

**MINUTES OF THE VIRTUAL REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Virtual Council Meeting
Monday, 2021 March 22, at 2:00 pm**

COUNCIL MEMBERS PRESENT

Karen Sorensen	Mayor	(Remote Participation)
Corrie DiManno	Councillor and Deputy Mayor	(Remote Participation)
Ted Christensen	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Chip Olver	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

COUNCIL MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Emergency Management, Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects)	(Remote Participation)
Eric Bjorge	Development and Heritage Planner	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

Minutes approved by: _____

1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Mayor Sorensen called the virtual Regular Meeting of Council to order at 2:00 p.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 March 22 Virtual Regular Meeting of Council

COU21-78 **Moved by** Councillor Christensen

That the Agenda for the 2021 March 22 Virtual Regular Meeting of Council be approved.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

2.2 2021 Council Workplan

Council, by unanimous consent, received for the 2021 Council Workplan for the Corporate Record.

3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the 2021 March 08 Virtual Regular Meeting of Council

COU21-79 **Moved by** Councillor Canning

That Minutes of the 2021 March 08 Virtual Regular Meeting of Council be adopted.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

4.0 INVITED PRESENTATIONS

There were no Invited Presentation scheduled as part of this meeting.

5.0 DELEGATIONS

5.1 Tony Clevenger: Request CP Rail to Create a Quiet Zone in Banff

Council, by unanimous consent, received Tony Clevenger's Delegation Request for the Corporate Record.

6.0 PUBLIC INPUT ON AGENDA ITEMS

6.1 Written Submissions

No Written Submissions were received for this Meeting.

6.2 Verbal Submissions

- 6.2.1 Donna Livingstone, Whyte Foundation (Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375)

Council, by unanimous consent, received Donna Livingstone's Verbal Submissions with respect to Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375, for the Corporate Record.

Minutes approved by: _____

7.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

8.0 BYLAWS AND STAFF REPORTS

8.1 Verbal Briefing: COVID-19 Pandemic Updates as of 2021 March 22

COU21-80 **Moved by** Mayor Sorensen

That with respect to item 8.1, COVID-19 Pandemic Updates as of 2021 March 22, the following be adopted:

That Council receive the COVID-19 Pandemic Updates as of 2021 March 22 Verbal Briefing for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.2 Request for Decision: Regional Mass Transit – Memorandum of Understanding (MOU)

Council, by unanimous consent, recessed to the call of the chair at 3:29 p.m., to reconvene in a closed meeting, to be conducted in a confidential Zoom Meeting environment, pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to Item 8.2, Regional Mass Transit – Memorandum of Understanding (MOU).

Council reconvened in closed meeting at 3:40 p.m. with Mayor Sorensen in the Chair.

Council recessed in closed meeting at 4:05 p.m.

Council reconvened in public meeting at 4:06 p.m. with Mayor Sorensen in the chair.

Town of Banff Virtual Regular Council Meeting
2021 March 22

COU21-81 **Moved by Mayor Sorensen**

That Council rise and report.

ROLL CALL VOTE:

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Individuals in attendance during the closed meeting discussions with respect to Item 8.2, Regional Mass Transit – Memorandum of Understanding (MOU):

Clerk: L. McDougall

Advice: K. Gibson

Observer: A. Field

COU21-82 **Moved by Mayor Sorensen**

That with respect to Item 8.2, Regional Mass Transit – Memorandum of Understanding (MOU), the following be adopted, **after amendment**:

That Council:

1. Endorse the Regional Mass Transit Memorandum of Understanding (Attachment);
2. **In principle, continue to pursue all forms of mass transit, including motor coach and passenger rail, between Calgary and Banff National Park; and**
3. **Direct that the closed meeting discussions remain confidential pursuant to Section 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.**

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____

8.3 Request for Decision: Communications Liaison Options for 2021 Bear Street Reconstruction

Councillor Poole declared a pecuniary interest with respect to Item 8.3, Communications Liaison Options for 2021 Bear Street Reconstruction, and abstained from discussion and voting, as he is a commercial partner in a business located on Caribou Street and a business and building owner on Bear Street. Councillor Poole left the virtual Council Meeting at 4:08 p.m. and returned at 4:23 p.m. after the vote was declared.

