



MINUTES OF THE VIRTUAL GOVERNANCE AND FINANCE COMMITTEE MEETING
of the Town of Banff in the Province of Alberta
Virtual Service Review Meeting
Monday, 2021 January 18 at 9:00 am

MEMBERS PRESENT

Karen Sorensen	Mayor	(Remote Participation)
Chip Olver	Councillor and Deputy Mayor	(Remote Participation)
Corrie DiManno	Councillor and Acting Mayor	(Remote Participation)
Ted Christensen	Councillor	(Remote Participation)
Grant Canning	Councillor	(Remote Participation)
Peter Poole	Councillor	(Remote Participation)
Brian Standish	Councillor	(Remote Participation)

MEMBERS ABSENT

None

ADMINISTRATION PRESENT

Kelly Gibson	Town Manager	(Remote Participation)
Silvio Adamo	Director, Protective Services, and Fire Chief	(Remote Participation)
Jason Darrah	Director, Communications & Marketing	(Remote Participation)
Darren Enns	Director, Planning & Development	(Remote Participation)
Adrian Field	Director, Engineering	(Remote Participation)
Chris Hughes	Director, Corporate Services	(Remote Participation)
Alison Gerrits	Director, Community Services	(Remote Participation)
Paul Godfrey	Director, Operations	(Remote Participation)
Barbara King	Director, Human Resources	(Remote Participation)
Randall McKay	Manager, Strategic Initiatives & Special Projects	(Remote Participation)
Chris McGregor	Manager, Fleet Services	(Remote Participation)
Andrea Stuart	Finance Manager, Corporate Services	(Remote Participation)
Renee Lavergne	Information Governance Coordinator	(Remote Participation)
Lisa Lee	Executive Assistant, Mayor's Office	(Remote Participation)
Libbey McDougall	Municipal Clerk	(Remote Participation)



1.0 CALL TO ORDER

To confirm Members of the Governance and Finance Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Mayor Sorensen called the virtual Service Review Meeting of the Governance and Finance Committee to order at 9:01 a.m.

2.0 APPROVAL OF AGENDA

2.1 Agenda for the 2021 January 18 Virtual Service Review Meeting of the Governance and Finance Committee

FIN21-1 **Moved by** Councillor Standish

That the Agenda for the 2021 January 18 Virtual Service Review Meeting of the Governance and Finance Committee be approved.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

3.0 ADOPTION OF PREVIOUS GOVERNANCE AND FINANCE COMMITTEE MINUTES

3.1 Minutes of the 2020 December 16 Virtual Service Review Meeting of the Governance and Finance Committee

FIN21-2 **Moved by** Councillor Standish

That the Minutes of the 2020 December 16 Virtual Service Meeting of the Governance and Finance Committee be adopted.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

4.0 2020 SERVICE REVIEW/ BUDGET OVERVIEW

4.1 Briefing: Introduction to Service Review and Council Questions and Answers

FIN21-3 **Moved by** Mayor Sorensen

That with respect to Item 4.1, Introduction to Service Review, the following be approved:

That the Governance and Finance Committee receive the Introduction to Service Review Briefing, including the following documents, for the Corporate Record:

- I.) Introduction to Service Review;
- II.) Introduction to Service Review: Questions and Answers;
- III.) 2021 – 2030 Capital Budget;
- IV.) 2021 – 2023 Capital Budget: Questions and Answers;
- V.) Yearly 2020 Capital Reserves;
- VI.) Yearly 2020 Capital Reserves: Questions and Answers; and
- VII.) 2020 Capital Carry Forwards.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole and Councillor Standish

MOTION CARRIED

Minutes approved by: On Original On Original

Committee, by unanimous consent, recessed at 10:35 a.m. to reconvene at 10:50 a.m.

