

**MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Town Hall Council Chamber  
Monday, January 28, 2019 at 2:00 pm**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Ted Christensen	Councillor and Deputy Mayor
Corrie DiManno	Councillor
Chip Olver	Councillor
Peter Poole	Councillor
Brian Standish	Councillor

**COUNCIL MEMBERS ABSENT**

Grant Canning	Councillor and Acting Mayor
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**ADMINISTRATION PRESENT**

Robert Earl	Town Manager
Emma Sanborn	Development Policy Planner
Randall McKay	Director, Planning and Development
Darren Enns	Manager, Development Services
Chris Hughes	Manager, Finance
Chad Townsend	Manager, Environmental Services
Ken Crear	Manager, Resource Recovery
Tara Johnston-Lee	Municipal Clerk

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**1.0 CALL TO ORDER**

The Mayor called the meeting of council to order at 2:00 p.m.

**2.0 PUBLIC HEARING**

**2.1 Public Hearing Process**

Received as information.

**2.2 Bylaw 406 – Land Use Bylaw Amending Bylaw – Notification Sign and Public Outreach Requirements**

**2.2.1 Call to Order**

The Mayor opened the public hearing for Bylaw 406 open at 2:02 p.m.

**2.2.2 Presentation from Administration and Questions of Clarification**

Administration provided context and background information. Received as information.

**2.2.3 Public Oral Submissions**

**2.2.3.1 Hugh Pettigrew, Banff Resident**

Mr. Pettigrew requested that council consider requiring that notification of decision to adjacent neighbours be provided by registered mail.

**2.2.4 Public Written Submissions**

None received.

**2.2.5 Closing Comments from Administration**

There were no closing comments.

**2.2.6 Council Question Period**

Administration provided clarification to council.

**2.2.7 Adjournment or Close of the Public Hearing**

The mayor closed the public hearing for Bylaw 406 a 2:12 p.m.

**3.0 APPROVAL OF AGENDA**

**3.1 Regular Meeting Agenda**

COU19-23 Moved by Councillor Standish that council approve the agenda for the January 28, 2019 regular meeting of council with the following change:

- Move consideration of agenda item 9.1 to follow 9.2

**CARRIED**

**3.2 2019 Council Workplan**

Received as information.

**4.0 ADOPTION OF PREVIOUS COUNCIL MINUTES**

**4.1 Minutes of the January 14, 2019 Regular Meeting of Council**

COU19-24 Moved by Councillor Poole that council adopt the minutes of the January 14, 2019 regular meeting of council as presented.

**CARRIED**

**5.0 INVITED PRESENTATIONS**

There were no presentations.

**6.0 DELEGATIONS**

**6.1 YWCA Banff – Connie MacDonald, CEO and Steve Crotty**

Ms. MacDonald and Mr. Crotty spoke to the YWCA written request included in the agenda package for this meeting.

COU19-25 Moved by Mayor Sorensen that council direct administration to work with the YWCA to identify options for the municipality to support the Courtyard Project through a loan guarantee and access to favourable borrowing rates through the Alberta Capital Finance Authority (ACFA) with the goal of improving the long term sustainability of the project at minimal impact or risk to the municipality.

**CARRIED**

COU19-26 Moved by Mayor Sorensen that council direct administration to return at the February 11, 2019 meeting with a report on the history of council waiving off-site levy and other building permit related fees.

**CARRIED**

## **7.0 PUBLIC INPUT ON AGENDA ITEMS**

### **7.1 Written Submissions**

- 7.1.1 Gary & Shirley Truscott – Agenda Item 9.6  
Received as information.

### **7.2 Oral Submissions**

- 7.2.1 Trevor Long, General Manager, Rimrock Resort Hotel, Agenda Item 9.2  
Mr. Long provided his speaking notes that have been added to the agenda package for this meeting. He spoke against the proposed bylaw and requested that council:
- reconsider a 50/50 split between the three Sulphur Mountain businesses and the Town for the replacement of the Sulphur Mountain sewer line; and
  - that council postpone the decision on matter until all of council is present.
- 7.2.2 David McKenna, The Pursuit Collection, Agenda Item 9.2  
Mr. McKenna spoke against the proposed bylaw and requested that council reconsider a cost sharing model for the replacement of the Sulphur Mountain sewer line and that council postpone consideration of the matter until all of council is present at a meeting.
- 7.2.3 Dave Honeyman, Agenda Item 9.3  
None received.
- 7.2.4 Hugh Pettigrew, Banff resident, Agenda Items 9.4, 9.6, 9.7  
With regard to agenda item 9.4 Mr. Pettigrew spoke against the capital and operating budget and provided his opinion:
- that the proposed tax increase above the inflation rate is not acceptable; and
  - that residential tax payer dollars should not be used to fund the Banff Elementary School playground as it is a provincial responsibility.
- With regard to agenda item 9.6, he asked council what the real cost per tonne of CO2 emissions are.  
With regard to agenda item 9.7, it is his opinion that the contract should be included in the agenda package.

