

**MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE**  
**of the Town of Banff in the Province of Alberta**  
**Town Hall Council Chamber**  
**Monday, June 24, 2019 at 9:00 am**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Grant Canning	Councillor and Deputy Mayor
Brian Standish	Councillor and Acting Mayor
Chip Olver	Councillor
Ted Christensen	Councillor
Peter Poole	Councillor
Corrie DiManno	Councillor

**COUNCIL MEMBERS ABSENT**

**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Randall McKay	Director, Planning and Development
Silvio Adamo	Director, Protective Services
Paul Godfrey	Director, Operations
Kelly Gibson	Director, Corporate Services
Jason Darrah	Director, Communications
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the June 24, 2019 governance and finance committee meeting to order at 9:00 am.

**2.0 APPROVAL OF AGENDA**

FIN19-59 Moved by Councillor DiManno that the governance and finance committee approve the agenda for the June 24, 2019 meeting of the governance and finance committee as presented.

**CARRIED**

**3.0 ADOPTION OF PREVIOUS GOVERNANCE & FINANCE COMMITTEE MINUTES**

**3.1. Minutes of the June 10, 2019 Meeting of the Governance & Finance Committee**

FIN19-60 Moved by Councillor DiManno that the governance and finance committee adopt the minutes of the June 10, 2019 as presented.

**CARRIED**

**4.0 DELEGATIONS AND INVITED PRESENTATIONS**

There were no delegations or invited presenters.

**5.0 PUBLIC INPUT ON AGENDA ITEMS**

None received.

**6.0 UNFINISHED BUSINESS**

None considered.

**7.0 REPORTS**

None considered.

**8.0 CORRESPONDENCE**

None received.

**9.0 NEW/URGENT BUSINESS**

None considered.

**10.0 CONFIDENTIAL ITEMS**

**10.1. Policy Option Development - Council Code of Conduct**

FIN19-61 Moved by Councillor Standish that the governance and finance committee:

- i. move into a closed session at 9:03 a.m. in accordance with the Municipal Government Act section 197 and the Freedom of Information and Protection of Privacy Act section to receive advice, recommendations and policy options developed for the public body; and
- ii. that the following individuals attend all or part of the closed session with council:

Name		Reason
Daina Young	Solicitor, Reynolds Mirth Richards & Farmer	Advice and Presenter
Robert Earl	Town Manager	Leader of the organization
Tara Johnston-Lee	Municipal Clerk	For information – policy development
Kelly Gibson	Director, Corporate Services	For information – policy development
Randall McKay	Director, Planning & Development	For information – policy development
Silvio Adamo	Director, Protective Services	For information – policy development
Jason Darrah	Director, Communications	For information – policy development
Paul Godfrey	Director, Operations	For information – policy development

**CARRIED**

FIN19-62 Moved by Councillor Canning that the governance and finance committee return to the public meeting at 11:53 a.m.

**CARRIED**

**11.0 ADJOURNMENT**

FIN19-63 Moved by Councillor Standish that the governance and finance committee adjourn the June 24, 2019 regular meeting of governance and finance committee at 11:56 a.m.

**CARRIED**

On original  
Karen Sorensen  
Mayor

On original  
Tara Johnston-Lee  
Municipal Clerk