



Approved March 27, 2023

Regular Meeting of the Governance and Finance Committee
March 13, 2023

**MINUTES OF THE REGULAR MEETING OF
THE GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Monday, March 13, 2023, 9:00 a.m.**

MEMBERS PRESENT

Barb Pelham	Acting Mayor
Grant Canning	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor
Ted Christensen	Councillor

MEMBERS ABSENT

Corrie DiManno	Mayor
Chip Olver	Councillor and Deputy Mayor

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications and Marketing	(Remote Participation)
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Pierre-Hughes Gagnon	Acting Director, Engineering	
Paul Godfrey	Director, Operations	
Augustina Rocha-Jaje	Manager, Municipal Parks	
Caroline McCartney, Manager,	Operations Support Services	
Stan Andronyk	Manager, Municipal Enforcement	(Remote Participation)
Lisa Lee	Executive Assistant, Office of the Mayor	(Remote Participation)
Libbey McDougall	Municipal Clerk	
Kiersten McDonald	Legislative Advisor	

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1.0 CALL TO ORDER

Present In Chamber: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

Absent (2): Mayor DiManno and Councillor Olver

Acting Mayor Pelham called the March 13, 2023, Regular Meeting of the Governance and Finance Committee to order at 9:03 a.m.

Councillor Canning provided a land acknowledgment at today's meeting.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the March 13, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-49 **Moved by** Councillor Canning

That the Agenda for the March 13, 2023, Regular Meeting of the Governance and Finance Committee be approved.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

MOTION CARRIED

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3.0 CONFIRMATION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the February 27, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-50 **Moved by** Councillor Pettigrew

That Minutes of the February 27, 2023, Regular Meeting of the Governance and Finance Committee be confirmed.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

MOTION CARRIED

4.0 DELEGATIONS

No Delegations were scheduled as part of this meeting.

5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received as part of this meeting.

5.2 Verbal Submissions

No Verbal Submissions were provided as part of this meeting.

6.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

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7.0 ADMINISTRATIVE REPORTS

No Administrative Reports were scheduled as part of this meeting.

8.0 NEW / URGENT BUSINESS

No New/ Urgent Business was included as part of this meeting.

9.0 CONFIDENTIAL ITEMS

9.1 Confidential Request for Direction: Increased Winter Sidewalk Maintenance

FIN23-51 **Moved by** Acting Mayor Pelham

That Committee recess to the call of the chair at 9:07 a.m., to reconvene in a closed meeting, conducted in the Council Chamber and virtually in a confidential Zoom meeting Environment, pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to discuss confidential matters with respect to Item 9.1 Confidential RFD: Increased Winter Sidewalk Maintenance.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

MOTION CARRIED

Committee reconvened in closed session at 9:08 a.m. with Acting Mayor Pelham in the chair.

Committee, by unanimous consent, recessed at 10:23 for five minutes.

Committee reconvened in closed session at 10:28 with Acting Mayor Pelham in the chair.

Committee recessed in closed meeting at 11:15 a.m.

Committee reconvened in public meeting at 11:16 a.m. with Acting Mayor Pelham in the chair.

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Individuals in attendance during the closed meeting discussions with respect to Item 9.1 Confidential RFD: Increased Winter Sidewalk Maintenance:

Advice: K. Gibson, P. Godfrey, S. Adamo, S. Andronyk, C. McCartney, and A. Rocha-Jaje
Clerk: L. McDougall, K. McDonald

FIN23-52 **Moved by** Acting Mayor Pelham

That Committee rise and report.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

MOTION CARRIED

FIN23-53 **Moved by** Acting Mayor Pelham

That with respect to Item 9.1 Confidential Request for Direction: Increased Winter Sidewalk Maintenance, that the following be approved:

That the Governance and Finance Committee direct that the Confidential Attachments and the closed meeting discussions remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

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10.0 ADJOURNMENT

FIN23-54 **Moved by** Councillor Canning

That this meeting adjourn at 11:16 a.m.

For: (5): Acting Mayor Pelham, Councillor Canning, Councillor Pettigrew, Councillor Christensen,
and Councillor Ram

MOTION CARRIED

On Original

Barb Pelham
Acting Mayor

On Original

Kiersten McDonald
Legislative Advisor

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