

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Monday, March 27, 2023, at 2:00 p.m.**

COUNCIL MEMBERS PRESENT

Corrie DiManno	Mayor
Chip Olver	Councillor and Deputy Mayor
Barb Pelham	Councillor and Acting Mayor
Grant Canning	Councillor
Ted Christensen	Councillor
Hugh Pettigrew	Councillor
Kaylee Ram	Councillor

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Partial Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Partial Remote Participation)
Adrian Field	Director, Engineering	
Darren Enns	Director, Planning and Development	
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives + Special Projects	
Stephen Allen	Engineering Coordinator	
Emma Sanborn	Development Planner	
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	

Minutes approved by: _____

1.0 CALL TO ORDER

Present in Chamber: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Pettigrew, Councillor Olver, and Councillor Ram

Mayor DiManno called the March 27, 2023, Regular Meeting of Council to order at 2:00 p.m.

Mayor DiManno gave a land acknowledgment at the commencement of today's meeting.

2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the March 27, 2023, Regular Meeting of Council

COU23-77 **Moved by** Councillor Pettigrew

That the Agenda for the March 27, 2023, Regular Meeting of Council be approved.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the March 13, 2023, Public Hearing and Regular Meeting of Council

COU23-78 **Moved by** Councillor Pelham

That the Minutes of the March 13, 2023, Public Hearing and Regular Meeting of Council be adopted.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

4.0 INVITED PRESENTATIONS

4.1 Dean Cooper, President, Banff Rotary Club: Rotary Park Reconstruction

Councillor Pettigrew declared a pecuniary conflict of interest with respect to the Invited Presentation as he was a past president of the Rotary Club. Councillor Pettigrew left the Council meeting at 2:02 p.m. and returned at 2:17 p.m. after the presentation and associated question period was completed.

COU23-79 **Moved by Mayor DiManno**

That with respect to Item 4.1, Invited Presentation, Dean Cooper, President, Banff Rotary Club: Rotary Park Reconstruction, the following be adopted:

That Council receive the Banff Rotary Club's Invited Presentation for the Corporate Record.

And further, that Council direct Administration to return to a future meeting of Council with information outlining the budget and staff resource impacts of the new rotary park, including operating and maintaining a new washroom, no later than April 24, 2023.

For: (6): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, and Councillor Ram

MOTION CARRIED

5.0 PUBLIC INPUT ON AGENDA ITEMS

5.1 Written Submissions

5.1.1 Tony Clevenger: Letter, Received March 21, 2023 (Item 7.1 Briefing: CP Rail Crossing to and from the Industrial District)

Council, by unanimous consent, received Item # 5.1.1, Tony Clevenger: Letter, Received March 21, 2023 (Item 7.1 Briefing: CP Rail Crossing to and from the Industrial District), for the Corporate Record.

5.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

Minutes approved by: _____

6.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

7.0 ADMINISTRATIVE REPORTS

7.1 Briefing: CP Rail Crossing to and from the Industrial District

COU23-80 **Moved by** Mayor DiManno

That with respect to Item 7.1, Briefing: CP Rail Crossing to and from the Industrial District, the following be adopted:

That Council recess at 2:42 p.m., to the call of the chair, to reconvene in a closed meeting, to be conducted in the Council Chamber, pursuant to Sections 16 ((Disclosure harmful to business interests of a third party) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 7.1, Briefing: CP Rail Crossing to and from the Industrial District and further, that the following individuals be invited into Council's closed meeting discussions:

- Mark Piciacchia, Manager Indigenous Relations & Government Affairs;
- Michael Favreau, Director, Projects & Public Works – West; and
- Pete Bayerle, Senior Manager, Projects & Public Works.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

The following members of Administration were present in closed meeting:
Advice: K. Gibson, A. Field, S. Allan, D. Enns
Clerk: L. McDougall, K. McDonald

Council reconvened in closed meeting at 2:25 p.m. with Mayor DiManno in the chair.

Council recessed in closed meeting at 3:29 to reconvene in public meeting at 3:45 p.m.

Minutes approved by: _____

Council reconvened in public meeting at 3:45 with Mayor DiManno in the chair.