To confirm Members of Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (5): Mayor Sorensen, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Committee reconvened at 10:51 a.m. with Mayor Sorensen in the Chair

5.0 SERVICE REVIEW – MUNICIPAL PARKS

5.1 PUBLIC INPUT ON MUNICIPAL PARKS DEPARTMENT

5.1.1 Written Submissions

No Written Submissions were received with respect to this topic.

5.1.2 Verbal Submissions

No Verbal Submissions were provided with respect to this topic.

5.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

5.2.1. Questions and Answers: Municipal Parks

FIN21-4 **Moved by** Mayor Sorensen

That with respect to Item 5.2.1., Questions and Answers: Municipal Parks, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Municipal Parks document for the Corporate Record.

For: (5): Mayor Sorensen, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

Minutes approved by: On Original On Original

5.2.2. Municipal Parks Fuel Summary

FIN21-5 **Moved by** Mayor Sorensen

That with respect to Item 5.2.2., Municipal Parks Fuel Summary, the following be approved:

That the Governance and Finance Committee receive the Municipal Parks Fuel Summary and Roll Up presentation for the Corporate Record.

For: (5): Mayor Sorensen, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

5.2.3. Municipal Parks Cemetery Management

FIN21-6 **Moved by** Mayor Sorensen

That with respect to Item 5.2.3., Municipal Parks Cemetery Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document, including previously approved projects, for the Municipal Parks Cemetery Management service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

5.2.4. Municipal Parks Snow Maintenance & Ice Management - Pedestrian

FIN21-7 **Moved by** Councillor Christensen

That Item 5.2.4., Municipal Parks Snow Maintenance & Ice Management - Pedestrian, be amended by reducing the 2021 Expenditures for Wages & Benefits and Contracted & General Services by a combined \$50,000.

For: (1): Councillor Christensen

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION DEFEATED

FIN21-8 **Moved by** Mayor Sorensen

That with respect to Item 5.2.4., Municipal Parks Snow Maintenance & Ice Management - Pedestrian, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Municipal Parks Snow Maintenance & Ice Management - Pedestrian service area be referred to Council for final consideration.

For: (5): Mayor Sorensen, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (1): Councillor Christensen

MOTION CARRIED

5.2.5. Municipal Parks Trail System Maintenance

The following Clerical Corrections were noted to the 2021 Operating Budget and Service Review Document for the Municipal Parks Trail System Maintenance service area:

- Page 14, tenth line, fourth column entitled '2020 Q3 Forecast', by deleting the number '0.92' and substituting with the number '0.68';
- Page 14, tenth line, fifth column entitled '2021 Approved Budget', by deleting the number '1.91' and substituting with the number '0.62';
- Page 14, tenth line, sixth column entitled '2021 Proposed Budget', by deleting the number '1.86' and substituting with the number '0.69';
- Page 14, tenth line, seventh column entitled '2022 Proposed Budget', by deleting the number '1.86' and substituting with the number '0.69'; and
- Page 14, tenth line, eighth column entitled '2023 Proposed Budget', by deleting the number '1.86' and substituting with the number '0.69'.

FIN21-9 **Moved by** Councillor Christensen

That **corrected** Item 5.2.5., Municipal Parks Trail System Maintenance, be amended by reducing the 2021 Expenditures for Wages & Benefits by \$10,000.

For: (1): Councillor Christensen

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION DEFEATED



Approved 2021 February 08

Governance and Finance Committee Virtual Service Review Meeting
2021 January 18

FIN21-10 **Moved by** Mayor Sorensen

That with respect to **corrected** Item 5.2.5., Municipal Parks Trail System Maintenance, the following be approved, **after amendment**:

That the Governance and Finance Committee recommends that the proposed **corrected** 2021 Operating Budget and Service Review document, including previously approved requests and projects, for the Municipal Parks Trail System Maintenance service area be referred to Council for final consideration.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (1): Councillor Christensen

