



**MINUTES OF THE SPECIAL BUDGET MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Town Hall Council Chamber  
Monday, 2020 January 13, at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor
Brian Standish	Councillor and Deputy Mayor
Grant Canning	Councillor
Corrie DiManno	Councillor
Peter Poole	Councillor

**COUNCIL MEMBERS ABSENT**

Chip Olver	Councillor and Acting Mayor
Ted Christensen	Councillor

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager
Silvio Adamo	Director, Protector Services
Jason Darrah	Director, Communications
Darren Enns	Director, Planning & Development
Adrian Field	Director, Engineering
Alison Gerrits	Director, Community Services
Paul Godfrey	Director, Operations
Chris Hughes	Director, Corporate Services
Barbara King	Director, Human Resources
Libbey McDougall	Municipal Clerk

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**1.0 CALL TO ORDER**

Mayor Sorensen called the 2020 January 13 Special Budget Meeting of Council to order at 9:01 a.m.



## 2.0 APPROVAL OF AGENDA

### 2.1 Agenda for the 2020 January 13 Special Budget Meeting of Council

COU20-1 **Moved by** Councillor Canning

That the Agenda for the 2020 January 13 Special Budget Meeting of Council be approved.

For: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION CARRIED**

### 2.2 2019 Council Workplan

Council, by general consent, received the 2019 Council Workplan for the Corporate Record.

## 3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

### 3.1 Minutes of the 2019 December 16 Regular Meeting of Council

COU20-2 **Moved by** Councillor DiManno

That the Minutes of the 2019 December 16 Regular Meeting of Council be adopted.

For: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION CARRIED**

## 4.0 PUBLIC INPUT ON AGENDA ITEMS

### 4.1 Written Submissions

#### 4.1.1 Hugh Pettigrew: Town of Banff Special Budget Meeting of Council

Council, by general consent, received Mr. Pettigrew's letter, Re: Town of Banff Special Budget Meeting of Council, for the Corporate Record.



4.2 Oral Submissions

No Oral Submissions were provided.

**5.0 UNFINISHED BUSINESS**

There was no Unfinished Business scheduled to this meeting.

**6.0 BYLAWS AND STAFF REPORTS**

6.1 Request for Decision: 2020 – 2022 Operating Budget and 2020 – 2029 Capital Budget

An email, submitted by Councillor Poole, Re: Motions for Budget Constraint, dated 2020 January 13, was distributed with respect to Item 6.1, 2020 – 2022 Operating Budget and 2020 – 2029 Capital Budget.

COU20-3 **Moved by** Mayor Sorensen

That Attachment 2, 2020 – 2029 Opening Capital Budget Project Listing – by Reserve, be amended, as follows:

- Page 2 of 4, fourth table “General Capital Reserves”, under the heading “Roadway Replacements”, by deleting the sixth project “PW-193-16, Norquay Road – Roadway Reconstruction Project”, and replacing with the following:

Project Number	Capital Project	Changes from Prior Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
PW-193-16	Norquay Rd-Roadway Reconstruction Project	\$148 K in 2030									99,940	233,200	2,216,120

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Minutes approved by: On Original On Original



Councillor Poole declared a pecuniary interest with respect to Motions COU20-4 and COU20-5, and abstained from discussion and voting, as he is a commercial partner in a business located on Caribou Street and a business and building owner on Bear Street. Councillor Poole left the Council Chamber at 9:51 a.m. and returned at 10:00 a.m. after the vote was declared.

**COU20-4 Moved by Mayor Sorensen**

That Attachment 2, 2020 – 2029 Opening Capital Budget Project Listing – by Reserve, be amended, as follows:

- Page 2 of 4, fourth table “General Capital Reserves”, under the heading “Other General Capital Projects”, by deleting the tenth project “PW-231-19, Caribou Lynx Intersection Upgrade”, and replacing with the following:

Project Number	Capital Project	Changes from Prior Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
PW-231-19	Caribou Lynx Intersection Upgrade	Unchanged			50,000	1,500,00						

For: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION CARRIED**

**COU20-5 Moved by Mayor Sorensen**

That the 2020 – 2029 Capital Budget be amended by limiting the projected increase for the Bear Street Woonerf project to \$1,000,000, rather than the projected \$3,100,000, thereby reducing the proposed total from \$9,600,000 to \$7,400,000.

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

Council, by general consent, recessed at 10:37 a.m. and reconvened at 11:00 a.m. with Mayor Sorensen in the Chair.



