



**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**of the Town of Banff in the Province of Alberta**  
**Monday, June 12, 2023, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor	
Chip Olver	Councillor and Deputy Mayor	
Barb Pelham	Councillor and Acting Mayor	
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	

**COUNCIL MEMBERS ABSENT**

Grant Canning	Councillor
Ted Christensen	Councillor

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Janice Carson	Acting Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning and Environment	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives + Special Projects	
Amanda Arbuckle	Manager of Recreation Services	
Michael Hay	Manager, Environmental Services	
Philipp Leberer	Energy Coordinator	
Renée Lavergne	Information Governance Coordinator	(Partial Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	

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**1.0 CALL TO ORDER**

Present in Chamber: (4): Mayor DiManno, Councillor Olver, Councillor Pelham, and Councillor Ram

Minutes approved by: On Original On Original



Present Virtually: (1): Councillor Pettigrew

Absent: (2): Councillor Canning and Councillor Christensen

Mayor DiManno called the June 12, 2023, Regular Meeting of Council to order at 2:01 p.m.

Mayor DiManno gave a land acknowledgment at the commencement of today's meeting.

## 2.0 CONFIRMATION OF AGENDA

### 2.1 Agenda for the June 12, 2023, Regular Meeting of Council

COU23-161 **Moved by** Councillor Pelham

That the Agenda for the June 12, 2023, Regular Meeting of Council be confirmed.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### 2.2 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.

## 3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

### 3.1 Minutes of the May 23, 2023, Regular Meeting of Council

COU23-162 **Moved by** Councillor Ram

That the Minutes of the May 23, 2023, Regular Meeting of Council be adopted, **as amended**.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: On Original On Original

#### 4.0 INVITED PRESENTATIONS

No invited presentations were scheduled as part of this meeting.

#### 5.0 PUBLIC INPUT ON AGENDA ITEMS

No Public Input was received for this meeting.

#### 6.0 UNFINISHED BUSINESS

##### 6.1 Request for Decision: Banff Access Program Expansion Options for Transit Passes

COU23-163      **Moved by** Mayor DiManno

That with respect to Item 6.1 Request for Decision: Banff Access Program Expansion Options for Transit Passes, that the following be adopted, **after amendment**:

That Council direct Administration to:

1. Begin offering Route 3 transit passes sold as part of the Banff Access Program at a 90 per cent (%) discount no later than July **15**, 2023, with a total additional budget of \$25,000 to be funded from the Visitor Pay Parking Reserve;
2. Begin offering Route 8 (Lake Louise) **ten-ride** passes to the Banff Access Program at a 90 per cent (%) discount no later than July **15**, 2023, with a total additional budget of \$2,500 to be funded from the Visitor Pay Parking Reserve; and
3. Return to the 2024 Service Review with options to extend both programs for future years once demand is better understood.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

#### 7.0 ADMINISTRATIVE REPORTS

##### 7.1 Request for Decision: Proposed Council Policy C7002-01, Trail Lighting

COU23-164      **Moved by** Mayor DiManno

Minutes approved by:      On Original      On Original



That with respect to Item 7.1, Request for Decision: Council Policy C7002-01, Trail Lighting, that the following be approved:

That proposed Council Policy C7002-1, Trail Lighting (Attachment 2), be amended in section 1.0 Policy as follows:

To include the words “during hours of darkness” after the word “active mode use” and delete the word “nighttime”

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU23-165 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: Council Policy C7002-01, Trail Lighting, that the following be approved:

That Council approve proposed Council Policy C7002-01, Trail Lighting (Attachment 2), **as amended.**

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

7.2 Request for Decision: Trail Lighting Assessment Update

COU23-166 **Moved by** Mayor DiManno

That with respect to Item 7.2 Request for Decision: Trail Lighting Assessment Update, that the following be approved:

That Council direct Administration to proceed with signage updates (A), Parks Canada Impact Assessment for the recommended trails (B – F) and return at Service Review with updated costing and assessment status or results.



For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

7.3 Request for Decision: Updates to the Environmental Rebate Program

Councillor Ram declared a pecuniary conflict of interest regarding Item 7.3 Request for Decision: Updates to the Environmental Rebate Program as she owns a business that sells products that can be used for this rebate. Councillor Ram left the Council Chamber at 2:54 p.m.

COU23-167 **Moved by** Mayor DiManno

That with respect to Item 7.3 Request for Decision: Updates to the Environmental Rebate Program, that the following be approved:

That Council approve proposed changes to the structure of the Environmental Rebate program, effective July 1, 2023, as outlined in the Report.

For: (4): Mayor DiManno, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Councillor Ram returned to her chair in the Council Chamber at 3:24 p.m. after discussion and voting on Item 7.3 Request for Decision: Updates to the Environmental Rebate Program had concluded.

7.4 Briefing: Banff Public Library Board Membership Criteria Request

COU23-168 **Moved by** Mayor DiManno

That with respect to Item 7.4 Briefing: Banff Public Library Board Membership Criteria Request, that the following be adopted:

That Council Accept this briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram



**MOTION CARRIED**

- 7.5 Briefing: Scheduled Review of the Records Retention Bylaw 251-2 and the Information Governance and Records Management Council Policy C8001

COU23-169 **Moved by** Mayor DiManno

That with respect to Item 7.5, Briefing: Scheduled Review of the Records Retention Bylaw 251-2 and the Information Governance and Records Management Council Policy C8001, the following be adopted:

That Council receive this Briefing for the Corporate Record.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**8.0 NOTICE OF MOTION**

No Notices of Motion were scheduled as part of this meeting.

**9.0 COMMITTEE REPORTS**

No Committee Reports were scheduled as part of this meeting.

**10.0 NEW/URGENT BUSINESS**

No New/Urgent Business was introduced during this meeting.

**11.0 CONFIDENTIAL ITEMS**

None

## 12.0 CORRESPONDENCE

12.1 Kathy McNeil: Letter Re: Dangerous Debris at Industrial Compound Dog Park

COU23-170 **Moved by** Mayor DiManno

That with respect to Item 12.1 Kathy McNeil: Letter Re: Dangerous Debris at Industrial Compound Dog Park, that the following be adopted:

That Council accept the Correspondence for the Corporate Record.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

## 13.0 ADJOURNMENT

COU23-171 **Moved by** Councillor Pettigrew

That this Council adjourn at 3:47 p.m.

For: (5): Mayor DiManno, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original

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Corrie DiManno  
Mayor

On Original

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Kiersten McDonald  
Legislative Advisor

Minutes approved by: On Original On Original