

**MINUTES OF THE VIRTUAL SPECIAL BUDGET MEETING OF COUNCIL**  
**of the Town of Banff in the Province of Alberta**  
**Virtual Council Meeting**  
**Wednesday, 2021 January 27, at 9:00 a.m.**

**COUNCIL MEMBERS PRESENT**

Karen Sorensen	Mayor	(Remote Participation)
Chip Olver	Councillor and Deputy Mayor	(Remote Participation)
Corrie DiManno	Councillor and Acting Mayor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Ted Christensen	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

**COUNCIL MEMBERS ABSENT**

None

**ADMINISTRATION PRESENT**

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Alison Gerrits	Director, Community Service	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects)	(Remote Participation)
Andrea Stuart	Finance Manager	(Remote Participation)
Renee Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)

Minutes approved by: \_\_\_\_\_

## 1.0 CALL TO ORDER

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Mayor Sorensen called the virtual Special Budget Meeting of Council to order at 9:01 a.m.

## 2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 January 27 Virtual Special Budget Meeting of Council

COU21-30 **Moved by** Mayor Sorensen

That the Agenda for today's meeting be amended by adding a new Item 6.1.4, Laurie Hardingham, Email Re: Using Reserves to Balance the Budget, Received 2021 January 26 (Item 8.1, 2021 Budget Finalization), to Section 6.1, Written Submissions.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION CARRIED**

COU21-31 **Moved by** Councillor Christensen

That the Agenda for the 2021 January 27 Virtual Special Budget Meeting of Council be approved, **as amended.**

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION CARRIED**

## 3.0 ADOPTION OF PREVIOUS COUNCIL MINUTES

There were no Previous Council Minutes scheduled as part of this meeting.

Minutes approved by: \_\_\_\_\_

#### 4.0 INVITED PRESENTATIONS

There were no Invited Presentation scheduled as part of this meeting.

#### 5.0 DELEGATIONS

There were no Delegations scheduled as part of this meeting.

#### 6.0 PUBLIC INPUT ON AGENDA ITEMS

##### 6.1 Written Submissions

- 6.1.1 Ross Pringle, President, Doncath Holdings Ltd.: Email Re: Budget 2021, Received 2021 January 26 (Item 8.1, 2021 Budget Finalization)

Council, by unanimous consent, received Ross Pringle's Email with respect to Item 8.1, 2021 Budget Finalization, for the Corporate Record.

- 6.1.2 Michael Laurie: Email Re: Comments of 2021-2022 Budget Review, Received 2021 January 26 (Item 8.1, 2021 Budget Finalization)

Council, by unanimous consent, received Michael Laurie's Email with respect to Item 8.1, 2021 Budget Finalization, for the Corporate Record.

- 6.1.3 Hugh Pettigrew: Email Re: 2021 – 2023 Budget Cycle, Received 2021 January 26 (Item 8.1, 2021 Budget Finalization)

Council, by unanimous consent, received Hugh Pettigrew's Email with respect to Item 8.1, 2021 Budget Finalization, for the Corporate Record.

- 6.1.4 Laurie Hardingham: Email Re: Using Reserves to Balance the Budget, Received 2021 January 26 (Item 8.1, 2021 Budget Finalization)

Council, by unanimous consent, received Laurie Hardingham's Email with respect to Item 8.1, 2021 Budget Finalization, for the Corporate Record.

##### 6.2 Verbal Submissions

No Verbal Submissions were provided at this meeting.

## 7.0 UNFINISHED BUSINESS

No Unfinished Business was scheduled as part of this meeting.

## 8.0 BUDGET REPORTS

### 8.2 Request for Decision: 2021 Budget Finalization

#### COU21-32 **Moved by** Councillor Poole

That Attachment 2, 2021-2030 Proposed Capital Budget, be amended on page 2 of 5, last chart entitled 'General Capital Reserve', fourth line 'PW-20-07 St. Julien Road shallow reconstruction and storm improvement', sixth column '2022', by deleting the anticipated cost of '\$5,896,235' and adding an anticipated cost of '\$5,896,235' to the seventh column '2023'.