MOTION CARRIED

5.2.6. Municipal Parks Parkettes, Boulevards and Green Space Maintenance

FIN21-11 **Moved by** Mayor Sorensen

That with respect to Item 5.2.6., Municipal Parks Parkettes, Boulevards and Green Space Maintenance, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document, including previously approved request and projects, for the Municipal Parks Parkettes, Boulevards and Green Space Maintenance service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

Minutes approved by: On Original On Original

5.2.7. Municipal Parks Sports Field, Parks, Outdoor Amenity Maintenance & Playgrounds

FIN21-12 **Moved by** Mayor Sorensen

That with respect to Item 5.2.7., Municipal Parks Sports Field, Parks, Outdoor Amenity Maintenance & Playgrounds, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document, including previously approved requests, for the Municipal Parks, Sports Field, Parks, Outdoor Amenity Maintenance & Playgrounds service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

5.2.8. Municipal Parks Urban Forest

FIN21-13 **Moved by** Mayor Sorensen

That with respect to Item 5.2.8., Municipal Parks Urban Forest, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document, including previously approved requests, for the Municipal Parks Urban Forest service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

5.2.9. Municipal Parks Seasonal Pageantry

FIN21-14 **Moved by** Mayor Sorensen

That with respect to Item 5.2.9., Municipal Parks Seasonal Pageantry, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Municipal Parks Seasonal Pageantry service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

6.0 SERVICE REVIEW – STREETS

6.1 PUBLIC INPUT ON STREETS DEPARTMENT

6.1.1 Written Submissions

No Written Submissions were received with respect to this topic.

6.1.2 Verbal Submissions

No Verbal Submissions were received with respect to this topic.

6.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

6.2.1. Questions and Answers: Streets

FIN21-15 **Moved by** Mayor Sorensen

That with respect to Item 6.2.1., Questions and Answers: Streets, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Streets document for the Corporate Record.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

6.2.2. Streets Fuel Summary

FIN21-16 **Moved by** Mayor Sorensen

That with respect to Item 6.2.2., Streets Fuel Summary, the following be approved:

That the Governance and Finance Committee receive the Streets Fuel Summary and Roll Up presentation for the Corporate Record.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

6.2.3. Streets Roadway Operations

FIN21-17 **Moved by** Mayor Sorensen

That with respect to Item 6.2.3., Streets Roadway Operations, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Streets Roadway Operations service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

6.2.4. Streets Snow and Ice Management

FIN21-18 **Moved by** Councillor Christensen

That Item 6.2.4., Streets Snow and Ice Management, be amended by reducing the 2021 Expenditures for Contracted & General Services by \$50,000.

For: (1): Councillor Christensen

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION DEFEATED



FIN21-19 Moved by Mayor Sorensen

That with respect to Item 6.2.4., Streets Snow and Ice Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Streets Snow and Ice Management service area be referred to Council for final consideration.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (1): Councillor Christensen

MOTION CARRIED

6.2.5. Streets Pageantry Installations & Maintenance

FIN21-20 Moved by Councillor Christensen

That Item 6.2.5., Streets Pageantry Installations & Maintenance, be amended by removing this Service Line in its entirety from the Streets Department 2021 Operating Budget and Service Review Document.

For: (1): Councillor Christensen

Against: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION DEFEATED

FIN21-21 Moved by Mayor Sorensen

That with respect to Item 6.2.5., Streets Pageantry Installations & Maintenance, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Streets Pageantry Installation & Maintenance service area be referred to Council for final consideration.

For: (5): Mayor Sorensen, Councillor Canning, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (1): Councillor Christensen

MOTION CARRIED



FIN21-22 Moved by Mayor Sorensen

That the Governance and Finance Committee recess at 12:00 p.m. to reconvene at 1:00 p.m.

ROLL CALL VOTE:

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

MOTION CARRIED

To confirm Members of Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

Committee reconvened at 1:02 p.m. with Mayor Sorensen in the chair.

