

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Monday, April 24, 2023, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor
Chip Olver	Councillor and Deputy Mayor
Barb Pelham	Councillor and Acting Mayor
Grant Canning	Councillor
Ted Christensen	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	
Darren Enns	Director, Planning and Development	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Dorothee Esquerre	Finance Manager	
Randall McKay	Manager, Strategic Initiatives + Special Projects	(Partial Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	

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Minutes approved by: On Original On Original



Approved May 08, 2023

Town of Banff Public Hearing and Regular Meeting of Council  
April 24, 2023

**1.0 CALL TO ORDER**

Present in Chamber: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Mayor DiManno called the April 24, 2023, Public Hearing and Regular Meeting of Council to order at 2:00 p.m.

Councillor Pelham gave a land acknowledgment at the commencement of today’s meeting.

**2.0 CONFIRMATION OF AGENDA**

2.1 Agenda for the April 24, 2023, Public Hearing and Regular Meeting of Council

COU23-109 **Moved by** Mayor DiManno

That the Agenda for today’s meeting be amended by bringing forward Item 9.1, Notice of Motion: 2023 Municipal Capital Reserve Funding and Budget Stabilization Reserves for Tax Adjustments, and Item 7.1, Bylaw Tabulation: Third Reading of Proposed 2023 Tax Rate Bylaw 240-20, to be dealt with as consecutively as the first items of new business following Item 8.1. Request for Decision: 2022 Audited Consolidated Financial Statements.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU23-110 **Moved by** Councillor Canning

That the Agenda for today’s meeting be further amended by adding Item 11.1 to Section 11.0, New/ Urgent Business, entitled “Verbal Briefing: Queen Elizabeth II Platinum Jubilee Medal Recipient”.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: On Original On Original

COU23-113 **Moved by** Councillor Ram

That the Agenda for the April 24, 2023, Public Hearing and Regular Meeting of Council be approved, **as amended.**

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

2.2 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.

**3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES**

3.1 Minutes of the April 10, 2023, Regular Meeting of Council

COU23-111 **Moved by** Councillor Pelham

That the Minutes of the April 10, 2023, Regular Meeting of Council be adopted.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

**4.0 PUBLIC HEARING ITEMS**

4.1 Public Hearing Request for Decision: Proposed Public Notification Bylaw 470

Mayor DiManno called the Public Hearing for Bylaw 470 to order at 2:30 p.m.

4.1.1 Public Input on Request for Decision: Proposed Public Notification Bylaw 470

4.1.1.1 Public Hearing Written Submissions

No Written Submissions were received with respect to the proposed Public Notification Bylaw 470.

#### 4.1.1.2 Public Hearing Verbal Submissions

Council, by unanimous consent, received the following Verbal Submissions for the Corporate Record:

4.1.1.2.1 Jason Lyon, Publisher, Rocky Mountain Outlook

4.1.1.2.2 Dennis Merrell, Executive Director, Alberta Weekly Newspapers Association

#### 4.1.2 Closing Comments from Administration

Administration did not provide Closing Comments.

#### 4.1.3 Council Question Period

Council did not ask questions of Administration.

#### 4.1.4 Close of the Public Hearing on Proposed Public Notification Bylaw 470

Council, by unanimous consent, closed the Public Hearing for Bylaw 470 at 2:55 p.m.

#### 4.1.5 Consideration of Second and Third Readings of Proposed Public Notification Bylaw 470

COU23-112 **Moved by** Mayor DiManno

That with respect to Item 4.1, Public Hearing request for Decision: Proposed Public Notification Bylaw 470, the following be adopted:

That Bylaw 470 be read a second time.

Against: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION DEFEATED**

## 5.0 INVITED PRESENTATIONS

Minutes approved by: On Original On Original

No Invited Presentations were scheduled as part of this meeting.

## 6.0 PUBLIC INPUT ON AGENDA ITEMS

### 6.1 Written Submissions

No Written Submissions were received for this meeting.

### 6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

## 7.0 UNFINISHED BUSINESS

### 7.1 Bylaw Tabulation: Third Reading of Proposed 2023 Tax Rate Bylaw 240-20

**Note:** This Item was brought forward and dealt with immediately following Item 9.1, Notice of Motion: 2023 Municipal Capital Reserve Funding and Budget Stabilization Reserves for Tax Adjustments, as per Motion COU23-104.

COU23-117 **Moved by** Mayor DiManno

That with respect to Item 7.1, Bylaw Tabulation: Third Reading of Proposed 2023 Tax Rate Bylaw 240-20, the following be adopted:

That Bylaw 240-20 be read a third time, as amended.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Ram

Against: (1): Councillor Pettigrew

**MOTION CARRIED**

## 8.0 ADMINISTRATIVE REPORTS

Minutes approved by: On Original On Original

8.1 Request for Decision: 2022 Audited Consolidated Financial Statements

**Note:** This Item was dealt with immediately following Section 6.0, Public Input on Agenda Items.

COU23-113 **Moved by** Mayor DiManno

That with respect to Recommendation 1 contained in Item 8.1, Request for Decision: 2022 Audited Consolidated Financial Statements, the following be adopted:

That Council, pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, recess at 3:22 p.m. to the call of the chair, to reconvene in a closed meeting, to be conducted in the Council Boardroom and a confidential virtual Zoom meeting, to consider confidential matters with respect to Item 8.1, Request for Decision: 2022 Audited Consolidated Financial Statements, and further, that the following individuals be invited into Council's closed meeting discussions:

- Collin Mitchell, CA, Partner – Audit, KPMG Enterprise; and
- Taylor Thompson, Senior Manager, KPMG Enterprise.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Council reconvened in closed meeting at 3:28 p.m. with Mayor DiManno in the chair.