For: (2): Councillor Christensen and Councillor Poole

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

#### COU21-33 **Moved by** Councillor Poole

That Attachment 2, 2021-2030 Proposed Capital Budget, be amended on page 3 of 5, first chart entitled 'Other General Capital Projects', ninth line 'PW-235-19 Central Park Pedestrian Crossing', fifth column '2021', by deleting the anticipated cost of '\$5,000,000' and adding an anticipated cost of '\$5,000,000' to the seventh column '2023'.

For: (2): Councillor Christensen and Councillor Poole

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

Minutes approved by: \_\_\_\_\_

**COU21-34 Moved by Councillor Poole**

That Attachment 2, 2021-2030 Proposed Capital Budget, be amended on page 3 of 5, first chart entitled 'Other General Capital Projects', ninth line from the bottom of the page 'PW-90-08 Sidewalk Improvement Program', fifth column '2021', by deleting the anticipated cost of '\$200,000' and substituting with the anticipated cost of '\$50,000'.

And further that the anticipated budgeted amount for 2022 to 2030 remain at '\$200,000'.

For: (3): Councillor Christensen, Councillor Olver, and Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Standish

**MOTION DEFEATED**

**COU21-35 Moved by Councillor Poole**

That Attachment 2, 2021-2030 Proposed Capital Budget, be amended on page 3 of 5, first chart entitled 'Other General Capital Projects', third line from the bottom of the page 'RC-61-18 Trail Lighting Upgrades', fifth column '2021', by deleting the anticipated cost of '\$548,138' and adding an anticipated cost of '\$548,138' to the seventh column '2023'.

For: (2): Councillor Christensen and Councillor Poole

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

**COU21-36 Moved by Councillor Poole**

That Attachment 2, 2021-2030 Proposed Capital Budget, be amended on page 3 of 5, first chart entitled 'Other General Capital Projects', fifth line from the bottom of the page 'GG-95-20 Town Pageantry Replacement', as follows:

- Fifth column '2021', by deleting the anticipated cost of '\$107,000' substituting with the anticipated cost of '\$53,500'; and
- Sixth column '2022', by deleting the anticipated cost of "0" and substituting with the anticipated cost of '\$53,500'.

For: (2): Councillor Christensen and Councillor Poole

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

Council, by unanimous consent, recessed at 10:30 a.m. to reconvene at 10:45 a.m.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

**ROLL CALL:**

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Council reconvened at 10:46 a.m. with Mayor Sorensen in the Chair.

**COU21-37 Moved by Councillor Olver**

That with respect to Item 8.1. 2021 Budget Finalization, the following be adopted:

That Council direct Administration to return to a future meeting of the Governance and Finance Committee, no later than 2021 Q1, with a report outlining the details of the Visitor Pay Parking and Residential Permit Parking program.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

**COU21-38 Moved by Councillor DiManno**

That the proposed 2021-2023 Operating Budget be amended by adding an additional \$5000 to the Family Community Social Services (FCSS) Building Bridges Grants line item, for a total of \$11,000, in the budget cycle for 2021, 2022, and 2023.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Minutes approved by: \_\_\_\_\_

**COU21-39 Moved by Councillor Standish**

That the proposed 2021-2023 Operating Budget be amended by eliminating the 1.4 per cent market adjustment from the Wages and Benefits line for 2021.

For: (3): Councillor Christensen, Councillor Poole, and Councillor Standish

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Olver

**MOTION DEFEATED**

**COU21-40 Moved by Mayor Sorensen**

That the proposed 2021-2023 Operating Budget be amended by increasing the amount included in the Wages and Benefits Savings Line by an additional \$50,000, for a total of a \$150,000 in 2021.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Council, by unanimous consent, recessed at 11:54 a.m. to reconvene at 1:00 p.m.

To confirm Members of Council, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

**ROLL CALL:**

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Council reconvened at 1:01 p.m. with Mayor Sorensen in the Chair.

**COU21-41 Moved by Councillor Poole**

That the proposed 2021-2023 Operating Budget be amended removing the Weekend Bike Valet, with an associated cost of \$6,550 proposed to be funded through the Economic Recovery Operating Reserve, scheduled for 2021, from the Banff Avenue Pedestrian Zone Additional Services.

