



MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, 2020 February 24, at 9:00 am

COUNCIL MEMBERS PRESENT

| | |
|-----------------|-----------------------------|
| Karen Sorensen | Mayor |
| Brian Standish | Councillor and Deputy Mayor |
| Chip Olver | Councillor and Acting Mayor |
| Grant Canning | Councillor |
| Ted Christensen | Councillor |
| Corrie DiManno | Councillor |
| Peter Poole | Councillor |

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

| | |
|------------------|----------------------------------|
| Kelly Gibson | Town Manager |
| Silvio Adamo | Director, Protector Services |
| Jason Darrah | Director, Communications |
| Darren Enns | Director, Planning & Development |
| Adrian Field | Director, Engineering |
| Alison Gerrits | Director, Community Services |
| Chris Hughes | Director, Corporate Services |
| Paul Godfrey | Director, Operations |
| Barbara King | Director, Human Resources |
| Libbey McDougall | Municipal Clerk |

1.0 CALL TO ORDER

Mayor Sorensen called the 2020 February 24 Regular Meeting of the Governance and Finance Committee to order at 9:00 a.m.

Minutes approved by: On Original On Original



2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2020 February 24 Regular Meeting of the Governance and Finance Committee

FIN20-17 **Moved by** Councillor Poole

That the Agenda for the 2020 February 24 Regular Meeting of the Governance and Finance Committee be approved, **after amendment, as follows:**

- **By adding an item of New/ Urgent Business, Item 9.1 Council Memo: Questions Concerning how our National Park Community Might Respond to Limit the Spread of the Epidemic Caused by the Novel Coronavirus COVID-19, to be dealt with as the first item of business immediately following Public Input on Agenda Items.**

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the 2020 February 10 Regular Meeting of the Governance and Finance Committee

FIN20-18 **Moved by** Councillor Olver

That the Minutes of the 2020 February 10 Regular Meeting of the Governance and Finance Committee be adopted.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

4.0 DELEGATIONS AND INVITED PRESENTATIONS

There were no Delegations and Invited Presentations scheduled as part of this meeting.

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1. Written Submissions

No Written Submissions were received at this meeting.

5.2. Oral Submissions

No Oral Submissions were provided at this meeting.

6.0 UNFINISHED BUSINESS

There was no Unfinished Business scheduled as part of this meeting.

7.0 REPORTS

7.1. Request for Direction: Naming & Sponsorship Policy

FIN20-20 **Moved by** Mayor Sorensen

That pursuant to Sections 16 (Disclosure harmful to business interest of a third party) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, the Governance and Finance Committee moved into closed meeting at 10:37 a.m., in the Council Boardroom, to consider confidential matters with respect to Item 7.1, Naming & Sponsorship Policy.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Committee reconvened in public meeting at 12:12 p.m. with Mayor Sorensen in the chair.



FIN20-21 **Moved by** Mayor Sorensen

That the Governance and Finance Committee rise and report.

For: (6): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Administration in attendance during the closed meeting discussions with respect to Item 7.1, Naming & Sponsorship Policy:

Advice: K. Gibson, J. Darrah, A. Gerrits, and M-E. Jackson.

The following documents were received for the Corporate Record with respect to Item 7.1, Naming & Sponsorship Policy:

- A presentation entitled “Proposed Naming & Sponsorship Policy”, dated 2020 February 24; and
- A confidential presentation which is to remain confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

FIN20-22 **Moved by** Mayor Sorensen

That with respect to Item 7.1, Naming & Sponsorship Policy, the following be approved:

That the Governance and Finance Committee directs:

1. That the proposed Naming & Sponsorship Policy return to a future meeting of the Governance and Finance Committee for further discussion and consideration; and
2. That the closed meeting discussions and confidential received for the Corporate Record remain confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (6): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



7.2. Request for Direction: Banff Sewer System Bylaw 17-4

FIN20-23 **Moved by** Councillor Poole

That with respect to Item 7.2, Banff Sewer System Bylaw 17-4, the following be approved:

That the Governance and Finance Committee postpone Item 7.2, Banff Sewer System Bylaw 17-4, to the 2020 March 09 Regular Meeting of the Governance and Finance Committee.

For: (6): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.0 CORRESPONDENCE

No Correspondence was received for this meeting.

9.0 NEW/URGENT BUSINESS

9.1 Council Memo: Questions Concerning how our National Park Community Might Respond to Limit the Spread of the Epidemic Caused by the Novel Coronavirus COVID-19

FIN20-19 **Moved by** Mayor Sorensen

That with respect to Item 9.1, Questions Concerning how our National Park Community Might Respond to Limit the Spread of the Epidemic Caused by the Novel Coronavirus COVID-19, the following be approved:

That the Governance and Finance Committee directs Administration respond to the questions contained in Councillor Poole's Memo by way of a response Memo, emailed to all members of Council, as information is obtained, that also includes suggestions on how Council can better communicate to the public with respect to this issue on a more frequent basis.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



Approved 2020 March 09

Governance and Finance Committee Meeting
2020 February 24

10.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

11.0 ADJOURNMENT

FIN20-24 **Moved by** Councillor Standish

That this meeting adjourn at 12:18 p.m.

For: (6): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

On Original

Karen Sorensen
Mayor

On Original

Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original