



MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Service Review Meeting
Day Nine
Wednesday, 2022 January 12, at 9:00 a.m.

MEMBERS PRESENT

Corrie DiManno	Mayor	(Remote Participation)
Ted Christensen	Councillor and Deputy Mayor	(Remote Participation)
Grant Canning	Councillor and Acting Mayor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Barb Pelham	Councillor	(Remote Participation)
Hugh Pettigrew	Councillor	(Remote Participation)

MEMBERS ABSENT

Kaylee Ram	Councillor
------------	------------

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Martin Bean	CAO Roam Transit	(Remote Participation)
Stan Andronyk	Manager, Municipal Enforcement	(Remote Participation)
Tony Clark	Parking Operations Coordinator	(Remote Participation)
Michael Hay	Manager, Environment/Sustainability	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)



To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pelham

Committee reconvened at 9:00 a.m. on Wednesday, 2022 January 12, and commenced with consideration of Item 20.0 Service Area: Transit Services.

20.0 TRANSIT SERVICES

20.1 Public Input on Transit Services

20.1.1 Written Submissions

20.1.1.1 Les Young: Letter, Dated 2021 December 30 (Item 21.2.1 Service Level Review – Transit Services)

Received for the Corporate Record.

20.1.2 Verbal Submissions

No Verbal Submissions were provided with respect to this topic.

20.2 Request for Direction: Service Level Review – Transit Services

20.2.1 Service Area: Transit/ Town of Banff Services

FIN22-8 **Moved by** Councillor Pettigrew

That with respect to Item 21.2.1, Service Area: Transit/ Town of Banff Services, the following be approved:

That the proposed 2022 Operating Budget and Service Review document for the Transit/ Town of Banff Services service area be amended by adding a new 2022 priority as follows:

Minutes approved by: On Original On Original



- Request that the transit commission undertake a fare review in 2022 and report back to Council on the impacts of a fare increase.

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (4) Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

MOTION DEFEATED

FIN22-9 **Moved by** Councillor Pettigrew

That with respect to Item 21.2.1, Service Area: Transit/ Town of Banff Services, the following be approved:

That the proposed 2022 Operating Budget and Service Review document for the Transit/ Town of Banff Services service area be amended by dedicating \$700,000 in 2022, 2023, and 2024, to be funded through the Visitor Paid Parking Reserve, to be applied to Banff local Transit Services.

For: (2): Councillor Christensen, and Councillor Pettigrew

Against: (4) Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

MOTION DEFEATED

FIN22-10 **Moved by** Councillor Pelham

That with respect to Item 21.2.1, Service Area: Transit/ Town of Banff Services, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the Transit/ Town of Banff Services service area be referred to Council for final consideration.

For: (4): Mayor DiManno, Councillor Canning, Councillor Olver, and Councillor Pelham

Against (2): Councillor Christensen, and Councillor Pettigrew

MOTION CARRIED



Committee, by unanimous consent, recessed from 11:00 a.m. until 11:16 a.m.

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

20.2.2 Service Area: Regional Transit Service

FIN22-11 **Moved by** Councillor Canning

That with respect to Item 21.2.2, Service Area: Regional Transit Service, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Regional Transit Service service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

16.0 MUNICIPAL ENFORCEMENT DEPARTMENT

16.1 Public Input on Municipal Enforcement Department

16.1.1 Written Submissions

16.1.1.1 Ruth Kleintitz: Email, Received 2021 December 10 (Item 23.2 Service Level Review – Municipal Enforcement)

Received for the Corporate Record.

16.1.1.2 Management Team of Nestors Market Banff, Letter Dated 2022 January 7, (Item 23.2 Service Level Review – Municipal Enforcement)

Received for the Corporate Record.

Minutes approved by: On Original On Original



- 16.1.1.3 Mark Marino, Letter, (Item 23.2 Service Level Review – Municipal Enforcement)

Received for the Corporate Record.

16.1.2 Verbal Submissions

Committee, by unanimous consent, received the following Verbal Submissions for the Corporate Record:

- 16.1.2.1 Meghraj Khadka (Item 23.2 Service Level Review – Municipal Enforcement)

- 16.1.2.2 Candace Hermary, Buy-Low Foods/Nesters Market (Item 23.2 Service Level Review – Municipal Enforcement)

Committee, by unanimous consent, recessed from 11:57 a.m. until 1:02 p.m.

