

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
of the Town of Banff in the Province of Alberta  
Monday, April 10, 2023, at 2:00 p.m.**

**COUNCIL MEMBERS PRESENT**

|                 |                             |
|-----------------|-----------------------------|
| Corrie DiManno  | Mayor                       |
| Chip Olver      | Councillor and Deputy Mayor |
| Barb Pelham     | Councillor and Acting Mayor |
| Ted Christensen | Councillor                  |
| Hugh Pettigrew  | Councillor                  |

**COUNCIL MEMBERS ABSENT**

|               |            |
|---------------|------------|
| Grant Canning | Councillor |
| Kaylee Ram    | Councillor |

**ADMINISTRATION PRESENT**

|                   |  |                                |
|-------------------|--|--------------------------------|
| Kelly Gibson      | Town Manager   |                                |
| Stan Andronyk     | Acting Director, Protective Services,                | (Remote Participation)         |
| Jason Darrah      | Director, Communications<br>& Marketing              |                                |
| Adrian Field      | Director, Engineering                                | (Remote Participation)         |
| Paul Godfrey      | Director, Operations                                 |                                |
| Dorothee Esquerre | Acting Director, Corporate Services                  |                                |
| Barbara King      | Director, Human Resources                            | (Remote Participation)         |
| Dave Michaels     | Acting Director, Planning and Development            | (Partial Remote Participation) |
| Sharon Oakley     | Acting Director, Community Services                  |                                |
| Randall McKay     | Manager, Strategic Initiatives<br>+ Special Projects | (Remote Participation)         |
| Renée Lavergne    | Information Governance Coordinator                   | (Remote Participation)         |
| Lisa Lee          | Executive Assistant                                  | (Remote Participation)         |
| Kiersten McDonald | Legislative Advisor                                  |                                |
| Libbey McDougall  | Municipal Clerk                                      |                                |

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Minutes approved by: \_\_\_\_\_

## 1.0 CALL TO ORDER

Present in Chamber: (5): Mayor DiManno, Councillor Christensen, Councillor Olver Councillor Pelham, and Councillor Pettigrew,

Absent: (2): Councillor Canning and Councillor Ram

Mayor DiManno called the April 10, 2023, Regular Meeting of Council to order at 2:00 p.m.

Mayor DiManno gave a land acknowledgment at the commencement of today's meeting.

## 2.0 CONFIRMATION OF AGENDA

### 2.1 Agenda for the April 10 2023, Regular Meeting of Council

COU23-93 **Moved by** Councillor Christensen

That the Agenda for the April 10, 2023, Regular Meeting of Council be approved.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

### 2.2 2023 Council Workplan

Council, by unanimous consent, received the 2023 Council Workplan for the Corporate Record.

## 3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

### 3.1 Minutes of the March 27 2023, Regular Meeting of Council

A clerical correction was noted on page 3 of 10, Item 4.1, Dean Cooper, President, Banff Rotary Club: Rotary Park Reconstruction, second sentence of the first paragraph, by adding the words “, as well as the vote on motion COU23-79” following the words “and associated question period was completed”.

Minutes approved by: \_\_\_\_\_

COU23-94     **Moved by** Councillor Pelham

That the Minutes of the March 27, 2023, Regular Meeting of Council be adopted, **as corrected.**

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

#### **4.0     INVITED PRESENTATIONS**

No Invited Presentations were scheduled as part of this meeting.

#### **5.0     PUBLIC INPUT ON AGENDA ITEMS**

##### 5.1     Written Submissions

No Written Submissions were received for this meeting.

##### 5.2     Verbal Submissions

No Verbal Submissions were provided at this meeting.

#### **6.0     UNFINISHED BUSINESS**

No Items of Unfinished Business were scheduled as part of this meeting.

