



**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, 2020 March 23, at 2:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor
Brian Standish	Councillor and Deputy Mayor
Chip Olver	Councillor and Acting Mayor
Grant Canning	Councillor
Ted Christensen	Councillor
Corrie DiManno	Councillor (Participating Remotely)
Peter Poole	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager
Silvio Adamo	Director, Protector Services
Jason Darrah	Director, Communications & Marketing
Darren Enns	Director, Planning & Development
Libbey McDougall	Municipal Clerk

1.0 CALL TO ORDER

Mayor Sorensen called the 2020 March 23 Regular Meeting of Council to order at 2:00 p.m.



2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2020 March 23 Regular Meeting of Council

COU20-86 **Moved by** Councillor Standish

That the Agenda for the 2020 March 23 Regular Meeting of Council be approved.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Standish, and Councillor DiManno

MOTION CARRIED

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the 2020 March 09 Regular Meeting of Council

COU20-87 **Moved by** Councillor Olver

That the Minutes of the 2020 March 09 Regular Meeting of Council be adopted.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Standish, and Councillor DiManno

MOTION CARRIED

COU20-88 **Moved by** Councillor Olver

That Council recess at 2:07 p.m. and reconvene at the call of the chair.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Standish, and Councillor DiManno

MOTION CARRIED



Council reconvened at 3:00 p.m. with Mayor Sorensen in the chair.

4.0 INVITED PRESENTATIONS

There were no Invited Presentations scheduled as part of this meeting.

5.0 DELEGATIONS

There were no Delegations scheduled as part of this meeting.

6.0 PUBLIC INPUT ON AGENDA ITEMS

6.1 Written Submissions

6.1.1. M. Elliot: Email Re: Corona Virus Crises, dated 2020 March 22

Council Received Ms. Elliot's Email, Re: Corona Virus Crisis, dated 2020 March 22, for the Corporate Record.

6.2 Oral Submissions

No Oral Submissions were provided.

7.0 UNFINISHED BUSINESS

There was no Unfinished Business scheduled as part of this meeting.



8.0 BYLAWS AND STAFF REPORTS

8.1 Verbal Briefing: COVID-19 Updates

COU20-89 **Moved by** Mayor Sorensen

That with respect to Item 8.1, COVID-19 Updates, the following be adopted:

That Council cancel the following meetings:

- Regular Meeting of the Governance and Finance Committee, Tuesday, 2020 April 14, at 9:00 a.m.;
- Regular Meeting of the Council, Tuesday, 2020 April 14, at 2:00 p.m.;
- Regular Meeting of the Governance and Finance Committee, Monday, 2020 April 27, at 9:00 a.m.;
- Regular Meeting of Council, Monday, 2020 April 27, at 2:00 p.m.;
- Regular Meeting of Governance and Finance Committee, Monday, 2020 May 11, at 9:00 a.m.;
- Regular Meeting of Council, Monday, 2020 May 11, at 2:00 p.m.;
- Regular Meeting of Governance and Finance Committee, Monday, 2020 May 25, at 9:00 a.m.; and
- Regular Meeting of Council, Monday, 2020 May 25, 2:00 p.m.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED



Approved 2020 May 11

Town of Banff Regular Council Meeting
2020 March 23

COU20-90 **Moved by** Mayor Sorensen

That with respect to Item 8.1, COVID-19 Updates, the following be adopted:

That Council direct administration:

1. To suspend Section 4.3 of Bylaw 339, Tax Penalty and Installment Payment Bylaw, in order to allow individuals or businesses participating in the Tax Installment Payment Plan (TIPP) the option to provide the Town of Banff with only five (5) days written notice, in advance of their next payment date, as compared to 15 days currently cited in this section; and
2. To suspend Section 4.4 of Bylaw 339, Tax Penalty and Installment Payment Bylaw, until 2020 June 30, in order to allow the Town of Banff the ability to return any prepaid amounts to individuals or businesses registered as part of the Tax Installment Payment Plan (TIPP).