## **8.0 UNFINISHED BUSINESS**

None considered.

## **9.0 BYLAWS AND STAFF REPORTS**

### **9.1 Request for Decision – Bylaw 411 – Borrowing Bylaw – Sulphur Mountain Sanitary Sewer Line**

COU19-27 Moved by Mayor Sorensen that council postpone consideration of agenda items 9.1 and 9.2 until all members of council are present.

**CARRIED**  
**Poole opposed**

**9.2 Request for Decision – Bylaw 410 – 2019 Fees and Charges Amendment No. 1(Sulphur Mountain)**

Consideration postponed per motion COU19-27.

**9.3 Feedback on Policy C3001 – Development Application Public Outreach**

COU19-28 Moved by Mayor Sorensen that council direct administration to return with options and costs of increased notification requirements for development permit applications at the time of application (pre-decision) into the Land Use Bylaw.

**CARRIED**  
**Poole opposed**

COU19-29 Moved by Mayor Sorensen that council direction administration to refocus on a Land Use Bylaw Education Program.

**CARRIED**

COU19-30 Moved by Councillor Poole that council direct administration to return with Policy C3001 with amendments in response to the public feedback received (clarification on the Type 1 and 2 outreach requirements and application feedback processes) for further consideration.

**DEFEATED**  
**Poole, Standish and Christensen in favour**

**9.4 2019 Budget and Service Review Approval**

COU19-31 Moved by Mayor Sorensen that council adopt the 2019 Service Review, excluding the transit section, as a guiding document.

**CARRIED**

COU19-32 Moved by Mayor Sorensen that council approve the 2019-2021 Operating Budget in both the forecast and financial statement format, exclusive of the operating budget transit related initiatives as presented.

**CARRIED**

COU19-33 Moved by Mayor Sorensen that council approve the 2019-2028 Capital budget exclusive of the transit related capital projects as presented.

**CARRIED**  
**Christensen and Poole opposed**

Councillor DiManno declared a conflict of interest because she is an employee of the Bow Valley Regional Transit Services Commission and left the meeting at 3:56 p.m.

COU19-34 Moved by Mayor Sorensen that council adopt the 2019 Service Review transit section as a guiding document.

**CARRIED**

COU19-35 Moved by Mayor Sorensen that council approve the 2019-2021 Operating Budget for transit initiatives as presented.

**CARRIED**

COU19-36 Moved by Mayor Sorensen that council approve the 2019-2028 Capital Budget for all transit related capital projects as presented.

**CARRIED**  
**Christensen and Poole in opposed**

**9.5 Big Horn Country Submission**

COU19-37 Moved by Councillor Poole that council endorse the letter presented for the Mayor's signature related to the Government of Alberta's efforts to conserve Bighorn Country.

**CARRIED**

**9.6 Draft Environmental Master Plan**

John Lewis and Jeff Robson representing Intelligent Futures were in the gallery to answer questions from council.

COU19-38 Moved by Councillor Olver that council accept the Environmental Master Plan to act as a guiding document for future planning purposes and environmental programs, and direct administration to take the public feedback into consideration as project implementation plans are developed.

**CARRIED**

**9.7 Resource Recovery Budget Amendment**

COU19-39 Moved by Mayor Sorensen that council:

- i. direct administration to enter into a 3 year Memorandum of Agreement with Parks Canada Agency for the provision of solid waste removal services within the Lake Louise Field Unit service area; and
- ii. amend the 2019, 2020 and 2021 approved Resource Recovery operating budget as amended in the highlighted section in Table 1.1 of the report.

**CARRIED**

COU19-40 Moved by Councillor Poole that council direct administration to return with a report on the liabilities and risk to the Town of Banff should the contract with Parks Canada for solid waste removal not be renewed at the end of three years.

**CARRIED**

**10.0 COMMITTEE REPORTS**

**10.1 Minutes of the October 18, 2018 Meeting of the Bow Valley Waste Management Commission**

Received as information.

**10.2 Minutes of the November 16, 2018 Meeting of the Bow Valley Waste Management Commission**

Received as information.

**10.3 Minutes of the November 16, 2018 Meeting of the Bow Valley Waste Management Commission**

Received as information.

**10.4 Minutes of the December 20, 2018 Organizational Meeting of the Bow Valley Waste Management Commission**

Received as information.

**10.5 Minutes of the December 20, 2018 Meeting of the Bow Valley Waste Management Commission**

Received as information.

**11.0 CORRESPONDENCE**

None received.

**12.0 NEW/URGENT BUSINESS**

None considered.

**13.0 CONFIDENTIAL ITEMS**

None considered.

**14.0 ADJOURNMENT**

COU19-41 Moved by Councillor Standish that council adjourn the January 14, 2019 regular meeting of council at 4:43 p.m.

**CARRIED**

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Karen Sorensen  
Mayor

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Tara Johnston-Lee  
Municipal Clerk

Minutes approved by: \_\_\_\_\_