11.0 ADJOURNMENT

FIN22-166 **Moved by** Councillor Pettigrew

That this meeting adjourn at 12:41 p.m.

ROLL CALL VOTE:

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original  
Corrie DiManno  
Mayor

On Original  
Kiersten McDonald  
Acting Municipal Clerk