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED

COU20-91 **Moved by** Councillor Canning

That with respect to Item 8.1, COVID-19 Updates, the following be adopted:

That Council direct administration to suspend the accumulation of penalties, calculated at a rate of 1.5 per cent per month as set out in Bylaw 388-2, Fees and Charges Bylaw, on amounts owed for the utility period ending 2020 March 31, for Water, Sewer, and Solid Waste Utility payments, until 2020 June 30.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED

Minutes approved by: On Original On Original

COU20-92 Moved by Councillor Olver

That with respect to Item 8.1, COVID-19 Updates, the following be adopted:

That Council direct administration:

1. To suspend Section 23(a)(i) of Bylaw 22-9, the Business Licence Bylaw, so that the first one third payment, scheduled to be due on 2020 March 31, for the Business Licence Installment Payment Plan (BLIPP), be deferred to 2020 June 30 at which time a two thirds payment would be required; and
2. To suspend Section 23(b) of Bylaw 22-9, the Business Licence Bylaw, so that the first 20 per cent payment, scheduled to be due on 2020 March 31, for business licence fees for the lodging sector (Hotels, Bed and Breakfast Homes, and Bed and Breakfast Inns) be deferred to 2020 June 30 at which time a 45 per cent payment would be required.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED

Council, by unanimous consent, recessed at 4:40 p.m. and reconvened at 4:50 p.m. with Mayor Sorensen in the chair.

COU20-93 Moved by Councillor Standish

That with respect to Item 8.1, COVID-19 Updates, the following be adopted:

That Council direct administration to suspend the collection of fees outlined in Schedule Q of Bylaw 388-2, the Fees and Charges Bylaw, associated with non-residential drop off rates for garbage, for the next 15 days, ending 2020 April 07.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED



COU20-94 **Moved by** Mayor Sorensen

That with respect to Item 8.1, COVID-19 Updates, the following be adopted:

That Council direct administration to prepare potential adjustments to the previously approved 2020 – 2023 Operating Budget and 2020 – 2029 Capital Budget to be presented for Council’s consideration at a meeting of Council scheduled within the next four weeks.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED

Council, at this time, discussed the Bear Street Shared Street Reconstruction Project. **No motions were made.**

Councillor Poole declared a pecuniary interest with respect to this conversation and abstained from discussion as he is a commercial partner in a business located on Caribou Street and a business and building owner on Bear Street. Councillor Poole left the Council Chamber at 5:03 p.m. and returned at 5:25 p.m. after the discussion ended.

8.2 Briefing: Municipal Emergency Preparedness

Council heard verbal submissions from Rob Morton of the Alberta Emergency Management Agency (AEMA), with respect to Item 8.2, Briefing: Municipal Emergency Preparedness.

COU20-95 **Moved by** Mayor Sorensen

That with respect to Item 8.2, Municipal Emergency Preparedness, the following be adopted:

That Council receive the Municipal Emergency Preparedness Briefing for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED



8.3 Request for Decision: Banff Municipal Emergency Organization Bylaw 11-6

COU20-96 **Moved by** Councillor Canning

That Council postpone Item 8.2, Banff Municipal Emergency Organization Bylaw 11-6, to a future meeting of Council.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED

9.0 COMMITTEE REPORTS

No Committee Reports were scheduled as part of this meeting.

10.0 CORRESPONDENCE

No Correspondence was received for this meeting.

11.0 NEW/URGENT BUSINESS

No New/ Urgent Business was submitted at this meeting.

12.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.



TOWN OF
Banff

Approved 2020 May 11

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12.0 ADJOURNMENT

COU20-97 **Moved by** Councillor Standish

That this Council adjourn at 6:03 p.m.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, Councillor Standish, and Councillor DiManno

MOTION CARRIED

On Original

Karen Sorensen
Mayor

On Original

Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original