Council recessed in closed meeting at 3:58 p.m. to reconvene in public meeting at 4:09 p.m.

Council reconvened in public meeting at 4:09 p.m. with Mayor DiManno in the chair.



COU23-114 **Moved by** Mayor DiManno

That Council rise and report.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU23-115 **Moved by** Mayor DiManno

That with respect to Recommendations 2 and 3 contained in Item 8.1, Request for Decision: 2022 Audited Consolidated Financial Statements, the following be adopted:

That Council:

2. Approve the 2022 Consolidated Financial Statements (Attachment 1); and
3. Direct that the closed meeting discussions and Attachment 2 remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and protection of Privacy Act*.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.2 Revised Request for Decision: Indigenous Framework

**Note:** This Item was dealt with immediately following Item 7.1: Bylaw Tabulation: Third Reading of Proposed 2023 Tax Rate Bylaw 240-20.

COU23-118 **Moved by** Mayor DiManno

That with respect to Item 8.2, Request for Decision: Indigenous Framework, the following be adopted:

That Council endorse the Town of Banff Indigenous Framework (Revised Appendix A).

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.3 Request for Decision: Updated Indigenous Land Acknowledgement



COU23-119 **Moved by** Councillor Pelham

That with respect to Item 8.3, Request for Decision: Updated Land Acknowledgement, the following be adopted:

That Council endorse the following revised and updated Indigenous land acknowledgement in Town of Banff Council and other Committees of Council agenda packages as deemed appropriate:

We acknowledge that we live, work and play on the traditional and ancestral territories of the Blackfoot Confederacy, Stoney Nakoda Nation, and Tsuut'ina Nation. We also recognize this land is traditionally, spiritually and culturally shared with other Indigenous peoples including the Métis, Ktunaxa, and Secwépemc Nations.

Council is committed to improving the Town's understanding of these Nations' interests and working in partnership with Indigenous communities in the spirit of reconciliation and change.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU23-120 **Moved by** Mayor DiManno

That with respect to Item 8.3, Request for Decision: Updated Land Acknowledgement, the following be adopted:

That Council endorse the following revised and updated Indigenous land acknowledgement in Town of Banff Council and other Committees of Council agenda packages as deemed appropriate:

That Council direct Administration to contact the administrative support for the various Town of Banff Boards, Commissions, Committees, and Corporations (BCCCs) to inform that that an updated Indigenous Land Acknowledgement has been approved and further, that Council would encourage the BCCCs to incorporate this land acknowledgment into their Agendas and meetings as deemed appropriate.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



**9.0 NOTICE OF MOTION**

9.1 Revised Notice of Motion: 2023 Municipal Capital Reserve Funding and Budget Stabilization Reserves for Tax Adjustments

**Note:** This Item was brought forward and dealt with immediately following Item 8.1, Request for Decision: 2022 Audited Consolidated Financial Statements, as per Motion COU23-104

COU23-116 **Moved by** Councillor Pettigrew

That with respect to Item 9.1, Notice of Motion: 2023 Municipal Capital Reserve Funding and Budget Stabilization Reserves for Tax Adjustments. the following be adopted:

That Council pursuant to Section 9.22 of the Procedures Bylaw 44-8, reconsider the 2023-2025 Operating Budget, as approved, as amended, during the April 10, 2023, Regular Meeting of Council by way of Motion COU23-97, so as to further amend the 2023-2025 Operating Budget by transferring \$174,8840.00 from the Budget Stabilization Reserve to reduce the municipal tax burden by 0.8644 percent.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION DEFEATED**

**10.0 COMMITTEE REPORTS**

No Committee Reports were scheduled as part of this meeting.

**11.0 NEW/URGENT BUSINESS**

11.1 Verbal Briefing: Queen Elizabeth II Platinum Jubilee Medal Recipient

A Letter, dated December 04, 2022, was received for the Corporate Record with respect to Item 11.1, Verbal Briefing: Queen Elizabeth II Platinum Jubilee Medal Recipient.

Council, by unanimous consent, acknowledged and celebrated Mayor DiManno who was a recipient of the Queen Elizabeth II Platinum Jubilee Medal.

**12.0 CONFIDENTIAL ITEMS**

No Confidential Items were scheduled as part of this meeting.

**13.0 CORRESPONDENCE**

No Items of Correspondence were submitted for this meeting.

**14.0 ADJOURNMENT**

COU23-121 **Moved by** Councillor Pettigrew

That this Council adjourn at 5:05 p.m.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original

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Corrie DiManno  
Mayor

On Original

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Libbey McDougall  
Municipal Clerk

Minutes approved by: On Original On Original