



Regular Meeting of the Governance and Finance Committee  
February 27, 2023

**MINUTES OF THE REGULAR MEETING OF  
THE GOVERNANCE AND FINANCE COMMITTEE MEETING  
of the Town of Banff in the Province of Alberta  
Monday, February 27, 2023, 9:00 a.m.**

**MEMBERS PRESENT**

Barb Pelham	Councillor and Presiding Officer
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor
Ted Christensen	Councillor

**MEMBERS ABSENT**

Corrie DiManno	Mayor
Grant Canning	Councillor and Deputy Mayor
Chip Olver	Councillor and Acting Mayor

**ADMINISTRATION PRESENT**

Alison Gerrits Services	Acting Town Manager; Director of Community
Silvio Adamo Participation)	Director, Protective Services, and Fire Chief (Remote
Jason Darrah (Remote Participation)	Director, Communications and Marketing
Chris Hughes	Director, Corporate Services
Barbara King Participation)	Director, Human Resources (Remote
Darren Enns	Director, Planning and Development
Pierre-Hughes Gagnon	Acting Director, Engineering
Paul Godfrey	Director, Operations
Lisa Lee Participation)	Executive Assistant, Office of the Mayor (Remote
Renée Lavergne Participation)	Information Governance Coordinator (Remote

Minutes approved by: On Original On Original



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Libbey McDougall  
Kiersten McDonald

Municipal Clerk  
Legislative Advisor

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Minutes approved by: On Original On Original



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## 1.0 CALL TO ORDER

Present In Chamber: (4): Presiding Officer Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

Absent (3): Mayor DiManno, Councillor Canning, and Councillor Olver

Presiding Officer Pelham called the February 27, 2023, Regular Meeting of the Governance and Finance Committee to order at 9:00 a.m.

Councillor Ram provided a land acknowledgment at today's meeting.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the February 27, 2023, Regular Meeting of the Governance and Finance Committee

FIN23-44 **Moved by** Councillor Ram

That the Agenda for the February 27, 2023, Regular Meeting of the Governance and Finance Committee be approved.

For: (4): Presiding Officer Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

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### **3.0 CONFIRMATION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES**

#### **3.1 Minutes of the February 13, 2023, Regular Meeting of the Governance and Finance Committee**

FIN23-45 **Moved by** Councillor Christensen

That Minutes of the February 13, 2023, Regular Meeting of the Governance and Finance Committee be confirmed.

For: (4): Presiding Officer Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

### **4.0 DELEGATIONS**

No Delegations were scheduled as part of this meeting.

### **5.0 PUBLIC INPUT ON APPROVED AGENDA ITEMS**

#### **5.1 Written Submissions**

No Written Submissions were received as part of this meeting.

#### **5.2 Verbal Submissions**

No Verbal Submissions were provided as part of this meeting.

### **6.0 UNFINISHED BUSINESS**

No Unfinished Business was scheduled as part of this meeting.

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## 7.0 ADMINISTRATIVE REPORTS

### 7.1 Briefing: 2022 Property Assessments for 2023 Taxation

FIN23-46 **Moved by** Councillor Pettigrew

That with respect to Item 7.1 Briefing: 2022 Property Assessments for 2023 Taxation, that the Governance and Finance Committee accept this briefing for the Corporate Record.

For: (4): Presiding Officer Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

Committee recessed at 9:42 a.m. to reconvene at 9:47 a.m.

Committee reconvened at 9:47 with Presiding Officer Pelham in the chair.

### 7.2 Briefing: 2021 Facilities Energy and Emissions Annual Report

FIN23-47 **Moved by** Councillor Ram

That with respect to Item 7.2 Briefing: 2021 Facilities Energy and Emissions Annual Report, that the Governance and Finance Committee accept this briefing for the Corporate Record.

For: (4): Presiding Officer Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

## 8.0 NEW / URGENT BUSINESS

No New/ Urgent Business was included as part of this meeting.

## 9.0 CONFIDENTIAL ITEMS

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No Confidential Items were included as part of this meeting.

## 10.0 ADJOURNMENT

FIN23-48 **Moved by** Councillor Pettigrew

That this meeting adjourn at 10:50 a.m.

For: (4): Presiding Officer Pelham, Councillor Pettigrew, Councillor Christensen, and Councillor Ram

**MOTION CARRIED**

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Barb Pelham  
Presiding Officer

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Kiersten McDonald  
Legislative Advisor

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