Minutes approved by: \_\_\_\_\_

## 7.0 ADMINISTRATIVE REPORTS

### 7.1 Request for Decision: 2023 Provincial Budget Impacts and Low-Income Transit Grant Update

COU23-95 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: 2023 Provincial Budget Impacts and Low-Income Transit Grant Update, the following be adopted:

That Council reconsider the approval of the 2023-2025 Operating Budget – Forecast Version, approved as amended by way of Motion COU23-88 as part of the March 27, 2023, Regular Meeting of Council.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

COU23-96 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: 2023 Provincial Budget Impacts and Low-Income Transit Grant Update, the following be adopted:

That Council amend the 2023-2025 operating budget to:

- a) Increase the Provincial Operating Grant revenue in 2023 by \$109,284 to reflect the increase to the Municipal Sustainability Initiative (MSI) Operating grant with an offsetting reduction to property tax revenue; and
- b) Increase the Provincial Operating Grant revenue for the Low-Income Transit Pass Program by \$816,226 in 2023 and \$572,548 in 2024 and offset the funding by reducing the budgeted transfer from the Visitor Pay Parking (VPP) Reserve.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

COU23-97 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: 2023 Provincial Budget Impacts and Low-Income Transit Grant Update, the following be adopted:

That Council approve the amended 2023-2025 Operating Budget – Forecast Version, as further amended by Motion COU23-96.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Councillor Olver rose on a point of order to request clarification as to why the proposed motion arising would be considered in order when Councillor Pettigrew was provided advice that his proposed motion would not be. Mayor DiManno ruled that the motion arising was in order because it was related to the topic at hand and came out of the discussion associated with Item 7.1, Request for Decision, 2023 Provincial Budget Impacts and Low-Income Transit Grant Update. Further, the motion requests Administration to return with information and not direct action at this time.

COU23-98 **Moved by** Mayor DiManno

That with respect to Item 7.1, Request for Decision: 2023 Provincial Budget Impacts and Low-Income Transit Grant Update, the following motion arising be adopted:

That Council direct Administration to return no later than the May 23, 2023, Regular Meeting with the budget impacts and feasibility of expanding the Banff Access Program to include free Roam Public Transit on Banff-Canmore Regional for Tier 1 and Tier 2 passholders to commence summer service 2023.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

7.2 Request for Decision: 2023 Municipal Census

Councillor Olver rose on a point of order to state that Councillors were engaging in debate and not questions of clarification. Mayor DiManno reminded Council to limit their discussions to questions of clarification to Administration until such time a motion had been moved and debate could commence.

COU23-99 **Moved by** Councillor Christensen

That with respect to Item 7.2, Request for Decision:2023 Municipal Census, that the following be adopted:

That Council direct Administration to postpone the municipal census and return as part of the 2024 Service Review process with a proposal for a future census.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

7.3 Request for Decision: 2022 Financial Results

COU23-100 **Moved by** Mayor DiManno

That with respect to Item 7.3, Request for Decision: 2022 Financial Results, that the following be adopted:

That Council direct Administration to transfer the 2022 unrestricted surplus in the amount of \$59,484 to the Budget Stabilization Reserve.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

Council recessed at 3:54 p.m. to reconvene at 4:04 p.m.

Council reconvened at 4:05 p.m. with Mayor DiManno in the Chair.

7.4 Request for Decision: Proposed 2023 Tax Rate Bylaw 240-20

Councillor Pettigrew gave notice that he would bring forward a Notice of Motion as part of the April 24, 2023, Public Hearing and Regular Meeting of Council, to request Council reconsider the 2023-2025 Operating Budget so as to consider and debate a two percent decrease to the overall operating budget.

Councillor Olver rose on a point of order to state that in accordance with Council's Procedures Bylaw, after a motion for first reading of a bylaw, Council shall vote on first reading without amendment or debate on the substance on the Bylaw. Mayor DiManno concurred and requested that all debate relating to the substance of the Bylaw cease and reminded Council that amendments could be proposed at second reading.

