



**MINUTES OF THE VIRTUAL SPECIAL  
MEETING OF COUNCIL  
Re: 2022 Budget Finalization  
of the Town of Banff in the Province of Alberta  
Virtual Council Meeting  
Monday, 2022 January 24, at 9:00 a.m. and  
Wednesday, 2022 January 26, at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Barb Pelham	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)
Kaylee Ram	Councillor	(Remote Participation)

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, Fire Chief, and Director, Emergency Management	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services, and Deputy Director, Emergency Management	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Michael Buxton-Carr	RCMP Staff Sergeant	(Remote Participation)
Andrea Stuart	Manager, Finance	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

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## 1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew and Councillor Ram

Mayor DiManno called the virtual Special Meeting of Council to order at 9:01 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2022 January 24 Virtual Special Meeting of Council Re: 2022 Budget Finalization

COU22-19 **Moved by** Councillor Pettigrew

That the Agenda for today's meeting be amended by adding a new Item to Section 3.1, Written Submissions, entitled "3.1.3 Bunny Julius, Email, Dated 2022 January 23 (Item 4.1, 2022 Budget Finalization)".

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

COU22-18 **Moved by** Councillor Canning

That the Agenda for the 2022 January 24 Virtual Special Meeting of Council Re: 2022 Budget Finalization be approved, as amended.

For: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**

Minutes approved by: On Original On Original



### **3.0 PUBLIC INPUT ON AGENDA ITEMS**

#### **3.1 Written Submissions**

Council, by unanimous consent, received the following Written Submission for the Corporate Record:

3.1.1 James Clemens – Seely: Email, dated 2022 January 22 (Item 4.1, 2022 Budget Finalization)

3.1.2 Peter J. Poole: Email, dated 2022 January 23 (Item 4.1, 2022 Budget Finalization)

3.1.3 Bunny Julius, Email, Dated 2022 January 23 (Item 4.1, 2022 Budget Finalization)

#### **3.2 Verbal Submissions**

3.2.1 Aurora Claire Borin (Item 4.1, 2022 Budget Finalization)

A Written Submission, submitted by Aurora Claire Borin, was received for the Corporate Record.

Council, by unanimous consent, received Aurora Clair Borin's, Verbal Submission for the Corporate Record.

### **4.0 SPECIAL MEETING BUSINESS**

#### **4.1 Request for Decision: 2022 Budget Finalization**

Council, by unanimous consent, recessed from 10:40 a.m. to 10:55 a.m.

Council reconvened at 10:56 a.m. with Mayor DiManno in the chair.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram



Councillor Olver rose on point of order at 11:09 a.m. to remind Council about the importance of following accepted meeting protocol and waiting to be acknowledged prior to speaking.

Mayor DiManno thanked Councillor Olver and concurred.

**COU22-19 Moved by Councillor Pettigrew**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be amended, on page 2, by postponing Capital Project PW-20-07 “St. Julien Road reconstruction and storm management”, funded through the Water Reserve, Sewer Reserve, and the General Capital Reserve, from 2022 to 2023 and by increasing the budget in 2023 by \$200,000 to account for inflation.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION DEFEATED**

**COU22-20 Moved by Councillor Christensen**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be amended, on page 2, by postponing Capital Project W-60-19 “Residential Water Meter Replacement Program”, funded through the Water Reserve, from commencing in 2022 to commencing in 2024.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION DEFEATED**

**COU22-21 Moved by Councillor Christensen**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be amended, on page 3, by postponing Capital Project GG-88-16a, Cave Ave Housing Development, funded through Non-Reserve Funding Sources, from commencing in 2022 to commencing in 2024.

For: (1): Councillor Christensen

Against: (6): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, Councillor Pettigrew, and Councillor Ram

**MOTION DEFEATED**



**COU22-22 Moved by Councillor Pettigrew**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be amended on page 1, by postponing \$193,000 the portion of Capital Project PW-11-09, Fleet Management – Vehicle Replacement, to be funded through the Fleet Reserve, due to commence in 2022, to commence in 2023.

For: (4): Councillor Christensen, Councillor Pelham and Councillor Pettigrew, and Councillor Ram  
Against: (3): Mayor DiManno, Councillor Canning, and Councillor Olver

**MOTION CARRIED**

**COU22-24 Moved by Councillor Christensen**

That Council amend motion COU22-23 by removing the words in strikeout and adding the words in underline:

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be further amended on page 2, Visitor Paid Parking Operating Reserve, by postponing the Spray Avenue Transit Line Project, due to commence in 2022, to commence in ~~2024~~2023.

