



Unapproved

Regular Meeting of the Banff Heritage Corporation
March 12th 2020

**MINUTES OF THE REGULAR MEETING OF THE
TOWN OF BANFF HERITAGE CORPORATION**
Town of Banff, 110 Bear Street
Thursday March 12th 2020

CORPORATION MEMBERS PRESENT

Susan Kennard	Parks Canada (by teleconference)
Ericka Chemko	Public Member (Acting Chair)
Peter Poole	Town Council
Roland Charpentier	Alberta Association of Architects
Sandy Aumonier	Alberta Culture
Anne Ewen	Whyte Museum of the Canadian Rockies
Michale Lang	Eleanor Luxton Historical Foundation
Rose Maunder	Public Member
Alexandra Montgomery	Public Member (by teleconference)
Anita Battrum	Honorary Public Member
Joe Owchar	Public Member

CORPORATION MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Darren Enns	Director, Planning and Development
Dave Michaels	Manager, Development Services
Colin Harris	Recreation Initiative Coordinator, Community Services
Eric Bjorge	Development and Heritage Planner (recording secretary)
Imogene Broberg-Hull	Graduate Heritage Planner

1.0 CALL TO ORDER

E. Chemko called the meeting to order at 1:30 pm.

2.0 APPROVAL OF AGENDA

HER20-13

Moved by M. Lang

That the Agenda for the March 12, 2020 meeting of the Town of Banff Heritage Corporation be approved after amendment as follows; that the order of items 4.1 and 4.2 be switched, that 6.1 v. Baracos Home (303 Marten Street) be added, and that 6.4 Melissa's Restaurant be added.

MOTION CARRIED

Minutes approved by: _____



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3.0 ADOPTION OF PREVIOUS BOARD MEETING MINUTES

4.1 Minutes of the January 16, 2020 Regular Meeting of the Banff Heritage Corporation.

HER20-14 **Moved by** A. Ewen

That the Minutes from the January 16, 2020 Regular Meeting of the Town of Banff Heritage Corporation meeting be approved as presented.

MOTION CARRIED

4.0 DELEGATIONS

4.1 Rundle Cabin – Proposed Renovations Update

Town Staff Colin Harris and Eric Bjorge presented the Town of Banff's proposed renovations to the Rundle Cabin in the recreation grounds.

R. Charpentier arrived at 1:51 PM.

HER20-15 **Moved by** A. Battrum

That the Corporation support the Rundle Cabin renovation project with consideration of the following items: long-term treatment of the logs, false door treatment, preservation of original windows, roofing material, window material, and reversibility of the solar panel installation.

MOTION CARRIED

Darren Enns arrived at 2:05 PM.

Ken McMurdoch and Leslie Taylor arrived at 2:07 PM.

Colin Harris left the meeting at 2:15 PM.

4.2 Bed and Breakfast Regulations Review – Heritage Implications

Ken McMurdoch and Leslie Taylor presented the Bed and Breakfast working group report as it related to heritage properties. Ken and Leslie left the meeting at 2:35 PM. Dave Michaels further presented policy options for consideration by the Heritage Corporation.

Councillor Poole arrived at 3:00 PM.

Alexandra Montgomery left the meeting at 3:08 PM

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- HER20-16 **Moved by M. Lang**
That the Banff Heritage Corporation recommend to Council to use Bed and Breakfast licenses as an incentive to increase the number of designated heritage properties considering:
- Leniency of the live-in owner requirement for non-profit organizations
 - Allowance of variances to the land use bylaw
 - Allocation of unused bed and breakfast licenses
 - Exceeding the maximum bed and breakfast licenses per land use district

MOTION CARRIED

- HER20-17 **Moved by R. Maunder**
That the Banff Heritage Corporation support the Bed and Breakfast Working Group recommendation that Council change any relevant references to recognized 'A' or 'B' ranked heritage resource to "buildings identified on the heritage inventory", as the Heritage Corporation has moved to a single list of properties that have heritage value rather than a ranking system.

MOTION CARRIED

- HER20-18 **Moved by A. Ewen**
That the Banff Heritage Corporation recommend to Council that any previously approved bed and breakfasts within a designated heritage property or property listed on the heritage inventory be grandfathered.

