



Unapproved

Regular Meeting of the Banff Heritage Corporation
January 16th 2020

**MINUTES OF THE REGULAR MEETING
OF THE TOWN OF BANFF HERITAGE CORPORATION**

**Town of Banff, 110 Bear Street
Thursday January 16th 2020**

CORPORATION MEMBERS PRESENT

Susan Kennard	Parks Canada (Chair)
Peter Poole	Town Council
Roland Charpentier	Alberta Association of Architects
Anne Ewen	Whyte Museum of the Canadian Rockies
Michale Lang	Eleanor Luxton Historical Foundation
Rose Maunder	Public Member
Alexandra Montgomery	Public Member
Anita Battrum	Honorary Public Member

CORPORATION MEMBERS ABSENT

Ericka Chemko	Public Member (Vice Chair)
Sandy Aumonier	Alberta Culture
Joe Owchar	Public Member

ADMINISTRATION PRESENT

Darren Enns	Director, Planning and Development
Eric Bjorge	Development and Heritage Planner (recording secretary)
Imogene Broberg-Hull	Graduate Heritage Planner

1.0 CALL TO ORDER

S. Kennard called the January 16th 2020 Heritage Corporation Meeting to order at 1:32 pm.

2.0 STAFF INTRODUCTION

2.1 Eric Bjorge - Development and Heritage Planner

D. Enns introduced E. Bjorge, who has recently joined the Town of Banff in the role of Development and Heritage Planner.

3.0 APPROVAL OF AGENDA

HER20-01 **Moved by S. Kennard**

That the Agenda for the January 16, 2020 meeting of the Town of Banff Heritage Corporation be approved after amendment as follows; with the addition of 7.1 Correspondence regarding 345 Grizzly Street.

MOTION CARRIED

Minutes approved by: _____



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4.0 **ADOPTION OF PREVIOUS BOARD MEETING MINUTES**

4.1 Minutes of the November 14, 2019 Regular Meeting of the Banff Heritage Corporation.

HER20-02 **Moved by** A. Ewen

That the Minutes from the November 14, 2020 Regular Meeting of the Town of Banff Heritage Corporation meeting be approved, as presented.

MOTION CARRIED

5.0 **UNFINISHED BUSINESS**

5.1 Staff Updates

i. Norman K. Luxton Landmarks & Legends Update

I. Broberg-Hull and D. Enns presented that this piece will be published in the Rocky Mountain Outlook in late January/early February.

ii. Barrie House Council Outcome - Verbal Update

D. Enns provided update regarding Council motion COU19-315. He stated that Council directed Administration to integrate aspects of the heritage character of the site where possible in conjunction with the design and development process. Discussion ensued regarding the process of planning and approving housing developments which affect heritage properties, and the role of the municipality as regulator and developer.

HER20-03 **Moved by** R. Maunder

That the Banff Heritage Corporation propose a meeting with the Municipal Planning Commission to discuss current projects and process.

MOTION CARRIED

HER20-04 **Moved by** R. Charpentier

That the Banff Heritage Corporation invite the design team for the Barrie House project to present to the Heritage Corporation at an early stage and discuss how they will achieve the intent of Council's motion.

MOTION CARRIED

HER20-05 **Moved by** Councillor Poole

That the Banff Heritage Corporation ask Planning and Development to review potential housing re-development sites, to consider the potential housing yield exclusive of heritage properties.

MOTION CARRIED

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6.0 PRESENTATIONS

6.1 333 Muskrat Street Statement of Significance and development proposal

I. Broberg-Hull presented the draft Statement of Significance. D. Enns and Yannis Karlos (property owner) provided a verbal update regarding an application that will be coming forward to the Municipal Planning Commission for this project. The proposal is to construct a fourplex within the rear yard, while preserving and designating the heritage home at the front of the property. This was discussed as a positive example of preserving built heritage and increasing housing stock.

HER20-06 **Moved by** A. Ewen

That the Statement of Significance for 333 Muskrat Street be endorsed as presented.

MOTION CARRIED

HER20-07 **Moved by** A. Montgomery

That the Banff Heritage Corporation endorse the concept design proposal for 333 Muskrat Street and encourage the mindful retention of the character-defining elements, notably scale and massing of the new building with the existing building.