For: (5): Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram  
Against: (2): Mayor DiManno and Councillor Pelham

**MOTION CARRIED**

**COU22-23 Moved by Councillor Pettigrew**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be further amended on page 2, Visitor Paid Parking Operating Reserve, by postponing the Spray Avenue Transit Line Project, due to commence in 2022, to commence in 2023.

For: (3): Councillor Christensen, Councillor Pettigrew, and Councillor Ram  
Against: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

**MOTION DEFEATED**



**COU22-25 Moved by Councillor Christensen**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be further amended on page 2, Visitor Paid Parking Operating Reserve, by postponing the Mountain Ave Transit Lane Project, due to commence in 2022, to commence in 2024.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION DEFEATED**

Councillor Olver rose on a point of order, at 12:35 p.m., to state that Council should focus their discussion on the motion before them.

Mayor DiManno thanked Councillor Olver and requested Council direct their comments towards the motion on the floor.

**COU22-26 Moved by Councillor Pettigrew**

That Attachment 1, 2021-2031 Capital Budget (Including Capital Reserves and Capital Reserves Tracker), be further amended on page 2, Visitor Paid Parking Operating Reserve, by postponing the Banff Avenue Pedestrian Zone – Bollards, due to commence in 2022, to commence in 2023.

For: (3): Councillor Christensen, Councillor Pettigrew, and Councillor Ram

Against: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

**MOTION DEFEATED**

**COU22-27 Moved by Councillor Olver**

That the 2022-2024 Operating Budget be amended by reducing the transfer to General Capital Reserves by \$216,000 in 2022, \$978,500 in 2023, and \$969, 000 in 2024.

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

Against: (3): Councillor Christensen, Councillor Pettigrew, and Councillor Ram

**MOTION CARRIED**



**COU22-28 Moved by Councillor Pettigrew**

That the 2022-2024 Operating Budget be amended by applying a onetime reduction of \$302,930, to be funded from the Visitor Paid Parking Reserve, and applied to reducing the Municipal Tax Requisition in 2022.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Ram

**MOTION DEFEATED**

Council, by unanimous consent, recessed at 1:13 p.m. to reconvene Wednesday, 2022 January 26, at 9:00 a.m.

Council reconvened on Wednesday, 2022 January 26, at 9:02 a.m., with Mayor DiManno in the chair.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

**ROLL CALL:**

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**COU22-29 Moved by Mayor DiManno**

That Council direct Administration to return to Council, no later than Q2 2022, with a Report addressing Capital Project PW-11-09, Fleet Management – Vehicle Replacement, and outlining which Fleet vehicles must be replaced in short order.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: On Original On Original



**COU22-30 Moved by Councillor Olver**

That Council amend the 2022-2024 Operating Budget, on page 2, under Tax Funded, by deleting the last line, “Additional RCMP Officers”, in its entirety, and decreasing the Federal Purchases budget by \$125,000 in 2022, \$255,000 in 2023, and \$260,100 in 2024.

For: (5): Mayor DiManno, Councillor Canning, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

Against: (1): Councillor Christensen

**MOTION CARRIED**

**COU22-31 Moved by Councillor Olver**

That Council direct Administration to return to Council, no later than 2022 April 11, with a report containing an analysis and business case for the addition of two RCMP officers, specifically focusing on the goal of increased community safety and outlining budgetary requirements.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

**COU22-32 Moved by Mayor DiManno**

That Council approve the 2022 – 2024 Operating Budget, **as amended**.

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

Against: (2): Councillor Christensen and Councillor Pettigrew

**MOTION CARRIED**

Council, by unanimous consent, recessed from 10:38 a.m. to 10:52 a.m.

Council reconvened at 10:52 a.m. with Mayor DiManno in the chair.

**ROLL CALL:**

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew





COU22-33 **Moved by** Mayor DiManno

That Council approve the 2022 – 2024 Capital Budget, as amended.

For: (3): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

Against: (2): Councillor Christensen and Councillor Pettigrew

**MOTION CARRIED**

**5.0 ADJOURNMENT**

COU22-34 **Moved by** Councillor Christensen

That this Council adjourn at 10:53 a.m.

ROLL CALL VOTE:

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

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On Original  
Corrie DiManno  
Mayor

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On Original  
Libbey McDougall  
Municipal Clerk