COU23-81 **Moved by** Mayor DiManno

That with respect to Item 7.1, Briefing: CP Rail Crossing to and from the Industrial District, the following be adopted:

That Council rise and report.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU23-82 **Moved by** Mayor DiManno

That with respect to Item 7.1, Briefing: CP Rail Crossing to and from the Industrial District, the following be adopted:

That Council direct Administration to engage Parks Canada and CP Rail on potential improvements to existing alternative routes for pedestrians and cyclists to the Industrial Compound. Further, that this be brought forward during the 2024 Service Review process.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU23-83 **Moved by** Mayor DiManno

That with respect to Item 7.1, Briefing: CP Rail Crossing to and from the Industrial District, the following be adopted:

That Council direct Administration to return to the 2024 Service Review process with the costs and operational feasibility of increasing year-round Roam Public Transit service to the Industrial Compound starting in 2024.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

COU23-84 **Moved by** Mayor DiManno

That with respect to Item 7.1, Briefing: CP Rail Crossing to and from the Industrial District, the following be adopted:

That Council direct that the closed meeting discussions remain confidential pursuant to Sections 16 (Disclosure harmful to business interests of a third party) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

7.2 Request for Decision: Sidewalk Seating Council Policy C7005-2

COU23-85 **Moved by** Mayor DiManno

That with respect to Item 7.2, Request for Decision: Sidewalk Seating Council Policy C7005-2, that the following be adopted:

That Council adopt the Sidewalk Seating Council Policy C7005-2 (Attachment 2).

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

7.3 Verbal Briefing: Banff Community Plan Verbal Update

COU23-86 **Moved by** Councillor Ram

That with respect to Item 7.3, Verbal Briefing: Banff Community Plan Verbal Update, that the following be adopted:

That Council receive that Verbal Briefing for the Corporate Record

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

7.4 Request for Decision: Building Accessibility in Banff

COU23-87 **Moved by** Councillor Pettigrew

That with respect to Item 7.4, Request for Decision: Building Accessibility in Banff, that the following be adopted:

That Council direct Administration to return with a new Service Level Request to develop universal construction and design guidelines for future Town of Banff capital projects and infrastructure improvements.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

8.0 NOTICE OF MOTION

8.1 Notice of Motion: Third Party Consulting Land Swap

COU23-88 **Moved by** Mayor DiManno

That with respect to Item 8.1, Notice of Motion: Third Party Consulting Land Swap, that the following be adopted:

That Council reconsider the approval of the 2023-2025 Operating Budget – Forecast Version, approved as amended by way of Motion COU23-72 as part of the March 13, 2023, Public Hearing and Regular Meeting of Council.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

COU23-89 **Moved by** Councillor Pettigrew

That with respect to Item 8.1, Notice of Motion: Third Party Consulting Land Swap, that the following be adopted:

That the 2023-2025 Operating Budget – Forecast Version be further amended by removing \$30,000, allocated to fund a project to engage a third-party consultant to investigate and identify parcels of land within the existing Town of Banff boundary that could be used in a trade/ swap for land outside of the existing Town of Banff boundary to create an east entrance intercept parking lot, reallocating these funds to the Visitor Pay Parking Reserve;

And further, that Council direct Administration to take no further action on this project and reallocate the funds to the Visitor Pay Parking Reserve.

For: (2): Councillor Pettigrew and Councillor Christensen

Against: (5): Mayor DiManno, Councillor Pelham, Councillor Olver, Councillor Canning, and Councillor Ram

MOTION DEFEATED

COU23-90 **Moved by** Mayor DiManno

That with respect to Item 8.1, Notice of Motion: Third Party Consulting Land Swap, that the following be adopted:

That Council approve the amended 2023-2025 Operating Budget – Forecast Version.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU23-91 **Moved by** Councillor Pettigrew

That with respect to Item 8.1, Notice of Motion: Third Party Consulting Land Swap, that the following be adopted:

That Council direct that Administration does not engage with an external consultant before July 1, 2023.

For: (2): Councillor Pettigrew and Councillor Christensen

Against: (5): Mayor DiManno, Councillor Pelham, Councillor Olver, Councillor Canning, and Councillor Ram

MOTION DEFEATED

9.0 COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Reports for the Corporate Record:

9.1 Approved Minutes of the February 15, 2023, Regular Meeting of the Municipal Planning Commission

9.2 Approved Minutes of the February 08, 2023, Regular Meeting of the Bow Valley Regional Transit Services Commission

10.0 NEW/URGENT BUSINESS

No Items of New/ Urgent Business were scheduled as part of this meeting.

11.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

12.0 CORRESPONDENCE

No Items of Correspondence were submitted for this meeting.

Minutes approved by: _____



13.0 ADJOURNMENT

COU23-92 **Moved by** Councillor Pettigrew

That this Council adjourn at 5:00 p.m.

For: (7): Mayor DiManno, Councillor Pelham, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Corrie DiManno
Mayor

Kiersten McDonald
Legislative Advisor

Minutes approved by: _____