For: (3): Councillor Christensen, Councillor Poole, and Councillor Standish

Against: (4): Mayor Sorensen, Councillor Canning, Councillor DiManno, and Councillor Olver

**MOTION DEFEATED**

Councillor DiManno declared a pecuniary interest with respect to Motions COU21-42 COU21-43, and COU21-44 and abstained from discussion and voting, as she is an employee of the Bow Valley Regional Transit Services Commission which may be impacted financially by these decisions. Councillor DiManno left the Virtual Council Meeting at 1:18 p.m. and returned at 1:37 p.m. after the vote on the last Motion on was declared.

**COU21-42 Moved by Councillor Poole**

That the proposed 2021-2023 Operating Budget be amended by reduction of \$110,000, in 2021, for the tax funding required to provide the Town of Banff service for Transit.

For: (2): Councillor Christensen and Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

**COU21-43 Moved by Councillor Poole**

That the proposed 2021-2023 Operating Budget be amended by a reduction of \$25,000, in 2021, in the Regional Transit service line.

For: (2): Councillor Christensen and Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**



COU21-44 **Moved by** Councillor Poole

That the proposed 2021-2023 Operating Budget be amended by removing the Transit Zone Access Point Gates and Signage of \$48,000, proposed to be funded from the Economic Recovery Operating Reserve, scheduled for 2021, from the Banff Avenue Pedestrian Zone Additional Services.

For: (2): Councillor Christensen and Councillor Poole

Against: (4): Mayor Sorensen, Councillor Canning, Councillor Olver, and Councillor Standish

**MOTION DEFEATED**

COU21-45 **Moved by** Councillor Olver

That Item 8.1, 2021 Budget Finalization, be amended by including the following documents:

- Attachment 6: Updated 2021-2030 Capital Budget Tracker;
- Attachment 7: Updated 2021-2023 Operating Budget Tracker;
- Attachment 8: 2021-2030 Capital Budget with Service Review Adjustments; and
- Attachment 9: 2021 -2023 Operating Budget – Service Review and Forecast Format.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

Councillor DiManno noted that in the past she has routinely declared a pecuniary interest with respect to items that pertain to transit issues as she is an employee of the Bow Valley Transit Commission. She indicated that she would not be declaring a pecuniary interest with respect to Motions COU21-46 and COU21-47 as they are votes relating to the Capital Budget Roll Up and the Operating Budget Roll Up. This, in her estimation, would not qualify as a pecuniary conflict of interest. Councillor DiManno stated her intention to remain in attendance for these votes and Council raised no objections.

**COU21-46 Moved by Councillor Olver**

That with respect to Item 8.1, 2021 Budget Finalization, the following be adopted, **after amendment:**

That Council approve the 2021-2030 Capital Budget **as contained in new Attachment 8.**

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (2): Councillor Christensen and Councillor Poole

**MOTION CARRIED**

Councillor Olver and Councillor Poole both noted that in the past they have declared pecuniary interests with respect to various aspects of the Operating Budget (Community Services and the St Julien Roadway project respectively). They both indicated that they would not be declaring a pecuniary interest with respect to Motion COU201-47 as this relates to the Operating Budget Roll Up. This, in their estimation, would not qualify as a pecuniary conflict of interest. Councillor Olver and Councillor Poole stated their intention to remain in attendance for the vote and Council raised no objections.

**COU21-47 Moved by Councillor Standish**

That with respect to Item 8.1, 2021 Budget Finalization, the following be adopted, **as amended and after amendment:**

That Council approve the 2021-2030 Capital Budget, **as amended, and contained in new Attachment 8.**

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (2): Councillor Christensen and Councillor Poole

**MOTION CARRIED**

**10.0 NEW/URGENT BUSINESS**

No items of New/ Urgent Business were scheduled as part of this meeting.

Minutes approved by: \_\_\_\_\_

Town of Banff Virtual Special Budget Council Meeting  
2021 January 27

## 11.0 CONFIDENTIAL ITEMS

No Confidential Items were scheduled as part of this meeting.

## 12.0 ADJOURNMENT

COU21-48 **Moved by** Councillor Standish

That this Council adjourn at p.m. 1:58 p.m

ROLL CALL VOTE:

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, Councillor Poole, and Councillor Standish

**MOTION CARRIED**

---

Karen Sorensen  
Mayor

---

Libbey McDougall  
Municipal Clerk

Minutes approved by: \_\_\_\_\_