**COU20-6 Moved by Councillor Standish**

That Motion COU20-7, as proposed by Mayor Sorensen, be amended, as follows:

- By deleting the amount “\$200,000” and substituting with the amount “\$300,000”; and
- By deleting the words “and \$100,000 in 2022” following the words “in 2021”.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

**COU20-7 Moved by Mayor Sorensen**

That the 2020 – 2022 Operating Budget be amended, as amended by Motion COU20-6, by allocating, from the Budget Stabilization Reserve, \$300,000 in budget surplus from 2019, in 2020 and **\$300,000** in budget surplus from 2019, in 2021, to offset the overall tax increase over the next three years.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

**COU20-8 Moved by Mayor Sorensen**

That the 2020 – 2022 Operating Budget be amended, as follows:

That the projected 6.1 per cent increase to the proposed 2020 – 2022 Operating Budget be decreased to 4.5 per cent, with the assistance of Administration.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**



COU20-9 **Moved by** Mayor Sorensen

That the 2020 – 2022 Operating Budget be amended, as follows:

That the new Service Level Request, Roadway Intersection Clearing with Increased Maintenance Program, requested by the Streets Department and discussed at the 2019 December 02 Service Review Meeting of the Governance and Finance Committee, be included in the proposed 2020 – 2022 Operating Budget, as follows:

The following areas, with associated operating costs, are to be cleared of snow and ice to the pavement surface:

- 23 intersections in red and blue priority zones; and
- 4 mid-block crosswalks: two on Banff Avenue, one on Bear Street, and one on Lynx Street (Attachment 1);

Operating Costs/Revenue(s):

Operating costs would include wages and benefits, fuel, and phone.	2021	2022	2020
Wages & Benefits	\$104,018	\$106,648	\$109,314
Fuel	\$4,000	\$4,080	\$4,162
Phones	\$600	\$612	\$625
Supplies	\$3,000	\$3,060	\$3,121
Total	\$111,618	\$114,400	\$117,222

For: (2): Councillor Canning and Councillor DiManno

Against: (3): Mayor Sorensen, Councillor Poole, and Councillor Standish

**MOTION DEFEATED**



**COU20-10 Moved by Councillor Canning**

That Motion COU20-11, as proposed by Councillor Standish, be amended, as follows:

- By adding the words “, for a one year period,” following the words “be included in the proposed 2020 – 2022 Operating Budget”; and
- By adding the words “And that Bylaw Services return during the 2021 Service Review process to update Council on the success of this initiative.” following the graph.

For: (1): Councillor Canning

Against: (4): Mayor Sorensen, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION DEFEATED**

**COU20-11 Moved by Councillor Standish**

That the 2020 – 2022 Operating Budget be amended, as follows:

That the new service level request, Hours of Work, requested by the Municipal Enforcement Department and discussed during the 2019 December 16 Service Review Meeting of the Governance and Finance Committee, be included in the proposed 2020 – 2022 Operating Budget, as follows:

A 40 hour work week, with associated operating costs, for all enforcement positions, excluding the Manager, Municipal Enforcement, with operating costs as follows:

	2020	2021	2022
Wages Approved: 5 positions @ 35 hrs	\$ 351, 572	\$ 369,150 (Mkt+perf-5%)	\$ 380,225 (Mkt+perf-3%)
Wages Proposed: 5 positions @ 40 hrs	\$ 401,773	\$ 421,862	\$ 434,518
Wages impact: 35 to 40 hrs (Add)	+ \$ 50,201	+ \$ 52,712	+ \$ 54,293
NOTE – Benefits adj. approx. 25%	+ \$ 12,500	+ \$ 13,250	+ \$ 14,000



Proactive Enforcement – Revenue enhancement (based on additional 5 hrs week/ x 2 positions)	450 tickets/ violations x 2 positions x 5 hours = \$ 45,000.00	450 tickets/ violations x 2 positions x 5 hours = \$ 45,000.00	450 tickets/ violations x 2 positions x 5 hours = \$ 45,000.00
Operating Costs shortfall (request)	\$ 17,700.00	\$20,962.00	\$23,293.00

For: (2): Councillor Canning and Council Standish  
 Against: (3): Mayor Sorensen, Councillor DiManno, and Councillor Poole

**MOTION DEFEATED**

Council, by general consent, recessed at 12:20 p.m. and reconvened at 1:32 p.m. with Mayor Sorensen in the Chair.

Councillor DiManno declared a pecuniary interest with respect to Motion COU20-12 and abstained from discussion and voting, as she is an employee of the Bow Valley Regional Transit Services Commission. Councillor DiManno left the Council Chamber at 1:55 p.m. and returned at 2:01 p.m. after the vote was declared.

**COU20-12 Moved by Councillor Poole**

That Attachment 5, 2020 – 2022 Budget Tracker, be amended, as follows:

- Page 1 of 1, under the heading “Tax Levy for Same Level of Service”, by deleting the twenty-fifth line “Calgary – Banff Summer Bus Services”, and replacing with the following so that this service continues to operate at the 2019 and 2020 service level for 2020 – 2022, with two per cent yearly increases:

	2020	2021	2022
Calgary – Banff Summer Bus Service	\$60,000	\$61,200	\$62,424

For: (1): Councillor Poole  
 Against: (3): Mayor Sorensen, Councillor Canning, and Councillor Standish

**MOTION DEFEATED**





**COU20-13 Moved by Councillor Poole**

That Attachment 5, 2020 – 2022 Budget Tracker, be amended, as follows:

