



Unapproved

Town of Banff Virtual Special Council Meeting
2021 May 10

MINUTES OF THE VIRTUAL SPECIAL MEETING OF COUNCIL

Re:

Proposed Bylaw 431 – Land Use Bylaw Amendment Administration of Development Permits – Second and Third Reading;

Proposed Bylaw 439 – Municipal Planning Commission – Second and Third Reading;

Proposed Bylaw 440 – Development Appeal Board – Second and Third Reading;

**Proposed: Proposed Bylaw 446 – Authority of Development Officer – Second and Third Reading
Transit Priority Measures Report; and**

**Progress Report on Waste Diversion Targets & Tactics (Zero Waste) Program;
of the Town of Banff in the Province of Alberta**

Virtual Council Meeting

Monday, 2021 May 10 at 9:00 a.m.

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor	(Remote Participation)
Ted Christensen	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

COUNCIL MEMBERS ABSENT

Corrie DiManno	Councillor and Deputy Mayor
Peter Poole	Councillor

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects)	(Remote Participation)
Carla Bitz	Resource Recovery Coordinator	(Remote Participation)
Hailey Monod	Asset Management Coordinator	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor’s Office	(Remote Participation)
Tara Johnston	Legislative Advisor	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

Minutes approved by: _____

1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

Mayor Sorensen called the Virtual Special Meeting of Council to order at 9:01 a.m.

2.0 APPROVAL OF AGENDA

- 2.1 Agenda for the 2021 May 10 Virtual Special Meeting of Council Re: Proposed Bylaw 431 – Land Use Bylaw Amendment Administration of Development Permits – Second and Third Reading; Proposed Bylaw 439 – Municipal Planning Commission – Second and Third Reading; Proposed Bylaw 440 – Development Appeal Board – Second and Third Reading; Proposed: Proposed Bylaw 446 – Authority of Development Officer – Second and Third Reading; Transit Priority Measures Report; Progress Report on Waste Diversion Targets & Tactics (Zero Waste) Program

COU21-164 **Moved by** Councillor Christensen

That the Agenda for the 2021 May 10 Virtual Special Meeting of Council, Re: Proposed Bylaw 431 – Land Use Bylaw Amendment Administration of Development Permits – Second and Third Reading; Proposed Bylaw 439 – Municipal Planning Commission – Second and Third Reading; Proposed Bylaw 440 – Development Appeal Board – Second and Third Reading; Proposed: Proposed Bylaw 446 – Authority of Development Officer – Second and Third Reading; Transit Priority Measures Report; Progress Report on Waste Diversion Targets & Tactics (Zero Waste) Program, be approved.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____

3.0 PUBLIC INPUT ON AGENDA ITEMS

3.1 Written Submissions

No Written Submissions were received for this meeting.

3.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

4.0 SPECIAL MEETING BUSINESS

4.1 Request for Decision: Proposed Bylaw 431 – Land Use Bylaw Amendment Administration of Development Permits – Second and Third Reading

COU21-165 **Moved by** Mayor Sorensen

That Schedule A of proposed Bylaw 431 be amended as follows:

- By including new Subsection 4.9.5, under the Header “Notification of Decision”:
 - 4.9.5 After refusing a development permit application for a discretionary use that does not comply with all of the applicable requirements and rules of this Bylaw, the Development Authority must provide written notification of the decision and the reasons for the refusal to the applicant.
- By including a new Subsection 4.6.3, under the header “Decisions on Discretionary Uses” as follows:
 - 4.6.3. When making a decision on a development permit for a discretionary use the Development Authority must take into account:
 - a. any plans and policies affecting the site or parcel;
 - b. the purpose statements in the applicable land use district
 - c. the appropriateness of the location and site for the proposed development;

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- d. the compatibility and impact of the proposed development with respect to adjacent development and the neighbourhood;
 - e. the merits of the proposed development;
 - f. the servicing requirements;
 - g. access, parking and transportation requirements;
 - h. vehicle and pedestrian circulation within the parcel; and
 - i. sound planning principles.
- By adding a new Subsection v to Section 4.3.2 a, Sign Applications, as follows:
 - v. For freestanding signs over 1.0m in height and 1.5m² the Development Authority may require a structural engineer's stamp.
 - In Subsection 4.15.2, under the header “Resubmission Interval” by deleting the number “4.14.4” following the words “application pursuant to s.” and substituting with the number “4.15.1”;
 - In Subsection 4.15.3, under the header “Resubmission Interval” by deleting the number “4.14.1” following the words “submitted pursuant to s.” and substituting with the number “4.15.1”.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

COU21-166 **Moved by** Councillor Christensen

That Council postpone Second and Third reading, as amended, of proposed Bylaw 431 until such time as the proposed Bylaw is reviewed by the Municipal Planning Commission and the Development Appeal Board.