7.0 SERVICE REVIEW – HEALTH AND SAFETY

7.1 PUBLIC INPUT ON HEALTH AND SAFETY

7.1.1 Written Submissions

No Written Submissions were received for this topic.

7.1.2 Verbal Submissions

No Verbal Submissions were provided for this topic.

7.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

7.2.1. Questions and Answers: Health and Safety

FIN21-23 **Moved by** Mayor Sorensen

That with respect to Item 7.2.1., Questions and Answers: Health and Safety, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Health and Safety document for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

7.2.2. Health and Safety

FIN21-24 **Moved by** Mayor Sorensen

That with respect to Item 7.2.2., Health and Safety, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Health and Safety service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish

Against: (1): Councillor Poole

MOTION CARRIED

7.2.3. Risk Management

FIN21-25 **Moved by** Mayor Sorensen

That with respect to Item 7.2.3., Risk Management, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Risk Management service area be referred to Council for final consideration.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.0 SERVICE REVIEW – HUMAN RESOURCES

8.1 PUBLIC INPUT ON HUMAN RESOURCES

8.1.1 Written Submissions

No Written Submissions were received for this topic.

8.1.2 Verbal Submissions

No Verbal Submissions were provided for this topic.

8.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

8.2.1. Questions and Answers: Human Resources

FIN21-26 **Moved by** Mayor Sorensen

That with respect to Item 8.2.1., Questions and Answers: Human Resources, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Human Resources document for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.2.2. Human Resources Fuel Summary

FIN21-27 **Moved by** Mayor Sorensen

That with respect to Item 8.2.2., Human Resources Fuel Summary, the following be approved:

That the Governance and Finance Committee receive the Human Resources Fuel Summary and Roll Up presentation for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

8.2.3. Human Resources Administration

FIN21-28 **Moved by** Mayor Sorensen

That with respect to Item 8.2.3., Human Resources Administration, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Human Resources Administration service area be referred to Council for final consideration.

For: (6): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, and Councillor Standish
Against: (1): Councillor Poole

MOTION CARRIED

8.2.4. Employee Housing

FIN21-29 **Moved by** Mayor Sorensen

That with respect to Item 8.2.4., Employee Housing, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Employee Housing service area be referred to Council for final consideration.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

9.0 SERVICE REVIEW – OPERATIONS ADMINISTRATION

9.1 PUBLIC INPUT ON OPERATIONS ADMINISTRATION

9.1.1 Written Submissions

No Written Submissions were received with respect to this topic.

Minutes approved by: On Original On Original

9.1.2 Verbal Submissions

No Verbal Submissions were provided with respect to this topic.

9.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

9.2.1. Questions and Answers: Operations Administration

FIN21-30 **Moved by** Mayor Sorensen

That with respect to Item 9.2.1., Questions and Answers: Operations Administration, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Operation Administration document for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

9.2.2. Operations Administration Fuel Summary

FIN21-31 **Moved by** Mayor Sorensen

That with respect to Item 9.2.2., Operations Administration Fuel Summary, the following be approved:

That the Governance and Finance Committee receive the Operations Administration Fuel Summary and Roll Up presentation for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

9.2.3. Operations Administration

FIN21-32 **Moved by** Mayor Sorensen

That with respect to Item 9.2.3., Operations Administration, the following be approved:

That the Governance and Finance Committee recommends that the proposed 2021 Operating Budget and Service Review document for the Operations Administration service area be referred to Council for final consideration.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

10.0 SERVICE REVIEW – FLEET

10.1 PUBLIC INPUT ON FLEET

10.1.1 Written Submissions

No Written Submissions were received for this topic.

10.1.2 Verbal Submissions

No Verbal Submissions were provided for this topic.