COU21-83 **Moved by** Councillor Olver

That with respect to Item 8.3, Communications Liaison Options for 2021 Bear Street Reconstruction, the following be adopted, **after amendment**:

That Council direct Administration to **increase the existing Town of Banff FTE business liaison position to 35 hours per week and backfill current duties for the 17 weeks (March 22-July 19) by allocating \$17,000 to the project budget from the General Capital Reserve.**

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

8.4 Request for Decision: Proposed Bylaw 55-14, the 2021 Supplementary Assessment Bylaw

COU21-84 **Moved by** Councillor Standish

That with respect to Item 8.3, Proposed Bylaw 55-14, the 2021 Supplementary Assessment Bylaw, the following be adopted:

That Bylaw 55-14 be introduced and read a first time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



Unapproved

Town of Banff Virtual Regular Council Meeting
2021 March 22

COU21-85 Moved by Councillor Poole

That with respect to Item 8.3, Proposed Bylaw 55-14, the 2021 Supplementary Assessment Bylaw, the following be adopted:

That Bylaw 55-14 be read a second time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-86 Moved by Councillor Christensen

That with respect to Item 8.3, Proposed Bylaw 55-14, the 2021 Supplementary Assessment Bylaw, the following be adopted:

That authorization now be given to read Bylaw 55-14 a third time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED UNANIMOUSLY

COU21-87 Moved by Councillor Olver

That with respect to Item 8.3, Proposed Bylaw 55-14, the 2021 Supplementary Assessment Bylaw, the following be adopted:

That Bylaw 55-14 be read a third time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____

8.5 Request for Decision: Proposed Borrowing Bylaw 322 – Electric Bus for Banff Local Service

Councillor DiManno declared a pecuniary interest with respect to Item 8.5, Proposed Borrowing Bylaw 322 – Electric Bus for Banff Local Service, and abstained from discussion and voting, as she is an employee of the Bow Valley Regional Transit Services Commission which may benefit financially from Council's decision. Councillor DiManno left the Virtual Council Meeting at 4:26 p.m. and returned at 4:38 p.m. after the vote was declared.

COU21-88 **Moved by** Mayor Sorensen

That with respect Recommendation 1 contained in Item 8.5, Proposed Bylaw322 – Electric Bus for Banff Local Service, the following be adopted:

That Bylaw 322 be introduced and read a first time.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-89 **Moved by** Mayor Sorensen

That with respect Recommendations 2 and 3 contained in Item 8.5, Proposed Bylaw322 – Electric Bus for Banff Local Service, the following be adopted:

That Council:

2. Direct Administration to advertise proposed Bylaw 322 – Electric Buss for Banff Local Service (Attachment), in a local newspaper once a week for two consecutive weeks as required by the *Municipal Government Act*; and
3. Return to Council for consideration of second and third readings of proposed Bylaw 322 – Electric Bus for Banff Local Service (Attachment), after completion of the mandated two week advertising period.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____

8.6 Request for Decision: Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375

COU21-90 **Moved by** Councillor Standish

That with respect to Recommendation 1 contained in Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375, the following be adopted:

That Bylaw 375 be introduced and read a first time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-91 **Moved by** Councillor Olver

That with respect to Recommendation 1 contained in Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375, the following be adopted:

That Bylaw 375 be read a second time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-92 Moved by Councillor Canning

That with respect to Recommendation 1 contained in Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375, the following be adopted:

That authorization now be given to read Bylaw 375 a third time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED UNANIMOUSLY

COU21-93 Moved by Councillor Poole

That with respect to Recommendation 1 contained in Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375, the following be adopted:

That Bylaw 375 be read a third time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-94 Moved by Mayor Sorensen

That with respect to Recommendation 2 contained in Item 8.6, Municipal Historic Resource Designation Peter and Catherine Robb Whyte Residence 130 Bow Avenue – Proposed Bylaw 375, the following be adopted:

That Council:

2. Authorize administration to enter into a Compensation Agreement with the Peter and Catharine Whyte Foundation, substantially in the form as attached to this Report (Attachment 3).