COU23-101 **Moved by** Mayor DiManno

That with respect to Item 7.4, Request for Decision: Proposed 2023 Tax Rate Bylaw 240-20, the following be adopted:

That Bylaw 240-20 be introduced and read a first time.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

COU23-102 **Moved by** Councillor Pettigrew

That with respect to Item 7.4, Request for Decision: Proposed 2023 Tax Rate Bylaw 240-20, the following be adopted:

That Item 7.4, Request for Decision: Proposed 2023 Tax Rate Bylaw 240-20, be deferred to Administration to return, as part of the April 24, 2023, Public Hearing and Regular Meeting of Council, with a report proposing a 2023 Tax Rate Bylaw with a mill rate of 6.367:1.

For: (2): Councillor Christensen and Councillor Pettigrew

Against: (3): Mayor DiManno, Councillor Olver, and Councillor Pelham

**MOTION DEFEATED**

Councillor Pelham rose on point of order to state that Council was engaging in debate with Administration. Mayor DiManno concurred and requested that Council ensure they ask questions of clarification and not engage in debate with Administration.

COU23-103 **Moved by** Councillor Christensen

That Bylaw 240-20 be amended on page 2 of 3, by deleting the financial chart in its entirety and substituting with the following which will set the mill rate at 6.367:1 :

|                          | <u>TAX LEVY</u> | <u>ASSESSMENT</u> | <u>TAX RATE</u> |
|--------------------------|-----------------|-------------------|-----------------|
| <b>General Municipal</b> |                 |                   |                 |
| Residential              | \$4,745,090     | \$ 2,148,655,070  | 2.2084          |
| Non-residential          | \$17,617,030    | \$ 1,252,909,230  | 14.0609         |
| <b>Municipal Housing</b> |                 |                   |                 |
| Residential              | \$24,710        | \$ 2,148,655,070  | 0.0115          |
| Non-residential          | \$91,738        | \$ 1,252,909,230  | 0.0732          |
| <b>Total Municipal</b>   |                 |                   |                 |
| Residential              | \$4,769,800     | \$ 2,148,655,070  | 2.2199          |
| Non-residential          | \$17,708,768    | \$ 1,252,909,230  | 14.1341         |

Minutes approved by: \_\_\_\_\_





**ASFF – Education**

|                 |             |                  |        |
|-----------------|-------------|------------------|--------|
| Residential     | \$4,999,490 | \$ 2,139,002,120 | 2.3373 |
| Non-residential | \$3,799,795 | \$ 1,252,909,230 | 3.0328 |

**Bow Valley Regional Housing**

|                 |           |                  |        |
|-----------------|-----------|------------------|--------|
| Residential     | \$106,308 | \$ 2,139,002,120 | 0.0497 |
| Non-residential | \$396,421 | \$ 1,252,909,230 | 0.3164 |

**Designated Industrial**

|                 |        |              |        |
|-----------------|--------|--------------|--------|
| Non-residential | \$ 666 | \$ 8,693,130 | 0.0766 |
|-----------------|--------|--------------|--------|

**Total**

|                 |              |                  |  |
|-----------------|--------------|------------------|--|
| Residential     | \$ 9,875,598 | \$ 2,148,655,070 |  |
| Non-residential | \$21,904,984 | \$ 1,252,909,230 |  |

For: (2): Councillor Christensen and Councillor Pettigrew  
 Against: (3): Mayor DiManno, Councillor Olver, and Councillor Pelham