10.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

10.2.1. Questions and Answers: Fleet

FIN21-33 **Moved by** Mayor Sorensen

That with respect to Item 10.2.1., Questions and Answers: Fleet, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Fleet document for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

10.2.2. Fleet Management Fuel Summary

FIN21-34 **Moved by** Mayor Sorensen

That with respect to Item 10.2.2., Fleet Management Administration Fuel Summary, the following be approved:

That the Governance and Finance Committee receive the Fleet Management Fuel Summary and Roll Up presentation for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

10.2.3. Fleet Management

A Clerical Correction was noted to the 2021 Operating Budget and Service Review document for the Fleet Management service area on page 2, eighteenth line 'FTE Count', third column '2019 Approved Budget'. By deleting the number '7.68' and substituting with the number '8.23'.

FIN21-35 **Moved by** Mayor Sorensen

That with respect to Item 10.2.3., Fleet Management, the following be approved, **as corrected**:

That the Governance and Finance Committee recommends that the proposed **corrected** 2021 Operating Budget and Service Review document, including previously approved projects, for the Fleet Management service area be referred to Council for final consideration.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Committee recessed at 2:35 p.m. to reconvene at 2:50 p.m.

To confirm Members of Committee, who all participated virtually due to the ongoing COVID-19 Pandemic, as present, the following roll call was conducted:

ROLL CALL:

Present: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole. and Councillor Standish

Committee reconvened at 2:50 p.m. with Mayor Sorensen in the Chair.

11.0 SERVICE REVIEW – FACILITIES

11.1 PUBLIC INPUT ON FACILITIES

11.1.1 Written Submissions

No Written Submissions were received for this topic.

11.1.2 Verbal Submissions

No Verbal Submissions were received for this topic.

11.2 SERVICE LEVEL REVIEW & NEW SERVICE LEVEL REQUESTS

11.2.1. Questions and Answers: Facilities

FIN21-36 **Moved by** Mayor Sorensen

That with respect to Item 11.2.1., Questions and Answers: Facilities, the following be approved:

That the Governance and Finance Committee receive the Questions and Answers: Facilities document for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Minutes approved by: On Original On Original

11.2.2. Facilities Fuel Summary

FIN21-37 **Moved by** Mayor Sorensen

That with respect to Item 11.2.2., Facilities Fuel Summary, the following be approved:

That the Governance and Finance Committee receive the Facilities Fuel Summary and Roll Up presentation for the Corporate Record.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

11.2.3. Building Maintenance and Cleaning Services of Facilities

A Clerical Correction was noted to the 2021 Operating Budget and Service Review document for the Building Maintenance and Cleaning Services of Facilities service area on page 2, tenth line 'FTE Count', sixth column '2021 Proposed Budget', by deleting the number '11.55' and substituting with the number '11.77'.

FIN21-38 **Moved by** Mayor Sorensen

That with respect to Item 11.2.3., Building Maintenance and Cleaning Services Facilities, the following be approved, **as corrected**:

That the Governance and Finance Committee recommends that the proposed **corrected** 2021 Operating Budget and Service Review document, including previously approved projects, for the Building Maintenance and Cleaning Services service area be referred to Council for final consideration.

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

Committee, by unanimous consent added Item 12.0, Verbal Briefing: Capital Transfer Reduction Phase Out, as an Item of Urgent Business to today's meeting, and renumbered the remaining Item accordingly.



12.0 VERBAL BREIFING: CAPITAL TRANSFER REDUCTION PHASE OUT QUESTION AND ANSWER

Committee, by unanimous consent, received the Capital Transfer Phase Out Verbal Briefing for the Corporate Record.

13.0 ADJOURNMENT

FIN21-39 **Moved by** Councillor Standish

That this meeting adjourn at 3:28 p.m.

ROLL CALL VOTE:

For: (7): Mayor Sorensen, Councillor Canning, Councillor Christensen, Councillor DiManno, Councillor Olver, Councillor Poole, and Councillor Standish

MOTION CARRIED

On Original
Karen Sorensen
Mayor

On Original
Libbey McDougall
Municipal Clerk

Minutes approved by: On Original On Original