



**MINUTES OF THE VIRTUAL REGULAR  
MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Virtual Council Meeting  
Monday, 2022 February 14, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Barb Pelham	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	(Remote Participation)

**COUNCIL MEMBERS ABSENT**

Chip Olver	Councillor	(Remote Participation)
------------	------------	------------------------

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, Fire Chief, and Director, Emergency Management	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services, and Deputy Director, Emergency Management	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Dave Michaels	Manager, Development Services	(Remote Participation)
Chris McGregor	Manager, Fleet	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

---



**1.0 CALL TO ORDER**

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

Mayor DiManno called the virtual Regular Meeting of Council to order at 2:00 p.m.

**2.0 APPROVAL OF AGENDA**

2.1 Agenda for the 2022 February 14 Virtual Regular Meeting of Council

COU22-36

ved by Mayor Dimanno

**Mo**

That the Agenda for today’s meeting by adding the following Items to Section 6.1.1, Written Submissions:

- 6.1.26, Jim and Par Karras: Letter, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR)); and
- 6.1.27, MaRee Wilson: Email, Received 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR)).

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-35

ved by Councillor Ram

**Mo**

That Agenda for the 2022 February 14 Virtual Regular Meeting of Council be approved, **as amended**.

Minutes approved by: On Original On Original



Town of Banff Virtual Regular Council Meeting  
2022 February 14

Approved 2022 February 28

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### 3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

The following clerical corrections were noted:

- Minutes of the 2022 January 24 and January 26 Virtual Special Meeting of Council Re: 2022 Budget Finalization, page 6 of 9, Motion COU22-27, by deleting the number “2” following the words “For: (?)” and substituting with the number “3”; and
- Minutes of the 2022 January 24 and January 26 Virtual Special Meeting of Council Re: 2022 Budget Finalization, page 6 of 9, Motion COU22-27, by deleting the number “3” following the words “Against: (?)” and substituting with the number “4”.

COU22-37

ved by Councillor Christensen

**Mo**

That the following Minutes be adopted by way of an omnibus motion, as corrected:

- Minutes of the 2022 January 24 Virtual Regular Meeting of Council
- Corrected Minutes of the 2022 January 24 and January 26 Virtual Special Meeting of Council Re: 2022 Budget Finalization

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

### 4.0 INVITED PRESENTATIONS

#### 4.1 Banff & Lake Louise Tourism 2022 Business Plan

Council, by unanimous consent, received the Banff & Lake Louise Tourism 2022 Business Plan Invited Presentation for the Corporate Record.

### 5.0 DELEGATIONS

Minutes approved by: On Original On Original



There were no delegations scheduled for this meeting.

## 6.0 PUBLIC INPUT ON AGENDA ITEMS

### 6.1 Written Submissions

Council, by unanimous consent, received the following Written Submissions for the Corporate Record:

- 6.1.1 Kyler and Lauren Brierley, Owners, Good Earth Coffeehouse Banff: Email, Dated 2022 January 30 (Item 8.6, Visitor Pay Parking Rate and Scope Review)
- 6.1.2 Karen and Alma Garber, R.T Garber Ltd. Operating as The Banff Trading Post: Letter, dated 2022 February 10 (Item 8.6, Visitor Pay Parking Rate and Scope Review)
- 6.1.3 John Snow Jr, Stoney Tribe, Treaty 7: Email, Received 2022 February 12 (Item 8.6, Visitor Pay Parking Rate and Scope Review)
- 6.1.4 Marie-Eve Marchand: Email, Received 2022 February 12 (Item 8.6, Visitor Pay Parking Rate and Scope Review)
- 6.1.5 Marsha Laub: Email, Dated 2022 February 12 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.6 Tony Snow, Stoney Nakoda First Nation Member: Email, Dated 2022 February 12 (Item 8.6, Visitor Pay Parking Rate and Scope Review)
- 6.1.7 Susan Moelski: Email, Dated 2022 February 12 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.8 J.P. Middleton: Letter, Dated 2022 February 12 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.9 Shane Coultis: Email, Dated 2022 February 12 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))

Minutes approved by: On Original On Original



- 6.1.10 Ms. C.D. Rusty Kirby: Email, Dated 2022 February 12 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.11 Gary Doyle: Email, Dated 2022 February 12 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.12 Elaine Tessolini: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.13 Anne Goulet: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.14 Pat Langridge and Ron Warner: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.15 Adriana Kock: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.16 Muriel and Bill Mooney: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.17 Lise and John House: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.18 Edgar and Coca Margreiter: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.19 Karen Garbert: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.20 Sharon Phillips: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.21 Les Young: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.22 Erin Sellers: Email, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.23 Karen Thomas, Chair, Banff Inclusive Housing Committee: Letter, Received 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital



(Parcel FE; Plan 74216 CLSR))

- 6.1.24 William Snow, Acting Director of Consultation, Stoney Tribal Administration: Letter, Dated 2022 February 13 (Item 8.6, Visitor Pay Parking Rate and Scope Review)
- 6.1.25 Josephine Tsu: Email, Received 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))
- 6.1.26 Jim and Par Karras: Letter, Dated 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR)); and
- 6.1.27 MaRee Wilson: Email, Received 2022 February 13 (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR)).

