



Approved August 14, 2023

Regular Meeting of the Governance and Finance Committee
July 10, 2023

**MINUTES OF THE REGULAR MEETING OF
THE GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Monday, July 10, 2023, 9:00 a.m.**

MEMBERS PRESENT

Corrie DiManno	Mayor
Chip Olver	Councillor and Deputy Mayor
Barb Pelham	Councillor and Acting Mayor
Ted Christensen	Councillor
Grant Canning	Councillor
Hugh Pettigrew	Councillor

MEMBERS ABSENT WITH LEAVE

Kaylee Ram	Councillor	(With Leave)
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ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Jason Darrah	Director, Communications and Marketing	
Darren Enns	Director, Planning and Environment	
Adrian Field	Director, Engineering	(Remote Participation)
Shawn Carr	Acting Director, Community Services	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Dorothee Esquerre	Finance Manager	
Carolyn Reid	Finance Officer	
Stan Andronyk	Manager of Municipal Enforcement	
Randall McKay	Manager, Strategic Initiatives + Special Projects	(Remote Participation)
Rick Williams	Development Compliance Officer	
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	
Kiersten McDonald	Legislative Advisor	

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1.0 CALL TO ORDER

Present In Chamber: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

Excused by Council: (1): Councillor Ram

Mayor DiManno called the July 10, 2023, Regular Meeting of the Governance and Finance Committee to order at 9:00 a.m.

Councillor Olver provided a land acknowledgment at today's meeting.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the July 10, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-128 **Moved by** Councillor Pelham

That the Agenda for the July 10, 2023, Regular Meeting of the Governance and Finance Committee be approved.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

3.0 CONFIRMATION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the June 26, 2023, Regular Meeting of the Governance and Finance Committee

A clerical correction was noted to page 5 of 10, Motion FIN23-17, by adding the words "the Governance and Finance Committee receive" preceding the words "the 2023 Resident Satisfaction Survey Results Briefing".

FIN23-129 **Moved by** Councillor Canning

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That the Minutes for the June 26, 2023, Regular Meeting of the Governance and Finance Committee be confirmed, **as corrected.**

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

4.0 DELEGATIONS

No Delegations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

6.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

7.0 ADMINISTRATIVE REPORTS

7.1 Request for Direction: Community Standards Bylaw 260 – Construction Noise Hours

FIN23-130 **Moved by** Mayor DiManno

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That with respect to Item 7.1, Request for Direction: Community Standards Bylaw 260 – Construction Noise Hours, the following be approved:

That the Governance and Finance Committee direct Administration to return to a future meeting of Council, no later than Q4, 2023, with a proposed amending bylaw to the Community Standards Bylaw 260, that would address:

- Proposed changes to Schedule B, Residential Construction, as outlined in Attachment 4, Revised Schedule B; and
- Proposed changes to Schedule C, Penalties, section 52, as outlined in Attachment 5, Revised Schedule “C” Section 52.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

FIN23-132 **Moved by** Councillor Canning

That Motion FIN23-131 be amended as follows:

By deleting the words “recommend that Council” following the words “Governance and Finance Committee”, and further, that the word “Council” be replaced with the words “Service Review” following the words “report back to”

For: (5): Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

Against: (1): Mayor DiManno

MOTION CARRIED

FIN23-131 **Moved by** Councillor Pettigrew

That with respect to Item 7.1, Request for Direction: Community Standards Bylaw 260 – Construction Noise Hours, the following Motion Arising be approved, **as amended:**

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That the Governance and Finance Committee direct Administration to investigate other comparative jurisdictions and report back to **Service Review** on options for establishing a continuous noise bylaw restricting noise levels to safer standards.

For: (5): Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew
Against: (1): Mayor DiManno

MOTION CARRIED

7.2 Request for Direction: Financial Plan Update

FIN23-133 **Moved by** Mayor DiManno

That with respect to Item 7.2, Request for Direction: Financial Plan Update, the following be approved:

That on page 11 of 14 of the Financial Plan, Attachment A, the Council Adoption of the Budget date be changed from December to January wherever the word “December” occurs in the paragraph.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

FIN23-134 **Moved by** Mayor DiManno

That with respect to Item 7.2, Request for Direction: Financial Plan Update, the following be approved:

That on page 7 of 12 of Appendix D that the words “342 Banff Affordable Housing” be replaced with the words “The Aster” wherever it appears.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

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Committee recessed at 10:57 a.m. for a ten-minute break.

Committee resumed at 11:08 a.m. with Mayor DiManno in the chair.

FIN23-135 **Moved by** Councillor Pettigrew

That with respect to Item 7.2, Request for Direction: Financial Plan Update, the following be approved:

That on page 13 of 14 of Attachment A- Financial Plan, the paragraph titled Fees and Charges, be deleted and replaced with the following:

Recreation fees will be established for 50 percent cost recovery for resident adult recreation programs and youth programs, and less than 50 percent of cost recovery for disabled, low income and seniors' programs.

For: (1): Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pelham

MOTION DEFEATED

FIN23-136 **Moved by** Mayor DiManno

That with respect to Item 7.2, Request for Direction: Financial Plan Update, the following be approved:

That Governance and Finance Committee:

1. Approve the amendments to the Financial Plan (Attachment A, **as amended**); and
2. Direct Administration to return to a future meeting of the Governance and Finance Committee, no later than Q3, 2023, with the updated **and amended** appendices to the Financial Plan once all relevant data is available.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

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8.0 NEW / URGENT BUSINESS

No Items of New/ Urgent Business were added as part of this meeting.

9.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

10.0 ADJOURNMENT

FIN23-137 **Moved by** Councillor Canning

That this meeting adjourn at 11:26 a.m.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

On Original
Corrie DiManno
Mayor

On Original
Kiersten McDonald
Legislative Advisor

Minutes approved by: On Original On Original