



**MINUTES OF THE REGULAR MEETING OF
THE GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Monday, April 24, 2023, 9:00 a.m.**

MEMBERS PRESENT

Corrie DiManno	Mayor
Chip Olver	Councillor and Deputy Mayor
Barb Pelham	Councillor and Acting Mayor
Grant Canning	Councillor
Ted Christensen	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

MEMBERS ABSENT

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications and Marketing	
Darren Enns	Director, Planning and Development	
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Stan Andronyk	Manager, Municipal Enforcement	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives + Special Projects	(Partial Remote Participation)
Dave Michaels	Manager, Development Services	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	



1.0 CALL TO ORDER

Present In Chamber: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Mayor DiManno called the April 24, 2023, Regular Meeting of the Governance and Finance Committee to order at 9:00 a.m.

Councillor Pelham provided a land acknowledgment at today's meeting.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the April 24, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-61 **Moved by** Councillor Canning

That the Agenda for the April 24, 2023, Regular Meeting of the Governance and Finance Committee be approved.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

3.0 CONFIRMATION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the March 27, 2023, Regular Meeting of the Governance and Finance Committee

A clerical correction was noted on page 5 of 6, Motion FIN23-59, by adding the name "Mayor DiManno".



FIN23-62 **Moved by** Councillor Pelham

That Minutes of the March 27, 2023, Regular Meeting of the Governance and Finance Committee be confirmed, **as corrected**.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

4.0 DELEGATIONS

No Delegations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

Committee, by unanimous consent, received the following Written Submissions for the Corporate Record:

- 5.1.1 Valerie Morrison, Online Public Input Submission Form, dated April 18, 2023 (Item 7.1: Request for Direction: Bed and Breakfast Regulations)
- 5.1.2 Valerie Morrison, Online Public Input Submission Form, dated April 18, 2023 (Item 7.1: Request for Direction: Bed and Breakfast Regulations)
- 5.1.3 Duncan Gibson, Online Public Input Submission Form, dated April 18, 2023 (Item 7.1: Request for Direction: Bed and Breakfast Regulations)
- 5.1.4 Robin Cowan, Online Public Input Submission Form, Dated April 21, 2023 (Item 7.1: Request for Direction: Bed and Breakfast Regulations)
- 5.1.5 Adam White, Online Public Input Submission Form, Dated April 21, 2023 (Item 7.1: Request for Direction: Bed and Breakfast Regulations)



5.2 Verbal Submissions

Councillor Pettigrew declared a pecuniary conflict of interest with respect to Item 7.1, Request for Direction: Bed and breakfast, due to a personal relationship with a Bed and Breakfast owner. Councillor Pettigrew left the meeting at 9:09 a.m.

Note: Valerie Morrison pre-registered to speak at this meeting but was not in attendance when Committee called for Verbal Submissions:

5.2.1 Valerie Morrison (Item 7.1: Request for Direction: Bed and Breakfast Regulations)

Committee, by unanimous consent, received the following Verbal Submissions for the Corporate Record:

5.2.2 April Wood (Item 7.1: Request for Direction: Bed and Breakfast Regulations)

5.2.3 Yannis **Karlos** and Katie Tuff (Item 7.1: Request for Direction: Bed and Breakfast Regulations)

5.2.4 Lee O'Donnell (Item 7.1: Request for Direction: Bed and Breakfast Regulations)

6.0 **UNFINISHED BUSINESS**

No Unfinished Business was scheduled as part of this meeting.



7.0 ADMINISTRATIVE REPORTS

7.1 Request for Direction: Bed and Breakfast Regulations

FIN23-63 **Moved by** Councillor Christensen

That with respect to Item 7.1, Request for Direction: Bed and Breakfast Regulations, the following be approved:

That the Governance and Finance Committee direct Administration to return to a future meeting of Council with a draft Terms of Reference for the creation of a new Bed and Breakfast working group no later than the end of Q2, 2023.

For: (2): Councillor Christensen, and Councillor Olver

Against: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Ram

MOTION DEFEATED

FIN23-64 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Direction: Bed and Breakfast Regulations, the following be approved:

That further discussion on Item 7.1, Request for Direction: Bed and Breakfast Regulations, be postponed to the May 8, 2023, Regular Meeting of the Governance and Finance Committee.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Ram

MOTION CARRIED

Councillor Pettigrew returned to the meeting at 12:17 p.m. after discussions and voting on Item 7.1, Request for Direction: Bed and Breakfast Regulations, had concluded.



7.2 Briefing: Feasibility of Providing Free Parking for Indigenous Peoples

FIN23-65 **Moved by** Mayor DiManno

That with respect to Item 7.2, Briefing: Feasibility of Providing Free Parking for Indigenous Peoples, the following be approved:

That the Governance and Finance Committee receive the Feasibility of Providing Free Parking for Indigenous Peoples Briefing for the Corporate Record.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

7.3 Briefing: Status Update – Draft Railway Lands Area Redevelopment Plan

FIN23-66 **Moved by** Councillor

That with respect to Item 7.3, Briefing: Status Update – Draft Railway Lands Area Redevelopment Plan, the following be approved:

That the Governance and Finance Committee receive this Briefing for the Corporate Record; and that the Governance and Finance Committee direct that that Confidential Attachments B and C remain confidential pursuant to Section 21 (Disclosure harmful to intergovernmental relations), 23 (Local public body confidences), and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

8.0 NEW / URGENT BUSINESS

No New/ Urgent Business was scheduled as part of this meeting.



Regular Meeting of the Governance and Finance Committee
April 24, 2023

Corrected and Approved May 08, 2023

9.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

10.0 ADJOURNMENT

FIN23-67 **Moved by** Councillor Pettigrew

That this meeting adjourn at 12:52 p.m.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

On Original

Corrie DiManno
Mayor

On Original

Kiersten McDonald
Legislative Advisor

Minutes approved by: On Original On Original