## 6.2 Verbal Submissions

- 6.2.1 Karen Thomas, Chair, Banff Inclusive Housing Committee (Item 8.4, Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR))

Council, by unanimous consent, received Karen Thomas' Verbal Submission for the Corporate Record.

## 7.0 UNFINISHED BUSINESS

None

## 8.0 BYLAWS AND STAFF REPORTS

- 8.1 Verbal Briefing: COVID-19 Pandemic Updates as of 2022 February 14

COU22-38

ved by Mayor DiManno

Mo

That Council receive the Verbal Briefing: COVID-19 Pandemic Updates as of 2022 February 14, for the Corporate Record.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: On Original On Original



8.2 Request for Decision: Proposed 2022 Supplementary Assessment Bylaw 55-15

COU22-39

**Mo**

**ved by** Mayor DiManno

That Bylaw 55-15 be introduced and read a first time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-40

**Mo**

**ved by** Councillor Christensen

That Bylaw 55-15 be read a second time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-41

**Mo**

**ved by** Councillor Pelham

That authorization be given to read Bylaw 55-15 a third time.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED UNANIMOUSLY**

COU22-42

**Mo**

**ved by** Councillor Ram

That Bylaw 55-15 be read a third time.



For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.3 Request for Decision: Proposed Bylaw 450 – Land Use Bylaw Amending Bylaw – A Bylaw to Introduce Sports Equipment Rental as a New Use Within the CA, CB, CD, CS and CT Land Use Districts

Councillor Ram declared a pecuniary conflict of interest with respect to Item 8.3, Request for Decision: Proposed Bylaw 450 – Land Use Bylaw Amending Bylaw – A Bylaw to Introduce Sports Equipment Rental as a New Use Within the CA, CB, CD, CS and CT Land Use Districts, and abstained from the discussion and voting, as she owns a sports equipment rental store. Councillor Ram left the virtual Council meeting at 3:49 p.m. and returned to the meeting at 4:20 p.m. after the vote on the last motion was declared.

COU22-43

**Mo**

**ved by** Councillor Canning

That Bylaw 450 be introduced and read a first time.

For: (4): Mayor DiManno, Councillor Canning, Councillor Pelham, and Councillor Pettigrew  
Against: (1) Councillor Christensen

**MOTION CARRIED**

COU22-44

**Mo**

**ved by** Councillor Canning

That Council, in accordance with the *Municipal Government Act*, direct Administration to schedule and advertise a Public Hearing for proposed Bylaw 450.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

COU22-45

**Mo**

**ved by** Councillor Canning





That Council, postpone consideration of second and third reading of proposed Bylaw 450 until such time as the Public Hearing has closed.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

8.4 Briefing: Town Owned Lands Adjacent to Mineral Springs Hospital (Parcel FE; Plan 74216 CLSR)

COU22-46

**Mo**

ved by Mayor DiManno

That Council:

1. Direct Administration to not take any future, substantive action with respect to the Town owned lands adjacent to the Banff Springs Mineral hospital, legal known as Parcel FE; Plan 74216 CLSR, without Council direction; and
2. Continue its discussions relating to the Town owned lands adjacent to the Banff Springs Mineral hospital, legal known as Parcel FE; Plan 74216 CLSR, as part of its Strategic Planning Sessions scheduled to commence in 2022 Q2.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

8.5 Request for Decision: 2022 Fleet Capital Reserve Amendments

COU22-47

**Mo**

ved by Mayor DiManno

That Council direct Administration to proceed with ordering a replacement for unit 691 (side-load garbage truck) for \$254,374, as outlined in the Report, which will be funded through Fleet Capital Replacement Reserve, thereby adhering to the 2022 Fleet Capital Replacement Schedule and Motion COU22-22.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram



**MOTION CARRIED**

8.6 Request for Decision: Visitor Pay Parking Rate and Scope Review

Council, by unanimous consent, postponed Item 8.6 to the next Regular Meeting of Council.

**9.0 COMMITTEE REPORTS**

Council, by unanimous consent, received the following Committee Reports for the Corporate Record:

- 9.1 Approved Minutes of the 2021 July 15 Virtual Regular Meeting of the Banff Heritage Corporation
- 9.2 Approved Minutes of the 2021 September 16 Virtual Regular Meeting of the Banff Heritage Corporation
- 9.3 Approved Minutes of the 2021 November 18 Virtual Regular Meeting of the Banff Heritage Corporation
- 9.4 Approved Minutes of the 2021 November 16 Virtual Regular Meeting of the Community Art Committee
- 9.5 Approved Minutes of the 2021 December 07 Virtual Regular Meeting of the Community Art Committee
- 9.6 Approved Minutes of the 2021 December 17 Virtual Regular Meeting of the Bow Valley Regional Housing, the 2022 January Monthly Bulletin, and 2022 January Occupancy & Waitlist Report

**10.0 CORRESPONDENCE**

No Correspondence was received for this meeting.

**11.0 NEW/URGENT BUSINESS**

Minutes approved by: On Original On Original



No New/Urgent Business was considered at this meeting.

**12.0 CONFIDENTIAL ITEMS**

No Confidential Items were considered at this meeting.

**13.0 ADJOURNMENT**

COU22-48

ved by Councillor Pettigrew

**Mo**

That this Council adjourn at 5:40 p.m.

ROLL CALL VOTE:

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

On Original  
Corrie DiManno  
Mayor

On Original  
Libbey McDougall  
Municipal Clerk