

**MINUTES OF THE REGULAR MEETING OF COUNCIL
of the Town of Banff in the Province of Alberta
Monday, February 27, 2023, at 2:00 p.m.**

COUNCIL MEMBERS PRESENT

Barb Pelham	Councillor and Presiding Officer	
Chip Olver	Councillor and Acting Mayor	(Remote Participation)
Hugh Pettigrew	Councillor	
Kaylee Ram	Councillor	

COUNCIL MEMBERS ABSENT

Corrie DiManno	Mayor
Grant Canning	Councillor and Deputy Mayor
Ted Christensen	Councillor

ADMINISTRATION PRESENT

Alison Gerrits	Acting Town Manager	
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	
Pierre-Hughes Gagnon	Acting Director, Engineering	
Paul Godfrey	Director, Operations	
Chris Hughes	Director, Corporate Services	
Barbara King	Director, Human Resources	(Remote Participation)
Dorothee Esquerre	Finance Manager	
Shauna Baker	Business License Assistant	
Lisa Lee	Executive Assistant	(Remote Participation)
Renée Lavergne	Information Governance Coordinator	(Remote Participation)
Kiersten McDonald	Legislative Advisor	
Libbey McDougall	Municipal Clerk	

Minutes approved by: _____

1.0 CALL TO ORDER

Present in Chamber: (3): Presiding Officer Pelham, Councillor Pettigrew, and Councillor Ram

Present Virtually (1): Councillor Olver

Absent: (3): Mayor DiManno, Councillor Canning, and Councillor Christensen

Presiding Officer Pelham called the February 27, 2023, Regular Meeting of Council to order at 2:01 p.m.

Councillor Ram gave a land acknowledgment at the commencement of today's meeting.

2.0 CONFIRMATION OF AGENDA

2.1 Agenda for the February 27, 2023, Regular Meeting of Council

COU23-50 **Moved by** Councillor Ram

That the Agenda for the February 27, 2023, Regular Meeting of Council be approved.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

3.0 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

3.1 Minutes of the February 13, 2023, Regular Meeting of Council

COU23-51 **Moved by** Councillor Olver

That the Minutes of the February 13, 2023, Regular Meeting of Council be adopted.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

4.0 INVITED PRESENTATIONS

No Invited Presentations were scheduled as part of this meeting.

5.0 DELEGATIONS

5.1 Bow Valley Waste Management Commission represented by Andrew Calder, Chief Administrative Officer

COU23-52 **Moved by** Councillor Ram

That with respect to Item 5.1, Bow Valley Waste Management Commission represented by Andrew Calder, Chief Administrative Officer, the following be adopted:

That Council receive Andrew Calder's, Chief Administrative Officer, Bow Valley Waste Management Commission, Delegation presentation for the Corporate Record.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

6.0 PUBLIC INPUT ON AGENDA ITEMS

6.1 Written Submissions

No Written Submissions were received for this meeting.

6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

7.0 UNFINISHED BUSINESS

No Items of Unfinished Business were scheduled as part of this meeting.

Minutes approved by: _____

8.0 ADMINISTRATIVE REPORTS

8.1 Request for Decision: Proposed Bylaw 471, An Amending Bylaw to the 2023 Fees and Charges Bylaw

COU23-53 **Moved by** Presiding Officer Pelham

That with respect to Item 8.1, Request for Decision: Proposed Bylaw 471, An Amending Bylaw to the 2023 Fees and Charges Bylaw, the following be adopted:

That Bylaw 471 be introduced and read a first time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU23-54 **Moved by** Presiding Officer Pelham

That with respect to Item 8.1, Request for Decision: Proposed Bylaw 471, An Amending Bylaw to the 2023 Fees and Charges Bylaw, the following be adopted:

That Bylaw 471 be read a second time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU23-55 **Moved by** Councillor Pettigrew

That with respect to Item 8.1, Request for Decision: Proposed Bylaw 471, An Amending Bylaw to the 2023 Fees and Charges Bylaw, the following be adopted:

That authorization now be given to read Bylaw 471 a third time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED UNANIMOUSLY

Minutes approved by: _____

COU23-56 **Moved by** Presiding Officer Pelham

That with respect to Item 8.1, Request for Decision: Proposed Bylaw 471, An Amending Bylaw to the 2023 Fees and Charges Bylaw, the following be adopted:

That Bylaw 471 be read a third time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

8.2 Request for Decision: Proposed 2023 Supplementary Assessment Bylaw 55-16

COU23-57 **Moved by** Councillor Ram

That with respect to Item 8.2, Request for Decision: Proposed 2023 Supplementary Assessment Bylaw 55-16, the following be adopted:

That Bylaw 55-16 be introduced and read a first time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