**MOTION DEFEATED**

COU23-104 **Moved by** Councillor Olver

That Bylaw 240-20 be amended on page 2 of 3, by deleting the financial chart in its entirety and substituting with the following which will set the mill rate at 5.5974:1 :

|                          | <u>TAX LEVY</u> | <u>ASSESSMENT</u> | <u>TAX RATE</u> |
|--------------------------|-----------------|-------------------|-----------------|
| <b>General Municipal</b> |                 |                   |                 |
| Residential              | \$5,244,437     | \$ 2,148,655,070  | 2.4408          |
| Non-residential          | \$17,117,371    | \$ 1,252,909,230  | 13.6621         |
| <b>Municipal Housing</b> |                 |                   |                 |
| Residential              | \$27,503        | \$ 2,148,655,070  | 0.0128          |
| Non-residential          | \$89,767        | \$ 1,252,909,230  | 0.0716          |
| <b>Total Municipal</b>   |                 |                   |                 |
| Residential              | \$5,271,940     | \$ 2,148,655,070  | 2.4536          |
| Non-residential          | \$17,207,138    | \$ 1,252,909,230  | 13.7337         |

Minutes approved by: \_\_\_\_\_

**ASFF – Education**

|                 |             |                  |        |
|-----------------|-------------|------------------|--------|
| Residential     | \$4,999,490 | \$ 2,139,002,120 | 2.3373 |
| Non-residential | \$3,799,795 | \$ 1,252,909,230 | 3.0328 |

**Bow Valley Regional Housing**

|                 |           |                  |        |
|-----------------|-----------|------------------|--------|
| Residential     | \$117,431 | \$ 2,139,002,120 | 0.0549 |
| Non-residential | \$385,019 | \$ 1,252,909,230 | 0.3073 |

**Designated Industrial**

|                 |        |              |        |
|-----------------|--------|--------------|--------|
| Non-residential | \$ 666 | \$ 8,693,130 | 0.0766 |
|-----------------|--------|--------------|--------|

**Total**

|                 |               |                  |  |
|-----------------|---------------|------------------|--|
| Residential     | \$ 10,388,861 | \$ 2,148,655,070 |  |
| Non-residential | \$21,391,952  | \$ 1,252,909,230 |  |

For: (4): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham  
Against: (1): Councillor Pettigrew

**MOTION CARRIED**

COU23-105 **Moved by** Mayor DiManno

That with respect to Item 7.4, Request for Decision: Proposed 2023 Tax Rate Bylaw 240-20, the following be adopted:

That Bylaw 240-20 be read a second time, **as amended**.

For: (4): Mayor DiManno, Councillor Christensen, Councillor Olver, and Councillor Pelham  
Against: (1): Councillor Pettigrew

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

COU23-106 **Moved by** Councillor Pelham

That with respect to Item 7.4, Request for Decision: Proposed 2023 Tax Rate Bylaw 240-20, the following be adopted:

That authorization now be given to read Bylaw 240-20 a third time, **as amended**.

For: (3): Mayor DiManno, Councillor Olver, and Councillor Pelham

Against: (2): Councillor Christensen and Councillor Pettigrew

**MOTION NOT CARRIED UNANIMOUSLY**

**8.0 NOTICE OF MOTION**

No Notices of Motion were scheduled as part of this meeting.

**9.0 COMMITTEE REPORTS**

Council, by unanimous consent, received the following Committee Report for the Corporate Record:

9.1 Approved Minutes of the February 23, 2023, Regular Meeting of Bow Valley Regional Housing Board, March 2023 Monthly Bulletin, and the march 2023 Occupancy and Waitlist Report

**10.0 NEW/URGENT BUSINESS**

No Items of New/ Urgent Business were scheduled as part of this meeting.

**11.0 CONFIDENTIAL ITEMS**

No Confidential Items were scheduled as part of this meeting.

Minutes approved by: \_\_\_\_\_



**12.0 CORRESPONDENCE**

No Items of Correspondence were submitted for this meeting.

**14.0 ADJOURNMENT**

COU23-102 **Moved by** Councillor Pelham

That this Council adjourn at 5:35 p.m.

For: (5): Mayor DiManno, Councillor Christensen, Councillor Olver, Councillor Pelham, and Councillor Pettigrew

**MOTION CARRIED**

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Corrie DiManno  
Mayor

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Libbey McDougall  
Municipal Clerk

Minutes approved by: \_\_\_\_\_