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED



Unapproved

Town of Banff Virtual Regular Council Meeting
2021 March 22

8.7 Request for Decision: Proposed Bylaw 431, Administration of Development Permits

COU21-95 **Moved by** Mayor Sorensen

That with respect to Recommendation 1 contained in Item 8.7, Proposed Bylaw 431, Administration of Development Permits, the following be adopted:

That Bylaw 431 be introduced and read a first time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-96 **Moved by** Mayor Sorensen

That with respect to Recommendation 2 contained in Item 8.7, Proposed Bylaw 431, Administration of Development Permits, the following be adopted, **after amendment**:

That Council:

1. **Direct Administration to advertise proposed Bylaw 431 in accordance with the *Municipal Government Act* and schedule a Public Hearing for 2021 April 26.**

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____



Unapproved

Town of Banff Virtual Regular Council Meeting
2021 March 22

8.8 Request for Decision: Proposed Bylaw 439, Municipal Planning Commission Bylaw

COU21-97 **Moved by** Mayor Sorensen

That with respect to Recommendation 1 contained in Item 8.8, Proposed Bylaw 439, Municipal Planning Commission Bylaw, the following be adopted:

That Bylaw 439 be introduced and read a first time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-98 **Moved by** Mayor Sorensen

That with respect to Recommendation 2 contained in Item 8.8, Proposed Bylaw 439, Municipal Planning Commission Bylaw, the following be adopted:

That Council:

2. Postpone second and third reading of proposed Bylaw 439 (Attachment 1) to establish a Municipal Planning Commission until a later date.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: _____

8.9 Request for Decision: Proposed Bylaw 440, Development Appeal Board Bylaw

COU21-99 **Moved by** Mayor Sorensen

That with respect to Recommendation 1 contained in Item 8.9, Proposed Bylaw 440, Development Appeal Board Bylaw, the following be adopted:

That Bylaw 440 be introduced and read a first time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-100 **Moved by** Mayor Sorensen

That with respect to Recommendation 2 contained in Item 8.9 Proposed Bylaw 440, Development Appeal Board Bylaw, the following be adopted:

That Council:

2. Postpone second and third reading of proposed Bylaw 440 (Attachment 1) to establish a Development Appeal Board until a later date.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.10 Request for Decision: Proposed Bylaw 446, Development Officer Bylaw

COU21-101 **Moved by** Mayor Sorensen

That with respect to Recommendation 1 contained in Item 8.10, Proposed Bylaw 446, Development Officer Bylaw the following be adopted:

That Bylaw 446 be introduced and read a first time.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

COU21-102 **Moved by** Mayor Sorensen

That with respect to Recommendation 2 contained in Item 8.10, Proposed Bylaw 446, Development Officer Bylaw the following be adopted:

That Council:

2. Postpone second and third reading of proposed Bylaw 446 (Attachment 1) to establish the authority of a Development Officer until a later date.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

9.0 COMMITTEE REPORTS

No Committee Reports were scheduled as part of this meeting.

10.0 CORRESPONDENCE

No Correspondence was received for this meeting.

11.0 NEW/URGENT BUSINESS

No items of New/ Urgent Business were scheduled as part of this meeting.

Minutes approved by: _____

12.0 CONFIDENTIAL ITEMS

COU21-103 **Moved by** Mayor Sorensen

That Council recess at 4:57 p.m. to the call of the chair, to reconvene in a closed meeting, to be conducted in a confidential Zoom Meeting environment, pursuant to Sections 23 (Local public body confidences), 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*, to consider confidential matters with respect to the Item 12.1, Moose Street Land Sale.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Council reconvened in closed meeting at 4:58 p.m. with Mayor Sorensen in the Chair.

Council recessed in closed meeting at 5:32 p.m.

Council reconvened in public meeting at 5:33 p.m. with Mayor Sorensen in the chair.

COU21-104 **Moved by** Mayor Sorensen

That Council rise and report.

ROLL CALL VOTE:

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

12.1 Confidential Request for Decision: Moose Street Land Sale

Individuals in attendance during the closed meeting discussions with respect to Item 12.1, Moose Street Land Sale:

Clerk: L. McDougall

Advice: K. Gibson, C. Hughes, and D. Enns

COU21-105 **Moved by Mayor Sorensen**

That with respect to Item 12.1, Moose Street Land Sale, the following be adopted:

That Council:

1. Approve confidential Recommendation 1 as contained in confidential Item 12.1, Moose Street Land Sale; and
2. Direct that the Confidential Report and closed meeting discussions remain confidential pursuant to Sections 23 (Local public body confidences), 24 (Advice from officials) and 25 (Disclosure harmful to economic and other interests of a public body) of the *Freedom of Information and Protection of Privacy Act*.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

13.0 ADJOURNMENT

COU21-106 **Moved by Councillor Standish**

That this Council adjourn at 5:34 p.m.

ROLL CALL VOTE:

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Karen Sorensen
Mayor

Libbey McDougall
Municipal Clerk

Minutes approved by: _____