

**MINUTES OF THE
BANFF HOUSING CORPORATION
Town of Banff, Jim Bennett
June 17, 2020 at 9:00 a.m.**

BOARD MEMBERS PRESENT

Corrie DiManno	Town Councillor
Allan Buckingham	Public Member Director
Chris Thorburn	Public Member Director
Julian Roy Pilote	Public Member Director
Richard Maisonet	Public Member Director
Dee Larosa	Public Member Director

BOARD MEMBERS/OTHERS ABSENT

ADMINISTRATION, OTHERS PRESENT

Sharon Oakley	Manager, Housing Sustainability
Carrie Vaugeois	Banff Housing Corporation, Supervisor, Recorder

BHC VISION

To provide a range of affordable housing options that ensure Banff residents can find a place to call home.

BHC MISSION

BHC provides and manages a diverse range of quality rental units & equity share & price restricted homes for residents and retirees of Banff Nation Park.

1.0 CALL TO ORDER/APPROVAL OF AGENDA

A. Buckingham called the June 17, 2020 meeting of the Banff Housing Corporation to order at 9:04am.

BHC20-11 Moved by A. Buckingham to approve agenda **CARRIED**

2.0 DELEGATIONS

3.0 ADOPTIONS OF MINUTES & PUBLIC ATTACHMENTS

4.0 BUSINESS ARISING FROM MINUTES

BHC20-12 A. Buckingham move to extend the current COVID-19 rent relief until September 1st, 2020, and approve in principal the corresponding reduction in transfer to the community housing reserve fund.

CARRIED

5.0 OPERATIONAL UPDATES

- 5.1 Home Sales - Update received for information
- 5.2 Audit – Moved to July meeting
- 5.3 Inheritance of BHC property - Update received for information
- 5.4 RRL Fees – Update received for information
- 5.5 Annual Admin Fees – Update received for information

6.0 HOUSING SUSTAINABILITY UPDATE

- 6.1 2020 1st Quarter financials - Update received for information.
- 6.2 Update on 342 Banff Ave - Received for information.
- 6.3 Update on Banff Ave RFP Selection - Received for information.
- 6.4 Home Buyers survey - Update received for information

7.0 NEW BUSINESS

- 7.1 Audit to be presented by Accountant, Andrea Stewart

8.0 OTHER ITEMS

9.0 NEXT MEETING DATE / ITEMS FOR NEXT MEETING

- 9.1 Next Meeting July 15, 2020 8:30am to 10am

10.0 MOTION TO ADJOURN

BHC20-13 Moved by C Thorburn to adjourn at 9:51a.m.

CARRIED

Allan Buckingham, Chair

Recording Secretary