



MINUTES OF THE GOVERNANCE AND FINANCE COMMITTEE
of the Town of Banff in the Province of Alberta
Town Hall Council Chamber
Monday, 2020 February 10, at 9:00 am

COUNCIL MEMBERS PRESENT

Brian Standish	Deputy Mayor
Chip Olver	Councillor and Acting Mayor
Corrie DiManno	Councillor
Peter Poole	Councillor

COUNCIL MEMBERS ABSENT

Karen Sorensen	Mayor
Grant Canning	Councillor
Ted Christensen	Councillor

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager
Silvio Adamo	Director, Protector Services
Jason Darrah	Director, Communications
Adrian Field	Director, Engineering
Alison Gerrits	Director, Community Services
Chris Hughes	Director, Corporate Services
Barbara King	Director, Human Resources
Libbey McDougall	Municipal Clerk

1.0 CALL TO ORDER

Deputy Mayor Standish called the 2020 February 10 Regular Meeting of the Governance and Finance Committee to order at 9:03 a.m.



2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2020 February 10 Regular Meeting of the Governance and Finance Committee

FIN20-11 **Moved by** Councillor DiManno

That the Agenda for the 2020 February 10 Regular Meeting of the Governance and Finance Committee be approved.

For: (4): Deputy Mayor Standish, Councillor DiManno, Councillor Olver, and Councillor Poole

MOTION CARRIED

3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the 2020 January 27 Regular Meeting of the Governance and Finance Committee

FIN20-12 **Moved by** Councillor Olver

That the Minutes of the 2020 January 27 Regular Meeting of the Governance and Finance Committee be adopted.

For: (4): Deputy Mayor Standish, Councillor DiManno, Councillor Olver, and Councillor Poole

MOTION CARRIED

4.0 DELEGATIONS AND INVITED PRESENTATIONS

There were no Delegations and Invited Presentations scheduled as part of this meeting.

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submissions

No Written Submissions were received.

5.2 Oral Submissions

No Oral Submissions were provided.

Minutes approved by: On Original On Original

6.0 UNFINISHED BUSINESS

There was no Unfinished Business scheduled as part of this meeting.

7.0 REPORTS

No Reports were scheduled as part of this meeting.

8.0 CORRESPONDENCE

No Correspondence was received for this meeting.

9.0 NEW/URGENT BUSINESS

No New/ Urgent Business was submitted at this meeting.

10.0 CONFIDENTIAL ITEMS

FIN20-13 **Moved by** Deputy Mayor Standish

That pursuant to Sections 17 (Disclosure to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, the Governance and Finance Committee moved into closed meeting at 9:06 a.m., in the Council Boardroom, to consider confidential matters with respect to Item 10.1, Confidential Council Conduct Process Issue.

For: (4): Deputy Mayor Standish, Councillor DiManno, Councillor Olver, and Councillor Poole

MOTION CARRIED

Committee recessed in closed meeting at 9:50 a.m. and reconvened in closed meeting at 9:54 a.m. with Deputy Mayor Standish in the chair.

Committee recessed in closed meeting at 11:23 a.m. and reconvened in public meeting at 11:25 a.m. with Deputy Mayor Standish in the chair.

FIN20-14 **Moved by** Deputy Mayor Standish

That the Governance and Finance Committee rise and report.

For: (4): Deputy Mayor Standish, Councillor DiManno, Councillor Olver, and Councillor Poole

MOTION CARRIED

10.1. Confidential Request for Direction: Confidential Council Conduct Process Issue

A confidential document was received for the Corporate Record with respect to Item 10.1 Confidential Council Conduct Process Issue.

Administration in attendance during the closed meeting discussions with respect Item 10.1, Confidential Council Conduct Process Issue:

Clerk: L. McDougall.

Advice: K. Gibson, C. Hughes, and B. King

FIN20-15 **Moved by** Deputy Mayor Standish

That with respect to Item 10.1, Confidential Council Conduct Process Issue, the following be approved:

That the Governance and Finance Committee:

1. Approve the confidential recommendations as discussed during the closed meeting and contained in the Confidential Addendum to the Minutes of the 2020 February 10 Regular Meeting of the Governance and Finance Committee;
2. Direct Administration to return to a closed meeting of Council, no later than 2020 March, with the requested confidential information; and
3. Direct that the confidential report, attachments, document, and closed meeting discussions remain confidential pursuant to Sections 17 (Disclosure to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (4): Deputy Mayor Standish, Councillor DiManno, Councillor Olver, and Councillor Poole

MOTION CARRIED



11.0 ADJOURNMENT

FIN20-16 **Moved by** Councillor Olver

That this meeting adjourn at 11:27 a.m.

For: (4): Deputy Mayor Standish, Councillor DiManno, Councillor Olver, and Councillor Poole

MOTION CARRIED

On Original
Brian Standish
Deputy Mayor

On Original
Libbey McDougall
Municipal Clerk