

The Essential Local's Guide to

BANFF

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What Locals
Need to Know

Be Safe
Out There

Affordable
Banff

Active Living
& Wellness

Children
& Youth

Young Adults
(BanffLIFE)

55+ /Volunteer
Opportunities

Creative Pursuits
& Languages

Immigrant
Support

Non-Profit
Support

Community
Events

SUBMISSION DEADLINES:

All new or pre-existing Community Programs will be added twice per calendar year.

• **MAY 15**
FALL / WINTER
GUIDE

• **NOVEMBER 27**
SPRING /
SUMMER GUIDE

Program proposals submitted after the deadline are not guaranteed to run.

Program dates, times and locations will be organized and booked through the Town of Banff Recreation Programmer. If changes are required due to unavailable space or other reasons, instructors will be notified and given alternative dates, times and locations to choose from.

The goal of the Town of Banff is to offer affordable, quality programming to all members of our community.

PROGRAM GUIDE SPECIFICATIONS

Guide season (Fall/Winter, Spring/Summer): _____

Section of guide you would like your class to be published under: (Sections listed above)

Course name: _____

Course description (Describe your class. Description may be edited for consistency and style.):

Preferred day/days of the week: _____

Start time: _____ **End time:** _____

Start date: _____ **End date:** _____

of weeks: _____

Preferred location (101 Bear, The Fenlands, BCHS, other): _____

Course requirements (eg. yoga mat, camera, pen/paper; or all materials provided):

Minimum & Maximum # participants: _____

Instructor name: _____ **Instructor fee:** _____

(This how much you want to be paid per hour or participant. Course fees will be set by program coordinator.)

Instructor credentials: _____

(Please send copies of current updated credentials)

FOR INTERNAL USE:

Course #: _____ **Cost of Course:** _____