



**MINUTES OF THE VIRTUAL COUNCIL REMUNERATION REVIEW COMMITTEE
MEETING
of the Town of Banff in the Province of Alberta
Virtual Meeting
Wednesday, 2021 May 12, at 1:30 p.m.**

MEMBERS PRESENT

Connie MacDonald	Chair and Public Member	(Remote Participation)
Hugh Pettigrew	Vice-Chair and Public Member	(Remote Participation)
Marilyn Joyce Bell	Public Member	(Remote Participation)

MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

1.0 CALL TO ORDER

To confirm Members of the Council Remuneration Review Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

Chair MacDonald called the virtual Meeting of the Council Remuneration Review Committee to order at 1:31 p.m.

Minutes approved by: _____

2.0 APPROVAL OF AGENDA

- 2.1 Agenda for the 2021 May12 Virtual Regular Meeting of the Council Remuneration Review Committee

CRRC21-37 **Moved by** Public Member Pettigrew

That the Agenda for the 2021 May 10 Virtual Regular Meeting of the Council Remuneration Review Committee be approved.

For: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

MOTION CARRIED

3.0 ADOPTION OF PREVIOUS COUNCIL REMUNERATION REVIEW COMMITTEE MINUTES

- 3.1 Minutes of the 2021 April 14 Virtual Regular Meeting of the Council Remuneration Review Committee

CRRC21-38 **Moved by** Public Member Bell

That the Minutes of the 2021 April 14 Virtual Meeting of the Council Remuneration Review Committee be adopted.

For: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

MOTION CARRIED

4.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

5.0 REPORTS

No public Reports were scheduled as part of this meeting.

Minutes approved by: _____



6.0 NEW/URGENT BUSINESS

No Items of New/ Urgent Business were added to this meeting.

7.0 CONFIDENTIAL ITEMS

CRRC21-39 **Moved by** Chair MacDonald

That Committee recess to the call of the chair at 1:33 p.m., and reconvene in a closed meeting, to be conducted in a confidential Zoom Meeting environment, pursuant to Sections 23 (Local Public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 7.1, Confidential Request for Direction: CRRC Recommendations Report - Final Review.

For: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

MOTION CARRIED

Committee reconvened in closed meeting at 1:35 p.m. with Chair MacDonald in the chair.

Committee recessed in closed meeting at 2:11 p.m. and reconvened in public meeting at 2:12 p.m. with Chair MacDonald in the chair.

CRRC21-40 **Moved by** Chair MacDonald

That Committee rise and report.

ROLL CALL VOTE:

For: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

MOTION CARRIED

Minutes approved by: _____

7.1 Confidential Request for Direction: CRRC Recommendations Report - Final Review

Administration in attendance during the closed meeting discussions with respect to Item 7.1, CRRC Recommendations Report - Final Review:

Clerk: L. McDougall and T. Johnston
Observer: C. Hughes and B. King

A Confidential Document, entitled Motions, which is to remain confidential pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, was received for the Corporate Record with respect to Item 7.1, CRRC Recommendations Report - Final Review.

CRRC21-41 **Moved by** Chair MacDonald

That with respect to Item 7.1, CRRC Recommendations Report - Final Review, the following be approved, **after amendment**:

That the Council Remuneration Review Committee:

1. **Approve Confidential Recommendation 1 contained in the confidential distribution;**
2. Forward the Council Remuneration Review Committee Recommendations Report – May 2021, **Confidential Attachment, as amended, to the next available Virtual Regular Meeting of Council;**
3. **Direct that the Council Remuneration Review Committee Recommendations Report – May 2021, Confidential Attachment, as amended, and redacted as required pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, be released as a public document when it is published as part of the Agenda for the next available Virtual Regular meeting of Council;**
4. Direct that the **Cover Report, confidential distribution**, and closed meeting discussions remain confidential pursuant to Sections 23 (Local public body confidences) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

MOTION CARRIED



As this was the final meeting of the 2021 Council Remuneration Review Committee, Chair MacDonald thanked both her fellow Committee Members as well as Administration for their hard work, dedication, and support over the last several months in carrying out Committee's mandate.

8.0 ADJOURNMENT

CRRC21-42 **Moved by** Public Member Bell

That this meeting adjourn at 2:16 p.m.

For: (3): Chair MacDonald, Public Member Bell, and Public Member Pettigrew

MOTION CARRIED

Connie MacDonald
Chair

Libbey McDougall
Municipal Clerk

Minutes approved by: _____