ROLL CALL:

Present: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pelham

16.2 Request for Direction: Service Level Review – Municipal Enforcement Department

16.2.1 Service Area: Enforcement

FIN22-12 **Moved by** Councillor Pelham

That with respect to Item 23.2.1, Service Area: Enforcement, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Enforcement service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor

Minutes approved by: On Original On Original



Pelham, and Councillor Pettigrew,

MOTION CARRIED

16.2.2 Service Area: Bylaw Education

FIN22-13 **Moved by** Councillor Pelham

That with respect to Item 23.2.2, Service Area: Bylaw Education, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Bylaw Education service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

16.2.3 Service Area: Bylaw Permits, Inspections & Licensing

FIN22-14 **Moved by** Councillor Olver

That with respect to Item 23.2.3, Service Area: Bylaw Permits, Inspections & Licensing, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Bylaw Permits, Inspections & Licensing service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



16.2.4 Service Area: Lost and Found

FIN22-15 **Moved by** Councillor Canning

That with respect to Item 23.2.4, Service Area: Lost and Found, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Lost and Found service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

16.2.5 Service Area: Visitor Paid Parking/ Resident Parking Permits

FIN22-16 **Moved by** Councillor Pelham

That with respect to Item 23.2.5, Service Area: Visitor Paid Parking/Resident Parking Permits, the following be approved:

That the proposed 2022 Operating Budget and Service Review document for the: Visitor Paid Parking/Resident Parking Permits service area, be amended by amending the Council Priority to reflect:

Receive a Report in Q1 2022 that would address:

- options for expanding the VPP and RPP to other areas, including but not limited to:
 - Bow Falls
 - 400 block of Spray Avenue
 - Sundance Road
 - Recreation Grounds parking lots (the dog/skate park lot and the playground lot);
- opportunities for partnerships with other entities;
- options for rate changes;
- overview of program to date; and
- signage including budget implications.



For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

FIN22-17 Moved by Mayor DiManno

That with respect to Item 23.2.5, Service Area: Visitor Paid Parking/Resident Parking Permits, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Visitor Paid Parking/Resident Parking Permits service area, as amended, be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

Committee, by unanimous consent, recessed from 3:02 p.m. until 3:16 p.m.

ROLL CALL:

Present: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Pelham and Councillor Pettigrew

25.0 PLANNING AND DEVELOPMENT DEPARTMENT

25.1 Public Input on Planning and Development Department

25.1.1 Written Submissions

None

25.1.2 Verbal Submissions

None

25.2 Request for Direction: Service Level Review – Planning and Development Department

Minutes approved by: On Original On Original



25.2.1 Service Area: Development and Building Permits & Inspections

FIN22-18 **Moved by** Councillor Canning

That with respect to Item 25.2.1 Service Area: Development and Building Permits & Inspections, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Development and Building Permits & Inspections service area, as amended, be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

25.2.2 Service Area: Long Range/ Strategic Planning/ Policy Analysis and Development

FIN22-19 **Moved by** Councillor Pelham

That with respect to Item 25.2.2, Service Area: Long Range / Strategic Planning / Policy Analysis and Development, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Long Range / Strategic Planning / Policy Analysis and Development service area be referred to Council for final consideration.

For: (5): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Pelham
Against (1): Councillor Pettigrew

MOTION CARRIED



25.2.3 Service Area: Business Licenses/ Destination Marketing

FIN22-20 **Moved by** Councillor Olver

That with respect to Item 25.2.3, Service Area: Business Licenses / Destination Marketing the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Business Licenses/Destination Marketing service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

25.2.4 Service Area: Heritage Planning

FIN22-21 **Moved by** Mayor DiManno

That with respect to Item 25.2.4, Service Area: Heritage Planning, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Heritage Planning service area, as amended, be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



25.2.5 Service Area: Environmental Management

FIN22-22 **Moved by** Councillor Pelham

That with respect to Item 25.2.5, Service Area: Environmental Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Environmental Management service area be referred to Council for final consideration, **as amended.**

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED

25.2.6 Service Area: Public Art

FIN22-23 **Moved by** Councillor Christensen

That with respect to Item 25.2.6, Service Area: Public Art, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2022 Operating Budget and Service Review document for the: Public Art service area be referred to Council for final consideration.

For: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

MOTION CARRIED



FIN22-24 **Moved by** Councillor Pelham

That the Committee recess at 5:51 p.m. to reconvene at 9:00 a.m. on Wednesday, 2022 January 19.

ROLL CALL:

Present: (6): Mayor DiManno, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

On Original

Corrie DiManno
Mayor

On Original

Libbey McDougall
Municipal Clerk