MOTION CARRIED

6.2 119 Spray Avenue Development Permit – Verbal Update

D. Enns provided a verbal update and presentation regarding the approval of this project at Municipal Planning Commission December 11, 2019. The project is a new single detached dwelling and accessory dwelling in the rear of the site, with the heritage home at the front of the property being preserved but not designated. This was discussed as a positive example of preserving built heritage and increasing housing stock. I. Broberg-Hull presented the draft Statement of Significance for this property.

6.3 Statements of Significance

i. Webb Residence (342 Banff Avenue)

I. Broberg-Hull presented the draft Statement of Significance for this property. It was suggested that the Webb family be contacted for additional context. Additional content to the statement was suggested, and the matter was tabled pending revisions.

ii. Atkin Home (119 Spray Avenue)

I. Broberg-Hull presented the draft Statement of Significance for this property. It was suggested that Planning and Development attempt to contact the brick manufacturer, as they are a unique terra-cotta variety.

HER20-08 **Moved by** A. Montgomery

That the Statement of Significance for 119 Spray Avenue be endorsed as presented.

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iii. Martin Residence (334 Beaver Street)

I. Broberg-Hull presented the draft Statement of Significance for this property. There are two buildings on the property, a home and a cabin. It was suggested that the two buildings be analyzed separately and that the home may not have as much merit as the cabin. Matter was tabled pending the separation of the statements.

iv. Moore Home (332 Beaver Street)

I. Broberg-Hull presented the draft Statement of Significance for this property. Discussion ensued regarding whether this building was possibly moved from Bankhead.

HER20-09 **Moved by R. Maunder**

That the Heritage Corporation endorse the Statement of Significance for 332 Beaver Street with the addition of the exterior coloured banding as a character-defining element.

MOTION CARRIED

v. Sidney Unwin Home (420 Muskrat Street)

HER20-10 **Moved by A. Montgomery**

That the Statement of Significance for 420 Muskrat Street be endorsed as presented.

MOTION CARRIED

6.4 Heritage Plaques Update

i. Fish Hatchery

I. Broberg-Hull provided verbal update that a new plaque will be ordered to correct a misspelled name.

ii. Langevin Cabin

I. Broberg-Hull presented the draft text for this structure at 222 Glen Crescent. Arrangements will be made for manufacturing of the plaque, upon endorsement.

HER20-11 **Moved by A. Ewen**

That the proposed text of the plaque for the cabin at 222 Glen Crescent be endorsed as presented.

MOTION CARRIED

6.5 Mary Vaux Landmarks and Legends Draft

I. Broberg-Hull presented the draft text for a new Landmarks and Legends piece. It was suggested that Planning and Development contact the Vaux family for further insight. The “Carving Landscapes” short film was discussed as an adjunct to this piece. The matter will be tabled to the next meeting.

6.6 Verbal Update on Service Review (Heritage Master Plan)

D. Enns provided a verbal update that Council has tentatively approved \$40,000 in contracted services to assist in completing a Heritage Master Plan by 2022, which is a goal of the 2019-2022 Strategic Plan.

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As the year progresses E. Bjorge will be interfacing with the Banff Heritage Corporation to design the process to create the Heritage Master Plan.

7.0 CORRESPONDENCE/INQUIRIES

7.1 345 Grizzly Street Correspondence

S. Kennard informed the Corporation that Parks Canada has received a request from a former property owner of 345 Grizzly Street to consider preservation options for a historic fence located on the property. The fence was constructed by a National Park blacksmith named Jack Rea, with horseshoes used by National Park equine stock. Various preservation options were discussed. S. Kennard will draft a letter to the correspondent outlining next steps.

8.0 REFERENCE MATERIAL

None

9.0 DATE OF NEXT MEETING

The next regular meeting of the Banff Heritage Corporation is scheduled for Thursday March 12th 2020 at 1:30p.m, Town Hall.

10.0 ADJOURNMENT

HER20-12 **Moved by S. Kennard**
That the meeting adjourn at 4:01 pm.

MOTION CARRIED

Susan Kennard
Chair

Darren Enns
Planning and Development

Minutes approved by: _____