MOTION CARRIED

5.0 UNFINISHED BUSINESS

5.1 Statements of Significance

i. **Webb Residence Statement of Significance (342 Banff Ave)**

I. Broberg-Hull presented the draft Statement of Significance.

- HER20-18 **Moved by A. Ewen**
That the Banff Heritage Corporation endorse the Statement of Significance for 342 Banff Avenue as presented.

MOTION CARRIED

ii. **Martin Residence Statement of Significance and Backyard Cabin Inventory Update (334 Beaver Street).**

I. Broberg-Hull presented the draft Statement of Significance and updated Backyard Cabin Inventory.

- HER20-19 **Moved by E. Chemko**
That the Banff Heritage Corporation endorse the Statement of Significance for 334 Beaver Street with the following amendments: the cabin be added as a character-defining-element, and that the saddle-notched logs be noted.

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iii. Atkin Home Bricks Update (119 Spray Avenue)

I. Broberg-Hull provided an update regarding the possibility that the terra-cotta bricks were manufactured at the Med-Alta National Historic Site brick plant. The facility has advised that they would need a sample brick to confirm.

5.2 Landmarks and Legends

i. Norman K. Luxton Update

I. Broberg-Hull provided an update that the piece has been published in the Rocky Mountain Outlook, and is on the town webpage.

ii. Mary Vaux Walcott Update

I. Broberg-Hull provided an update regarding the piece which has been drafted and is awaiting a graphic layout.

HER20-20 **Moved by** E. Chemko

That the Banff Heritage Corporation endorse the content of the Mary Vaux Walcott Landmarks and Legends piece as presented.

MOTION CARRIED

iii. Bankhead Homes Update

I. Broberg-Hull presented a slideshow of research regarding the move of Bankhead homes to Banff.

5.3 Miscellaneous

i. Anderson Residence (333 Muskrat Street) – Municipal Planning Commission Update

D. Enns provided an update on the results of the Municipal Planning Commission determination of use for 333 Muskrat Street.

ii. Municipal Planning Commission and Banff Heritage Corporation Meeting Motion

E. Bjorge and D. Enns provided an update regarding internal discussions which followed up on the Banff Heritage Corporation motion HER20-03 requesting a meeting between the Heritage Corporation and Municipal Planning Commission. An alternate motion was suggested by administration and amended by the Corporation directors.

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HER20-21 **Moved by** E. Chemko

That the Banff Heritage Corporation:

1. Request to be heard as a Delegation at an upcoming meeting of the Municipal Planning Commission; and,
2. Should the Delegation Request be granted, appoint the chair or other designate to act as the Banff Heritage Corporation representative with support from administration to prepare a presentation on current members, projects and initiatives, and to generally develop ongoing relations between the two bodies.

MOTION CARRIED

At this point, the Chair requested that administration re-evaluate the agenda and suggest which items may be deferred to next meeting or provided in an online update. The revised agenda was adopted with the removal of 5.3.iii, 6.3, 6.4, 7.1, 7.2, and 8.1.

6.0 REPORTS AND NEW BUSINESS

6.1 Statements of Significance

- i. **Kidney Residence (328 Muskrat Street)**
- ii. **McKay House (216 Muskrat Street)**
- iii. **Watters Home (419 Beaver Street)**
- iv. **Pickering Home (344 Beaver Street)**
- v. **Baracos Home (303 Marten Street)**

I. Broberg Hull presented Statements of Significance for each of the items above.

HER20-22 **Moved by** E. Chemko

That the Banff Heritage Corporation endorse the Statements of Significance for 328 Muskrat Street, 216 Muskrat Street, 419 Beaver Street, 344 Beaver Street, and 303 Marten Street with the following amendment: that all Statements of Significance include the phrase “including but not limited to” prefacing the Character-Defining Elements.

MOTION CARRIED

8.0 DATE OF NEXT MEETING/ADJOURNEMENT

- 8.2 The next regular meeting of the Banff heritage Corporation is scheduled for Thursday May 14th, 2020, at 1:30 PM.

HER20-23 **Moved by** E. Chemko

That the meeting adjourn at 4:23 pm.

MOTION CARRIED

E. Chemko
Acting Chair

Darren Enns
Planning and Development

Minutes approved by: _____