- Page 1 of 1, under the heading “Tax Levy for Same Level of Service”, by deleting the twentieth line “Central Park Pedestrian Crossings – Operating Impacts”, and replacing with the following so that the operating amount of \$80,000 scheduled for 2021 in the 2020 – 2022 Operating Budget, be budgeted for 2022:

	2020	2021	2022
Central Park Pedestrian Crossing – Operating Impacts			\$80,000

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

**COU20-14 Moved by Councillor Poole**

That Attachment 2, 2020 – 2029 Opening Capital Budget Project Listing – by Reserve, be amended, as follows:

- Page 2 of 4, fourth table, General Capital Reserves, under the heading Other General Capital Projects, project CG-95-20, Town Pageantry, and replacing with the following:

Project Number	Capital Project	Changes from Prior Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
CG-95-20	Town Pageantry	New 2020	109,500	7,500								

For: (2): Councillor Poole and Councillor Standish

Against: (3): Mayor Sorensen, Councillor Canning, and Councillor DiManno

**MOTION DEFEATED**



**COU20-15 Moved by Councillor Poole**

That Attachment 2, 2020 – 2029 Opening Capital Budget Project Listing – by Reserve, be amended, as follows:

- Page 2 of 4, fourth table “General Capital Reserves”, under the heading “Other General Capital Projects”, fourteenth project “RC-03-14, Banff Recreation Grounds (partially revenue funded)”, fourth column “2020”, by deleting the amount “875,183” and replacing with “437,592”, so that the remaining balance of \$437,592 may be spread over the subsequent years of the project.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

**COU20-16 Moved by Councillor Poole**

That Attachment 2, 2020 – 2029 Opening Capital Budget Project Listing – by Reserve, be amended, as follows:

- Page 2 of 4, fourth table “General Capital Reserves”, under the heading “Other General Capital Projects”, by deleting the fifteenth project “RC-61-18 Trail Lightening Upgrades”, and changing its status to “No Year Identified”.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**



COU20-17 **Moved by** Councillor Poole

That Attachment 1, Town of Banff Capital Carry Forward, be amended as follows:

- Page 1 of 4, under the heading “Parks & Recreation”, fifth line “Account 2-670-1914-6000 Central Park Pedestrian Crossing”, by deleting the amount “5,000,000.00” budgeted for 2019 and substituting with the amount “100,000” budgeted in 2020 and “4,900,000” in 2021.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

COU20-18 **Moved by** Councillor Poole

That Attachment 1, Town of Banff Capital Carry Forward, be amended as follows:

- Page 2 of 4, under the heading “Parks & Recreation”, third line “Account 2-632-1813-6000 Norquay Road Trail”, by deleting this line and postponing the project so that Administration can return to Council with lower cost options, such as the use of gravel trail.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**



**COU20-19 Moved by Councillor Poole**

That Attachment 1, Town of Banff Capital Carry Forward, be amended as follows:

- Page 2 of 4, under the heading “Parking, Traffic & Transit”, sixth line “Account 2-632-1928-6000 Traffic Calmed Entrance to Town”, by deleting this line and postponing the project so that Administration can return to Council with lower cost design options.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

**COU20-20 Moved by Councillor Poole**

That Attachment 1, Town of Banff Capital Carry Forward, be amended as follows:

- Page 3 of 4, under the heading “Other”, twelfth line “Account 2-632-1981-6000 Signage & Wayfinding – Master Plan” by deleting the amount “\$368,933.38”, primarily intended for an east entrance sign, budgeted in 2020, and returning this amount to the Reserve Capital Budget so that Administration can return to Council with a new Capital Project for the east entrance.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

**COU20-21 Moved by Councillor Poole**

That 2020 – 2029 Capital Budget be amended by removing project RC-03-14, Banff Recreation Grounds, and postponing this project so that negotiations for a fair cost sharing alternative with the horse trail business user can be conducted.

For: (1): Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**



COU20-22 **Moved by** Mayor Sorensen

That with respect to Item 6.1, 2020 – 2022 Operating Budget and 2020 – 2029 Capital Budget, the following be adopted, **after amendment**:

That Council direct Administration to bring the 2020-2022 Operating Budget, **as amended**, and 2020-2029 Capital Budget, **as amended**, to the 2020 January 27 Regular Meeting of Council for final consideration.

For: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish  
Against: (1): Councillor Poole

**MOTION CARRIED**

Council, by general consent, cancelled the following Meetings:

- Wednesday, 2020 January 15, Special Budget Meeting of Council; and
- Thursday, 2020 January 16, Special Budget Meeting of Council.

**7.0 NEW/URGENT BUSINESS**

No New/ Urgent Business was added to this meeting.

**8.0 CONFIDENTIAL ITEMS**

No Confidential Items were scheduled for this meeting.



## 9.0 ADJOURNMENT

COU20-23 **Moved by** Councillor Standish

That this Council adjourn at 3:11 p.m.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

\_\_\_\_\_  
On Original  
Karen Sorensen  
Mayor

\_\_\_\_\_  
On Original  
Libbey McDougall  
Municipal Clerk