For: (1): Councillor Christensen

Against: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish

MOTION DEFATED

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COU21-167 **Moved by** Mayor Sorensen

That with respect to Item 4.1, Proposed Bylaw 431 – Land Use Bylaw Amendment Administration of Development Permits – Second and Third Reading, the following be adopted, **as amended**:

That Bylaw 431 be read a second time, **as amended**.

For: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish
Against: (1): Councillor Christensen

MOTION CARRIED

COU21-168 **Moved by** Mayor Sorensen

That with respect to Item 4.1, Proposed Bylaw 431 – Land Use Bylaw Amendment Administration of Development Permits – Second and Third Reading, the following be adopted, **as amended**:

That Bylaw 431 be read a third time, **as amended**.

For: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish
Against: (1): Councillor Christensen

MOTION CARRIED

4.2 Request for Decision: Proposed Bylaw 439 – Municipal Planning Commission – Second and Third Reading

COU21-169 **Moved by** Mayor Sorensen

That with respect to Item 4.2, Proposed Bylaw 439 – Municipal Planning Commission – Second and Third Reading, the following be adopted:

That Bylaw 439 be read a second time.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

COU21-170 Moved by Mayor Sorensen

That with respect to Item 4.2, Proposed Bylaw 439 – Municipal Planning Commission – Second and Third Reading, the following be adopted:

That Bylaw 439 be read a third time.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

4.3 Request for Decision: Proposed Bylaw 440 – Development Appeal Board – Second and Third Reading

COU21-171 Moved by Mayor Sorensen

That with respect to Item 4.3, Proposed Bylaw 440 – Development Appeal Board – Second and Third Reading, the following be adopted:

That Bylaw 440 be read a second time.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

COU21-172 Moved by Mayor Sorensen

That with respect to Item 4.3, Proposed Bylaw 440 – Development Appeal Board – Second and Third Reading, the following be adopted:

That Bylaw 440 be read a third time.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

4.4 Request for Decision: Proposed: Proposed Bylaw 446 – Authority of Development Officer – Second and Third Reading

COU21-173 **Moved by** Mayor Sorensen

That proposed Bylaw 446 be amended by including a new Subsection 2.1.7, as follows, and renumbering the remaining Subsections accordingly:

2.1.7 **Municipal Project** means any installation, relocation, extension, or removal of municipal facilities, including any infrastructure, structure, or construction project, undertaken, and financed wholly or in part by the municipality for a municipal purpose and community benefit.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

COU21-174 **Moved by** Mayor Sorensen

That with respect to Item 4.4, Proposed: Proposed Bylaw 446 – Authority of Development Officer – Second and Third Reading, the following be adopted, **as amended**:

That Bylaw 446 be read a second time, **as amended**.

For: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish
Against: (1): Councillor Christensen

MOTION CARRIED

COU21-175 **Moved by** Mayor Sorensen

That with respect to Item 4.4, Proposed: Proposed Bylaw 446 – Authority of Development Officer – Second and Third Reading, the following be adopted, **as amended**:

That Bylaw 446 be read a third time, **as amended**.

For: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish
Against: (1): Councillor Christensen

MOTION CARRIED

Minutes approved by: _____

4.5 Request for Decision: Transit Priority Measures Report

COU21-176 **Moved by** Mayor Sorensen

That with respect Item 4.5. Transit Priority Measures Report, the following be adopted:

That Council adopt the Town of Banff Transit Priority Measures Report (Attachment) as a guiding document.

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

4.6 Briefing: Progress Report on Waste Diversion Targets & Tactics (Zero Waste) Program

COU21-177 **Moved by**

That with respect Item 4.6, Progress Report on Waste Diversion Targets & Tactics (Zero Waste) Program, the following be adopted:

That Council receive the Progress Report on Waste Diversion Targets & Tactics (Zero Waste) Program Briefing for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____



Unapproved

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2021 May 10

5.0 ADJOURNMENT

COU21-178 **Moved by** Councillor Standish

That this Council adjourn at 10:18 a.m.

ROLL CALL VOTE:

For: (5): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Standish

MOTION CARRIED

Karen Sorensen
Mayor

Libbey McDougall
Municipal Clerk

Minutes approved by: _____