COU23-58 **Moved by** Councillor Ram

That with respect to Item 8.2, Request for Decision: Proposed 2023 Supplementary Assessment Bylaw 55-16, the following be adopted:

That Bylaw 55-16 be read a second time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Minutes approved by: _____

COU23-59 **Moved by** Presiding Officer Pelham

That with respect to Item 8.2, Request for Decision: Proposed 2023 Supplementary Assessment Bylaw 55-16, the following be adopted:

That authorization now be given to read Bylaw 55-16 a third time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED UNANIMOUSLY

COU23-60 **Moved by** Councillor Ram

That with respect to Item 8.2, Request for Decision: Proposed 2023 Supplementary Assessment Bylaw 55-16, the following be adopted:

That Bylaw 55-16 be read a third time.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

8.3 Request for Decision: Payment Acceptance Policy Amendment for Business Licences Under \$5,000

COU23-61 **Moved by** Presiding Officer Pelham

That with respect to Item 8.3, Request for Decision: Payment Acceptance Policy Amendment for Business Licences Under \$5,000 the following be adopted:

That Council direct Administration to return to a future meeting of the Governance and Finance Committee, no later than 2023 Q2, for further discussions with respect to potential amendments to the:

- Council Policy C4000 (to allow for credit card payments for business licenses);
- Fees and Charges Bylaw 388-5 (to potentially amend Schedule A fees); and,
- Business Licence Bylaw 22-10 (to remove fee references which should be covered by Fees and Charges Bylaw 388-5)

Minutes approved by: _____

that would allow for credit card (Visa and MasterCard) payments for business licences under \$5,000 in value. And further, that the associated overhead costs be addressed through the following:

- Option 1 (Increase Schedule A Business Licence fees by a uniform amount to cover credit card transaction costs), as outlined in the report; and
- Option 3 (Assign credit card transaction fees to users paying by credit card), as outlined in the Report.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

8.4 Briefing: Accommodation Sector Metrics

COU23-62 **Moved by** Presiding Officer Pelham

That with respect to Item 8.4, Briefing: Accommodation Sector Metrics, the following be adopted:

That Council receive the Accommodation Sector Metrics Briefing be received for the Corporate Record.

For: (4): Presiding Officer Pelham, Councillor Olver, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

9.0 NOTICE OF MOTION

No Notices of Motion were scheduled as part of this meeting.

10.0 COMMITTEE REPORTS

Council, by unanimous consent, received the following Committee Reports for the Corporate Record:

10.1 Approved Minutes of the January 17, 2023, Regular Meeting of the Community Art Committee

10.2 Approved Minutes of the January 12, 2023, Regular Meeting of the Municipal Planning Commission

10.3 Approved Minutes of the November 09, 2022, Regular Meeting of the Bow Valley Regional Transit Services Commission

Minutes approved by: _____

11.0 NEW/URGENT BUSINESS

No Items of New/ Urgent Business were scheduled as part of this meeting.

12.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

13.0 CORRESPONDENCE

- 13.1 Salman Rasheed, Field Unit Superintendent, Banff National Park, Letter Re: Parks Canada Correspondence to Town of Banff Mayor and Council, dated February 10, 2023

COU23-63 **Moved by** Councillor Pettigrew

That with respect to Item 13.1, Correspondence: Salman Rasheed, Field Unit Superintendent, Banff National Park, Letter Re: Parks Canada Correspondence to Town of Banff Mayor and Council, dated February 10, 2023, that the following be adopted:

That Council direct that any relevant correspondence between Parks Canada and Town of Banff Administration with respect to the draft Area Redevelopment Plan for the Railway Lands, be provided to Council.

For: (1): Councillor Pettigrew

Against: (3): Presiding Officer Pelham, Councillor Ram, and Councillor Olver

MOTION DEFEATED

- 13.2 Guy Ferrari, Email Re: Banff Ave. 200 Block Redevelopment, dated February 23, 2023

Council, by unanimous consent, received Correspondence Item 13.1 Salman Rasheed, Field Unit Superintendent, Banff National Park, Letter Re: Parks Canada Correspondence to Town of Banff Mayor and Council, dated February 10, 2023; and Item 13.2 Guy Ferrari, Email Re: Banff Ave. 200 Block Redevelopment, dated February 23, 2023, for the Corporate Record.

Minutes approved by: _____



14.0 ADJOURNMENT

COU23-64 **Moved by** Presiding Officer Pelham

That this Council adjourn at 3:45 p.m.

For: (4): Councillor Pelham, Councillor Christensen, Councillor Pettigrew, and Councillor Ram

MOTION CARRIED

Barb Pelham
Presiding Officer

Libbey McDougall
Municipal Clerk

Minutes approved by: _____